



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

**SHRIKRISHNADAS JAJOO GRAMEEN SEVA
MAHAVIDYALAYA**

ARVI ROAD, PIPRI (MEGHE)
442001

www.sjgsm.shikshamandal.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya came into being in 1961 under the visionary leadership of Shiksha Mandal, Wardha which is known for its pursuit of high academic standards and ethical practices.

Initially known as the Rural Institute, the college was directly under The National Council for Rural Higher Education, New Delhi. It was designed to suit the requirements of Community Development with '**Education, Research & Extension**' as the operating tools. It was continued in 1970 with the affiliation to Nagpur University as 'College of Rural Services'. The programme was renamed as Bachelor of Arts - Rural Services [B.A.(R.S.)]. While granting affiliation, the academic peers in the University were farsighted to insist that the original features of Rural Institute should be specifically maintained in its new form. To our great encouragement in their first visit for accreditation NAAC Peer Team (2003) also advised us to strengthen our '**ruralness**' further, and to link up with like-minded institutions to enter into the wider field of Rural Development. Today, apart from a newly started college we are the only grant-in-aid college in the University to offer a multidisciplinary programme as Bachelor of Arts - Rural Services [B.A.(R.S.)].

In tune to our logo "*Dhnyanoddharam Gramoddharam*", we are a co-ed Linguistic (Hindi) Minority Institution and recognized by UGC under section 2(f) and 12(B) which imparts higher education to rural youth; carry out extension activities in the rural area; develops linkages with community organizations and undertake primary level research work to contribute in the development of community. The college proved its potential by achieving NAAC 'A' grade in 3rd cycle.

Community Development and Extension is the Core course of B.A.(Rural Services) programme and it distinguishes this programme from the traditional B.A. programme. In terms of Community Development and Extension, our students get firsthand experience and training in farming, environment, water conservation, agro-subsidiary businesses, Vermiculture, Horticulture projects, etc. Students study the issues related to health & hygiene, sanitation, primary education, administration, society etc. which make them aware of the problems in community.

Vision

The Vision:-

1. Spread of higher education in rural area.
2. In depth study of rural problems through extension and Research in rural area.
3. Help the students to stand confidently in today's highly competitive world.
4. Raising the dignity of labour in particular and nationalism and patriotism.

Mission

The Mission:-

1. To provide higher education to rural students.
2. To encourage the students to study rural life.
3. To conduct the course on the basis of Education, Extension and Research.
4. To arise the feeling of patriotism, nationalism and dignity of labour.
5. To prepare the students for healthy competition.

College works on set objectives in tune with vision and mission

- To provide facility of higher education in rural area
- To prepare students for healthy competition
- To adopt the principle of 'Education-Research-Extension'
- To get participation of all stake holders in college development
- Fostering patriotism, nationalism and dignity of labour

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Legacy of, Century of, value education inspired by the ideals of Mahatma Gandhi, Vinoba Bhave, Jannalal Bajaj, Kamalnayan Bajaj and great souls leads the independence movement.
- Committed and proactive Mother Institute known for its promotion of ethical values and fair practices to offer values-based quality education at an affordable cost and caring attitude, won the RTM Nagpur University's '*Ideal Educational Institution Award*.'
- NAAC accredited 'A' grade during 3rd cycle
- Driven by mission statement of imparting knowledge to rurals.
- Pioneer in offering B.A.(Rural Services) course in RTM Nagpur University.
- Highly Qualified (89 % Ph.D.) and dedicated Staff.
- Education with research and extension.
- Field work and project work promote research aptitude.
- Student-centric teaching-learning.
- Multidisciplinary Programme comprises Commerce, Agriculture and Humanities.
- Dedicated Mentorship Programme with balanced mentor-mentee ratio.
- Representation of faculty members in Board of Studies and curriculum design
- Faculty contributed in restructuring B.A.(R.S.) curriculum as per NEP-2020
- Wide range of extension, co-curricular, extra-curricular and out-reach activities
- Strong NSS programme.
- Excellent track record of Sports achievements.
- Ample Infrastructure.
- Harmonious relationship among the staff, students, alumni and parents.
- Best teaching learning facilities
- Optimum utilization of resources.
- Teaching aids for ICT enabled teaching.
- Rich library with automated, open access and NRC facility with N-list programme and INFLIBNET

facility.

- Student-centric services.
- Gender-friendly premise.
- Green, eco-friendly and systematically developed campus.
- Language lab with 30 students console
- ICT enabled classrooms, smart-boards, 100 mbps BSNL internet
- Community Development and Extension (C.D. & Extn.) Laboratory with rock samples, seed samples, fertilizer samples, soil samples, insect collection boxes, weed collection, fodder collection, charts, models, exhibits, implements, AV-aids.
- Kitchen garden for hands on experience
- Exposure visits to field, agro-subsidiary businesses, agro-exhibitions, plant nursery, Grampanchayat, Panchayat Samiti, PHC, villages primary school
- Action based Feedback mechanism from stakeholders.
- Adequate ground and sports facilities with well-equipped gym.
- University level Best NSS Volunteer Award
- Active Alumni Association.

Institutional Weakness

- Students with poor academic quality.
- Unsatisfactory university results.
- Limited institutional research.
- Limited scope for students employment
- Poor economic background of students compel them to work
- Restriction on new permanent appointment of faculties and staff due to the government policy.
- Financial constraints, lack of Non-Salary grants from government.
- Lack of motivation among students, for higher learning, due to poor economic background.
- Meager funds from Alumni

Institutional Opportunity

- Can explore the possibility of collaborative research with research institutions.
- Can promote research addressing to local, social and need based issues in the field of Rural Development.
- Promotion of more society-oriented outreach programmes.
- Can explore the possibility for consultancy and extension services.
- Introduction of PG and career oriented courses.
- Develop more e-content.
- Avail more prospective funding opportunities for research projects from GOs and NGOs.
- Strengthen research activities through MoU and collaborations.
- Generation of financial support from alumni.

Institutional Challenge

- Most of the students are from rural areas and poor financial background; they have to work in fields to

earn for their education which leads to less classroom attendance and punctuality issues.

- Poor results lead to drop-outs.
 - Keeping pace with the rapid changes in higher education system
 - Providing resources for marginalized students.
 - Funds for research
- Poor Progression for higher education
- Balance between traditional and carrier oriented programs.
- Dropout rate of students
- Vacant posts of faculties and staff due to the state government policy.
- Financial constraints due to lack of Non-Salary grants from government.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college offers B.A in rural services. Program is directed at realizing our mission and goals in keeping with the values propounded by the Mother institution “Shiksha Mandal”, regarding rural education.
- Affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The curriculum, admissions and evaluation process are followed as per the norms and rules as prescribed by the Government of Maharashtra and Rashtrasant Tukadoji Maharaj Nagpur University.
- Some of the teachers are the Chairpersons/Members of the Board of Studies, who represent the institution and may initiate framing of syllabus as per requirement of the particular course.
- The college offers UG courses with elective options in which, out of five subjects a student has to choose two subjects besides compulsory subjects i.e., Community development & Extension, English and Marathi. The medium of instruction is Marathi to cater to regional needs.
- The curriculum delivery process is effective, well documented and as per schedule. It takes place through blended mode like lecture method, technology based methods like Power Point presentation and e-learning resources made available on college website.
- The curricula of various courses include cross cutting issues relevant to gender, environment, human values and professional ethics. Inclusion of Environment Studies in undergraduate degree programmes, content focusing on social and ethical values.
- To make learning process skill generative and practical, some programmes have compulsory requirement of project work for students. Visits of students are organized to places of educational value to provide them first-hand knowledge of the things.
- Feedback is taken –both online as well as manual - on curriculum from various stakeholders on quality related issues of the curriculum. Collected feedback is analyzed and this analysis and Action Taken Reports are made available on the college website.

Teaching-learning and Evaluation

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Research, Innovations and Extension

- The institution has research policy and Research Committee for research promotion. Research Committee promotes Scientific attitude among the students under the courses of Community Development & Extension, Economics, Sociology and Cooperation by conducting field survey, field visits and project work, it is notable that curriculum is based on research.
- Research work (primary level) is the integral part of our curriculum. Students go through the process of data collection, data analysis, master-sheet preparation, report writing work, project preparation work, submission and viva-voce.
- Faculty members published research papers in UGC approved, peer reviewed, CARE list journals and chapters in edited books and conference proceedings with ISSN / ISBN status. Faculty engaged in Minor Research Project.
- Institution undertakes extension activities and Subject Matter Specialist programmes in the peripheral villages. Institute developed rapport with rural community through Outreach and Community Engagement programmes. This approach has succeeded in developing the attitude of serve for community.
- Institute has MoU/Collaborations/Linkages with National institute, NGO and community organizations. Institute has ‘College-Village Link’ and it reflect as our best practice.
- NSS volunteer achieved University level best NSS volunteer award.
- The institution and faculties received recognitions for their contribution in extension activities and outreach programs.

Infrastructure and Learning Resources

- The College has adequate physical facilities.
- Apart with UGC our management supported to create physical facilities.
- Institute has a separate Language Lab for ICT enabled teaching-learning process.
- More than 85 computers, one dedicated IBM server, interactive boards, internet facility of 100 mbps bandwidth facilitate institute to inculcate digital literacy among rural students and cater ICT needs of the staff and students.
- The facilities are maintained to the satisfaction of the stakeholders.
- The College has separate library building of area 336.62 sqm with NRC facility for students and staff.
- Library has more than 26000 books and handsome number periodicals, journals and e-resources (N-List), CDs, DVDs, rare books and 1336 back volumes of the periodicals for faculties, students, alumni and outside researchers.
- Library has special sections on rural development, competitive examinations, Gandhi-Vinoba literature, Transfer of Power volumes and rare encyclopedia. Reprographic service and Book Bank facility available.
- Institute has separate sports department, Gym of 1000 sq ft space and playgrounds for games and sports.
- Institute has women's hostel with 150 bed capacity having recreational facilities, reading room, in-house mess, safe drinking water, solar water heater, sanitary napkins vending machine, incinerator unit and medical emergency first aid kit.
- Infrastructural facilities available as Ramps for divyanjan, Seminar hall with mounted DLP, Smart Board and Speakers, ample parking, water cooler with purifier, Fire extinguisher and CCTV cameras, two Generators, etc.

Student Support and Progression

- As the institute is situated in rural area hence, having significantly high percentage of socially-economically disadvantaged rural students.
- Scholarships (GoI and State Govt.), welfare schemes, career guidance for students.
- As per government norms, students belonging to socially and economically backwards categories, 58.06 % of students received the financial assistance from the government.
- Institute encourages students for self-employment in subsidiary agro-occupations
- Efforts are also made to boost up their competencies.
- Institute has mentoring scheme for counseling and support for students.
- Career guidance cell provides information about various avenues to the students and counsels them in choosing their career.
- Coaching for competitive examinations is provided for the students.
- Institute inculcates digital literacy, interpersonal skills among the students.
- Institute has sound mechanism for grievance redressal
- Regular Student-Council.
- Institute's ambiance is gender friendly.
- Active Alumni Association
- Action based Feedback mechanism from stakeholders.
- Departments, Cells and Committees in the Institute organize different capacity building and skill enhancement activities.
- Language lab helps in capacity building and skills enhancement.
- Yoga, health, fitness, self-defense and counseling are for Students.
- Progression of students during assessment period is 28.34 %
- Representation of Students / alumni in CDC, IQAC, ICC, Magazine Committee, NSS committee,

Grievance Redressal Committee, Sports Committee, Cultural Committee, women cell. etc.

- The college magazine 'Gramdhan' is published annually reflecting achievements, students' views, thinking, Committee reports, etc.
- Remarkable participation of students in sports with 60 medals at University to National level.

Governance, Leadership and Management

- Mother institute Shiksha Mandal works on the objectives of quality and value-consciousness. It is only with this approach, the vision and mission of the College leads to action.
- Mother Institute coordinates all its activities through a well-defined organizational structure.
- Principal and faculty members plan and design strategies for the achievement of institutional goals as per feedback received from stakeholders.
- **Quality education at an affordable cost** is the stated quality policy of Mother Institute.
- CDC, IQAC, Staff Council, Special cells and committees facilitate our efforts and also governs the work of internal co-ordination and monitoring.
- IQAC reports monthly activities and planning to Mother Institute Shiksha Mandal. Owing to this competent feedback mechanism, principal is always in position to receive feedback from teachers, students and alumni which he shares with the Mother Institute for further policy decisions.
- Mother Institute has successfully activated the mechanism for performance assessment of the faculties and staff. Routine welfare measures are functioning in the Institute.
- Rules, regulations and procedures laid down by the University /UGC / government are strictly followed.
- Financial matters are transparent with regular internal / external audit.
- Effective implementation of e-governance in Administration, Finance and Accounts, Students admission and Examination process.
- IQAC plays a vital role in setting-up systems for smooth functioning.
- IQAC consists of representatives of the management, teaching, non-teaching staff, students and alumni.
- IQAC meets periodically.
- IQAC prepares Perspective Plan, Self-Study Reports for accreditation bodies (NAAC, NIRF, AISHE etc.), Performance Based Appraisal System (PBAS) for CAS, Academic and Administrative Audit, AQARs, collection of feedback from stakeholders and its analysis for improvements etc.

Institutional Values and Best Practices

- Institute conducted Green Audit for energy conservation, water conservation, waste management and pollution control to make the campus eco-friendly.
- Institute has alternative energy resources, solar water-heater (2500 liters) and biogas plant from the kitchen waste at girls hostel.
- Energy saving LED bulbs and tubelights for the conservation of energy.
- Compost pits for bio-mass, vermi-compost project, tree plantation and conservation programmes.
- Outreach programs and extension activities contribute in the positive impact on the functioning of Institution.
- Self sustained vermi-compost production and training unit.
- Rain water harvesting helps to recharge ground water.
- Institute has green and energy policy, Annual Gender Sensitization Plan, Gender Audit, management of bio-degradable and non-degradable waste, Policy for Energy Conservation and Environmental Consciousness.

- Institute organizes programs to ensure awareness of gender equity by arranging Rallies, women sensitization programs.
- Gender Audit is conducted.
- We celebrate/organize national and international commemorative days and festivals to create awareness and unity among the students.
- The facilities like Ramps, scribe facility for exam etc. provided to support differently-abled students.
- Activities and programmes pertaining to cultural, regional, linguistic and socio-economic occasions are conducted as per circulars of Government and Academic Calendar.
- Staff and students contribute in social causes and natural calamities.
- Staff and students worked as Corona Warriors during COVID-19 pandemic. Students and staff prepared and distributed cotton mask during COVID-19.
- Institute contributed towards the floods affected in Maharashtra and Chief Minister Relief-Fund.
- Institute raised funds for communal harmony. Institute highlighted two best practices among all. 1. Village development scheme 2. Kitchen Garden

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRIKRISHNADAS JAJOO GRAMEEN SEVA MAHAVIDYALAYA
Address	Arvi road, Pipri (Meghe)
City	Wardha
State	Maharashtra
Pin	442001
Website	www.sjgsm.shikshamandal.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	R.r.deshpande	07152-230518	9860218281	07152-230518	sjgs_pw@rediffmail.com
IQAC / CIQA coordinator	R.r.chaudhari	-	9822333179	-	iqac.sjgsm2022@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority certificate.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Linguistic Hindi Minority
Any Other	

Establishment Details				
State	University name	Document		
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	03-12-1993	View Document		
12B of UGC	20-10-2000	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Arvi road, Pipri (Meghe)	Rural	69.75	3057.61

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Rural Services	36	HSC	Marathi	360	223

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				11			
Recruited	0	0	0	0	0	0	0	0	7	1	0	8
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	2	1	0	3
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	2	2	0	4
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	0	0	3	1	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	118	0	0	0	118
	Female	105	0	0	0	105
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	22	14	14	14
	Female	16	16	14	15
	Others	0	0	0	0
ST	Male	8	9	13	12
	Female	9	11	13	21
	Others	0	0	0	0
OBC	Male	53	51	47	36
	Female	83	55	60	41
	Others	0	0	0	0
General	Male	4	6	7	4
	Female	7	9	5	4
	Others	0	0	0	0
Others	Male	24	25	27	23
	Female	39	42	32	23
	Others	0	0	0	0
Total		265	238	232	193

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	B.A.(R.S.) degree programme is only grant-in aid programme in Maharashtra state providing higher education to rural youths. It has Multidisciplinary courses, as English, Marathi, Economics, Marathi literature and English literature courses belong to Humanity faculty, Community Development & Extension course belong to Agricultural Sciences, Sociology course belong to Social Sciences and Cooperation course belong to Commerce faculty. The institute offers elective programme in which three courses - English, Marathi, Community Development & Extension are Compulsory and five Optional courses - Economics, Sociology, Cooperation, Marathi literature and English literature. Economics,
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	<p>Sociology and Cooperation, these three optional courses are project based. It means students have to prepare project report under the guidance of teacher in Final year and project reports are assessed by internal and external examiners. Students have freedom to choose any two courses out of these five optional courses but out two optional courses, at least one course must be from project based optional courses. The degree programme already implementing Community engagement approach as the students have to undertake visits to the villages for studying rural problems and have to maintain the record of their field survey during Third & Fourth Semester, whereas students also undertake field visits and survey for studying rural problems and have to maintain the record of their field visits and survey during Fifth and Sixth Semesters. These records are assessed by an Assessment Committee Consisting of an External Examiner and Internal Examiner appointed by the University. Hence, Field survey, Field visits & survey and project based learning courses which promote community engagement and research to study society's most pressing issues and challenges. The Environment study course offered to Second year students as well as bio-mass collection and decomposition in compost pit, vermin-compost production, kitchen garden, bird shelters activities which develop environmental consciousness among students and enhance skills. To develop holistic approach among students, Sarva Dharma Prarthan (All Regional Prayer) conducts in girls hostel. Courses itself reflect Multidisciplinary approach. The proposal of Credit based Courses has been submitted to university which offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education. After 1st 2nd and 3rd year successful completion, students get certificate, diploma and degree, respectively. The Student can choose different combinations of core, capacity enhancement and skill enhancement courses for each year with various combinations. The FY UG student is expected to acquire 40 credits, out of which minimum 50% credits will be from Core Courses and the remaining credits will be from the capacity and skills enhancement courses.</p>
2. Academic bank of credits (ABC):	The Institution is aware of the need to convert the

	<p>existing courses into credit-based courses and the proposal has been submitted to university. The faculties are free to design other forms of assessments depending upon the Course Outcomes. Class seminar, visits, skill based activity are the integral part of each course. As per the guidelines received from state government and university, the registration of academic bank of credit under digi-locker is initiated among the students. Further initiation regarding academic bank of credits and multiple entry and exit will be as per the guideline and directions of RTM Nagpur University, Nagpur.</p>
<p>3. Skill development:</p>	<p>The Institution has Arts & Humanities, Agricultural sciences, Social Sciences and Commerce faculties. The Institute offers skill enhancement, group learning, community engagement, exposure visits of students through survey work, project work, field work. The soft skills of the students is enhanced through the English Language Laboratory which has ORELL Talk Software installed. College taken efforts for organizing workshops and certificate courses to develop skill among students (macramé, computer hardware, garment making). College providing value based education to students through various activities/events such as constitutional day, voters day, national youth day, oath of unity, azadika amrut mahotsav, sanitation fortnight, road safety campaign, accident free campaign, my earth oath (mazi vasundhara pratidnya), cleanliness drive, Yog diwas, National girl child day, women's day, republic day, independence day. College designed and implemented two university recognized certificate courses for the benefit of students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The institution believes in imbibing Indian values and ethics among the students through the observance of various important days. The culture of respecting Gurus is practiced by acknowledging their role as mentors on Teachers Day commemorating Dr Sarvapalli Radha Krishnan. The Institution offers English, Marathi, English literature, Marathi literature as courses to the students of B.A.(R.S.). The B.A.(R.S.) program is offered through Marathi medium. The Department of Marathi organizes Marathi Bhasha Pandharwada every year by organizing various competitions like Poetry recitation, Debate, Slogan Making and Essay writing to celebrate the language. College promotes Marathi</p>

	language as compulsory course consisting functional Marathi, and Marathi literature as optional courses consisting folklore, Sant Sahitya among the students.
5. Focus on Outcome based education (OBE):	Institution plays a key role in designing curriculum which includes skill based activities in each course. As our institute is the only institute running Bachelor of Arts in Rural Services since 1961. The Board of Studies of Rural Services in RTM Nagpur University is formed by faculties from our institute. BoS of Rural Services designs the course to get the outcomes such as Community engagement, research aptitude, ethical values, life-skills. College also plan to promote internship for students to create employability. The programme offered as outcome based education with clearly stated programme outcomes (POs) Programm Specific Outcomes (PSOs) and Course Outcomes (COs). Variety of approaches in teaching and learning process like lectures, seminars, practical, workshops, field survey, field work, projects in the university curriculum.
6. Distance education/online education:	The college is already prepared, especially during COVID-19 pandemic situation for teaching and learning process by using the digital platform for engaging the theory classes. Online education has broken the geographical barrier creating interaction of experts and students from distance locations. The college has 100 mbps internet facility to promote online learning. The students and college faculty utilized the online teaching platforms and kept performing their academic duties for delivering online classes through modules such as Google Meet, Zoom Meet, Google Class Room and whatsapp. Online teaching experience during COVID-19 pandemic. University is implementing online vocational courses. College will promote such need based online vocational courses which will provide skill and employability to students.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. College has setup of Electoral Literacy Club (ELC). The Electoral Committee, which governs all student electoral related activities and takes care of Electoral Literacy. The Committee alongwith NSS
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	initiates awareness Programmes.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. College has appointed Nodal Officer (Coordinator), Coordinator, teaching & non-teaching members and students representatives. ELC is functional. The members of the Electoral Literacy Club are responsible for organizing Electoral Literacy Programmes. Electoral Literacy Club formed as follows Name of ELC members Position Dr. R.K.Moon Nodal Officer-Coordinator Dr. M.T.Mane Coordinator Dr. S. Dhanvij Member Smt. Rajani Patil Member (Non-teaching) B.A.(R.S.)-III Students representatives B.A.(R.S.)-II Students representatives B.A.(R.S.)-I Students representatives
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Committee has conducted various programmes to create an awareness amidst students on the importance of voting. Electoral Committee is functional. The committee enrolled 40 students for voter id.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The initiatives have been taken by the college to motivate the students towards power of voting as Voter registration campaign, common oath, voter awareness rally, voter powers slogan posters on college campus and awareness activity. Employee of the college serving as a liaison between the election office, College and Public.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Number of students enrolled in the Voters List: 40 "Voter Helpline" App – Awareness Programme was conducted for students above 18 years, which helps them to enroll as voters in the online electoral roll.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
255	193	232	238	265

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 8

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	8	8	8

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
5.47	3.87	4.78	7.95	22.86

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Effective curriculum planning and delivery

Affiliated to RTM Nagpur University, Nagpur, follow the curriculum designed by it. Academic calendar consists curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum.

Implementation of the curriculum :

- Timetable committee prepares timetable as per workload for the academic session.
- Academic diary is maintained by teachers consists of schedule of lectures, tutorials and practical.
- “Principal’s Address”, orientation programme for newly admitted students regarding academic and infrastructural facilities, welfare schemes, code of conduct and discipline, add-on courses and extra-curricular activities.
- Board of Studies (Rural Service) of RTMN University, Nagpur consists of four (04) out of seven teaching faculties from institute. Suggestions are considered.
- Contents of syllabus, COs, POs, University Examination and evaluation process are explain by faculties in classroom at initiation of session. Syllabus, Class notes, COs, POs available on college website.
- Assignments, seminars, field survey, field work and project are conducted under the supervision of the faculty.

Continuous internal Assessment

1. Announcement of overall structure schedule of CIE

Internal Assessment Examination Committee (IAEC) monitor and assess the students’ performance. Schedule of Test is communicated through displaying on notice boards and digital media.

2. Dissemination of IA marks:

IA marks are communicated to students in classroom and displayed on the notice board.

Students are assessed on the basis of the home assignments, quiz, oral, attendance, participation in subject related activities and student behaviour.

Exam Grievance Committee solve the grievances within 5 days.

3. Submitting IA marks to University:

Internal Assessment marks uploads at university portal.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 5

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 11.67

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
38	16	51	18	15

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institution integrates Professional Ethics, Gender, Human Values, Environment, and Sustainability issues in the following manner:

I Courses in the curriculum

II Institutional level committees to address these issues

I Courses in the curriculum

A. Professional Ethics:

Personality development: the curriculum of the courses in the program includes personality development, communication skills, time management, and other professional qualities and attributes among students.

B. Gender

Gender Equality in Curriculum: Issues pertaining to gender discrimination & violence against women are also part of the topics taught and discussed in the BA (RS) program. The curriculum addresses Gender issues through particular novels, essays, poems, articles etc.

C. Human values

Culture, Diversity & Society make the students aware about family values, rural life, and its problems. Indian Constitution and Human Rights teach students about Fundamental rights and basic freedom that is enjoyed, granted, and guaranteed by the Constitution and the Courts of India.

D. Environment and sustainability:

Environment is another compulsory paper that creates awareness among students on environmental issues like global warming, deforestation etc.

II Institutional committees to address these issues

A. Women cell and NSS unit of college has organized various activities related to Gender equity, Human value, environment and sustainability. Some of the programmes are as follows:

Women cell activities:

2018-19

i) Self-defence and Yoga camp, ii) Smart girl

iii) women empowerment and Gender equality

2019-20

i) self-defence camp ii) safety laws for Girls iii) Cybercrime and women safety

2020-21

i) Virginity: Marriage, Society and medical View (Online)

ii) Social changes during lockdown on the occasion of Women's day.

2021-22

i) Women Harassment at work place

ii) Society's Approach to women education in current scenario

NSS activities

2017-18

i)Blood donation camp ii) Voter awareness program iii)Tree plantation iv) International nonviolence day march

2018-19

i)Tree plantation & Conservation ii) cleanliness fortnight iii) Voter registration campaign iv) Blood donation camp

2019-20

i) International nonviolence day march ii) Constitution day iii) National Youth day iv) National Girls Child Day

2020-21

i)Azadi ka amrut mahotsav ii) Vigilance awareness week iii) arogya setu app awareness in Covid-19 iv) Mask making and distribution in Covid-19 v) Distribution of lifesaving items in Covid-19

2021-22

i) Cleanliness fortnight ii) Constitution Day

iii) Debate competition on International Women day

B. celebrates International Women's Day, World Environment Day, world Ahinsa Din and Commemorative days.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 52.94**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 135

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 86.17

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
120	59	106	114	118

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	120	120

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 37.1

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	23	23	23

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
62	62	62	62	62

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 31.88

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college has implemented student-centric methods to enhance the learning experience using various approaches such as experiential learning, participative learning, and problem-solving methodologies. These methods have been complemented by the effective utilization of ICT tools.

Experiential Method:

The institution acknowledges the importance of hands-on experiences in promoting student learning. Through field visits to progressive farmers' fields, primary health centres, primary schools, and rural areas for field surveys, students have had the opportunity to directly explore real-world problems. Additionally, students' visits to Gram Panchayats and Panchayat Samitis have provided valuable insights into administrative challenges. These experiences have facilitated a comprehensive understanding of the subjects and encouraged critical thinking among the students.

Participative Learning:

Active student participation lies at the heart of the institution's teaching methodology. Classroom interactions, group discussions, and seminars serve as platforms for students to engage actively with the subjects. Academic activities such as classroom seminars, model preparation, study circle activities, participation in the National Service Scheme (NSS), sports activities, and competitions have fostered essential communication, teamwork, and leadership skills among the students.

Problem-Solving:

The institution emphasizes the development of students' analytical and decision-making abilities through a problem-solving approach. By observing, understanding, analyzing, interpreting, and finding solutions, students acquire a deeper comprehension of concepts. Classroom group discussions and debates on open-ended topics have provided opportunities for students to refine their decision-making skills and take responsibility for their viewpoints.

Project-Based Learning:

As part of their degree requirements, every final year student undertakes a project in one of the opted optional subjects such as Economics, Sociology, and Cooperation. The student undergoes the process of data collection, data analyse, report writing, presentation of project outcome and viva. This project-based

learning approach encourages independent research, critical thinking, and the practical application of theoretical knowledge to real-world scenarios. The project reports showcase students' research and analytical capabilities, contributing to their academic and professional growth.

Cooperative Learning:

Recognizing the benefits of collaborative learning, the institution emphasizes on cooperative learning methods. In the second year of the programme the students do field survey and prepare a report. During field survey students work together in groups, pooling their collective knowledge and skills. This cooperative learning approach enhances students' problem-solving abilities, teamwork, and collaboration skills.

Integration of ICT Tools:

The institution has made significant efforts to integrate ICT tools into the teaching-learning process. The utilization of tools such as DLP projectors, LCD televisions, CD/DVD players, computers/laptops, and digital interactive boards has created interactive and engaging learning experiences for students. Furthermore, online platforms like Zoom, Google Meet, Google form and Google Classroom have been effectively employed during the pandemic to ensure uninterrupted learning.

By actively involving students in their education and leveraging ICT tools, the college prepares students not only for academic success but also equips them with critical and creative thinking, practical knowledge, and the ability to apply theoretical concepts in real world.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 88.89

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	9	9

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 75

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	6	6	6	6

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal Assessment

The college has clearly defined internal assessment system with proper weightage. Internal Assessment is based on home assignments, viva-voce, quiz, attendance, participation in subject related activities and overall behaviour of student. 20 marks of internal assessment are divided in all the above aspects of assessment. Internal assessment is conducted as per the schedule and the marks are dispatched to the university in time.

In case of grievance student can approach Internal Assessment Grievance Committee.

The college has established an efficient system to address students' grievances related to internal assessments. This system prioritizes transparency, adherence to strict timelines, and ensures effective resolution for the concerned. In case of grievance students can report to the Grievance Committee within five days of receiving communication about their assessment results.

The Grievance Committee, consisting of key stakeholders such as the Principal, Coordinator, Senior Subject Teacher, and a student representative, is responsible for addressing and resolving the raised complaints. The committee diligently investigates each matter and works towards achieving a fair and impartial resolution within a specified timeframe.

To ensure a timely resolution, the Grievance Committee is committed to resolving complaints within one week from the receipt of the formal complaint.

The institution emphasizes on transparency and accountability in handling internal and external assessment grievances. The process for raising and addressing these concerns is well-defined and easily accessible to students. By providing students with a dedicated platform to voice their concerns, the institution aims for a supportive environment that encourages fairness and integrity in the assessment process.

External Assessment

The university has a well-structured mechanism for external assessment. If the students are not satisfied with the assessment result, they can apply for photocopies of their concerned answer-sheet within a specified time. If they remain dissatisfied even after reviewing the photocopies, they can further request a reassessment of their performance.

The university then carries out the reassessment process. Thoroughly reviewing the student's work to ensure fairness and accuracy, the university declares the final result.

Overall, the internal and the external assessment grievance mechanisms are designed to protect the rights of the students and ensure that their concerns are addressed promptly and fairly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well stated and displayed through:

Institute website

Notice boards

Awareness about, POs, PSOs and COs are made to students by faculty at the beginning of the semester and through orientation programme.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well stated and displayed through:

Institute website

Notice boards

Awareness about, POs, PSOs and COs are made to students by faculty at the beginning of the semester and through orientation programme.

1. POs and COs are displayed on college website and communicated with students in induction meetings. The students, faculty, and other stakeholders have easy access to Pos and COs, enabling a clear understanding of the expected learning outcomes for each program and course.

2. Evaluation of Attainment of POs and COs: To ensure that students achieve the desired learning outcomes following methods are employed for evaluation:

a. Direct Assessment Methods: The institution uses direct assessment methods such as examinations, quizzes, practical assessments, assignments, and projects for the direct measurement of students' knowledge, understanding, and application of the POs and COs.

b. Indirect Assessment Methods: In addition to direct assessments, the institution incorporates indirect assessment methods. Surveys, questionnaires, focus groups, interviews, and feedback from stakeholders including students, and alumni, provide valuable insights into the extent to which the POs and COs are being achieved.

c. Performance Assessments: Performance-based assessments, such as simulations, role-plays, presentations, offer opportunities for students to demonstrate their practical skills and decision-making abilities aligned with the desired outcomes.

d. Rubrics and Criteria: The institution establishes clear assessment criteria and rubrics to ensure consistency in evaluating students' performance. These tools provide objective guidelines for assessing the extent of attainment of the POs and COs.

e. Continuous Assessment: To monitor progress over time, the institution implements continuous assessment practices, including periodic quizzes, assignments, and participation in subject related activities, to track students' achievement of the outcomes.

The college development committee (CDC) carefully reviews how well students are performing in their courses by analyzing the results at the end of each semester. This analysis looks at each subject individually so the institution can get a good understanding of subject wise students' performance. The results are also compared with the last three years to get a broader picture. This practice helps the institution to improve the quality of education and make sure that the students are meeting their learning goals. In this way the institution constantly assesses the achievement of course outcomes and program outcomes

Overall, the institution's focus on the evaluation of POs and COs reinforces its dedication to providing a high-quality education and preparing students for success in their chosen fields.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 80.98

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
66	61	40	40	40

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
80	61	44	50	70

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 4

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.66

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1.66

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution visualize its vision through innovative ideas:

- The college has established the Research Cell which plays a significant role in promoting research and innovations to inculcate research interest among the faculties and the students.
- This cell looks after all the requirements for the research work carried out in the college.
- Research Cell Encourages teachers for sending research projects proposals to government and non-government funding agencies.
- The college organized workshops on 'Rural Management and Entrepreneurship' and 'Entrepreneurship and Digital Medias'
- Faculty members undertake Research paper Publications in reputed and care listed national and international journals.
- Chapters have been published by faculties.

- MoUs / collaborations are established with other institutes and industries to expand the knowledge of research.
- Self sustained Vermi-compost project in college campus under Community Development and Extension Dept.
- Compost pit using bio-mass in the campus is prepared
- Mental Health counselling and psycho-analysis of students is carried out
- Certificate courses introduced during last five years.
- Skill development workshop on pickle making, Jam-jelly
- Exposure visit of students to Agriculture exhibition, Sugar factory conducted
- Field visits conducted at PHC, Grampanchayat, Panchayat Samiti, Cooperative Societies
- Field survey and Project work conducted which provides direct experience to the students.
- College implemented kitchen garden project through Community Development and Extension. Under this project, students get practical experience of bed preparation, sowing, intercultural operations, harvesting and selling of the vegetables. It explores nutritional importance, different skills, coordination, and marketing skills among the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 41

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	4	11	9	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.88

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	5	5	1

File Description

Document

Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website

[View Document](#)

Link to re-directing to journal source-cite website in case of digital journals

[View Document](#)

Links to the papers published in journals listed in UGC CARE list or

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.38

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	6	3	1

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

College organized extension activities such as Eradication of Superstition, Amcha Gav Amcha Vikas, Swachata Pandhrawada, during 2021-22 for sensitising students about superstition, understanding village problems, importance of cleanliness. College teachers, subject experts and students participated in the activity.

College taken initiative on environment awareness through tree plantation drive and cleanliness drive at village Pandharkawada and Panwadi on the occasion of Mahatma Gandhi Jayanti.

Under ‘Azidika Amrut Mohotsav’, the institution organized Rangoli, Poster, Essay competitions and Warli art activity. Students participated in marathon walk from Wardha to Sewagram Ashram.

Faculty members performed duties at help desk in Kasturba Hospital Sewagram. For creating awareness on pandemic situation, college and Mahatma Gandhi Institute of Medical Sciences, Sewagram-Wardha jointly organized pre and post COVID-19 awareness programme. NSS volunteers distributed mask and necessary items to society and aware villagers about COVIN app. College also participated in COVID-19 vaccination drive.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies**Response:**

The students and faculties of our college actively participate in different activities. The institution and faculties achieved *Awards and recognitions for their outstanding contribution* for organizing and participation in extension activities and outreach programs.

Awards and recognition received during last five years.

Name	Name of the Award/Recognition	Name of the Awarding bodies	Year
Nilesh Bobade	Best NSS Volunteer	RTMNU, Nagpur	2019-20
Prof. S.M.Sutar	Gold medal	Gandhi Vichar Sanskar Pariksha, Jalgaon	
Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri	Bit Covid Campaign	MGNCRE, Hyderabad	June, 2021
Dr. S.M.Pawar	Bit Covid Campaign	MGNCRE, Hyderabad	June, 2021
Dr. M.T.Mane	Bit Covid Campaign	MGNCRE, Hyderabad	June, 2021
Prof.S.M.Sutar	Bit Covid Campaign	MGNCRE, Hyderabad	June, 2021
Dr. R.R.Deshpande	Bit Covid Campaign	MGNCRE, Hyderabad	June, 2021
Dr. V.R.Ugale	Bit Covid Campaign	MGNCRE, Hyderabad	June, 2021
Dr. R.R.Chaudhari	Bit Covid Campaign	MGNCRE, Hyderabad	June, 2021
Dr. R.K.Moon	Bit Covid Campaign	MGNCRE, Hyderabad	June, 2021
Dr. R.R.Chaudhari	Post Graduate Teacher	RTMNU, Nagpur	2018
Dr. A.K.Kinkhedhar	Post Graduate Teacher	RTMNU, Nagpur	2018
Dr. R.R.Chaudhari	Best paper presentation award		

- *College received recognition from Mahatma Gandhi National Council of Rural Education, Hyderabad for COVID-19 Campaign activity during 2020-21*
- *College faculty members received Gold medal and silver medal from Gandhi Research Foundation, Jalgaon for Gandhi Vichar Sanskar Pariksha.*

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 29

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	5	3	6	13

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 22

File Description	Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Classrooms: Out of required five classrooms, three classrooms are ICT enabled with DLP and internet facility. The college has a seminar hall with DLP enabled and provides ICT facilities for carrying out interactive task during teaching-learning process.

Laboratories: The College has English language lab, Extension lab and Network Resource Centre for developing communication skill, extension activities and browsing e-resources. The Institution has Licensed English Language software “Zybro” and Library Integrated software “SoftLib”. College purchased a new English language software ‘Orell Talk”.

ICT Facilities: There are 85 computers for academic and administration purpose. Under LMS, college has Mastersoft and Tally for proper management of academic and administration work. The College has provided 56 computers for the students, two smart boards, microphones, LED TV, DLP’s and Laptops. LAN and Internet facility is available. The institution has established Network Resource Centre (NRC) in 2010 for the students.

Facilities for Cultural Activities:

For cultural activities separate hall namely Prarthana bhavan and Rangmanch are available.

Sports facilities:-

Profuse Outdoor and Indoor facilities are available as follows.

Gymnasium:

- Gymnasium facilities for sportsmen and college students.
- Training for Weightlifting and Power lifting
- Special equipments for building Muscle Strength
- Advanced equipments in the Gymnasium for the students.

Facilities available in Gymnasium

Cardio section

- Treadmill
- Elliptictrainer
- Ergometer bicycle

Strength training

- Power lifting
- Weightlifting

General fitness

- Multi station Machine
- Dumbbells
- Hack squat
- Cross fit

Yoga Center:

- Space for yoga
- Educational charts, mats, carpets.

NSS Bhavan

Separate NSS Bhavan with field instruments and other (sickles, spade, tikas, ghamela, kitchen utensils sufficient for students, gas stove, carpets, movable latrine seats, tents, charts, tea thermos)

NRC

- Separate cubical for Network Resource Centre in Library
- Consisting of 16 computers (LAN)
- Internet and
- Printing facilities.

Girls' common room

- Comfortable special room
- Bed and Furniture
- Personal hygiene chart
- Gender sensitizational visuals

- First aid box
- Adjacent girls washroom
- Sanitary napkins (Rs.10/- per pack of 3) vending machine
- Incinerator machine for disposal of sanitary napkins

IQAC

- Separate chamber
- Sufficient furniture
- Computer, printer, scanner, DLP, Laptop, speaker,
- Internet

Staffroom

- Spacious room
- Furniture and Lockers
- Attached lavatory
- Pantry and watercooler with purifier

Library

- Separate library building with all physical facilities having an area of **336.62** sqm
- Spacious reading room for faculties and students
- Network Resource Centre (NRC)
- NLIST Subscription
- Computer, printers, scanner, Internet and Mounted DLP
- Reprographic and printing facilities
- Automated library and special AC Server room
- Drinking water dispenser
- Lavatory for faculties
- Departmental library ,Book Bank, Inter library Loan facility is provided

Girls' hostel

- Well furnished rooms with attached washrooms
- Capacity of 150 students
- Three RO Water cooler with purifier
- Solar water heaters (500+500+1000 lit. capacity)
- Solar street lights
- Sanitary napkins vending machine and Incinerator machine
- Solar distill water plant

Other infrastructural facilities

- Ramps facility is available for divyanjan students at college campus and girls hostel

- Seminar hall furnished with mounted DLP, Smart Board, Speakers.
- Parking facilities – separate parking facilities for students and staff
- Water cooler with purifier for students at each floor
- Fire extinguisher and CCTV cameras implanted for campus security.
- Two Generators are available at College campus and Girls' Hostel

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 78.34

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
2.72	3.63	4.48	5.59	18.78

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the

*faculty and students***Response:**

Institution Library namely D.J.Hatekar Library is a separate building on an area of 336.62 sqm. The Collections includes more than 26000 books, Journals and magazines, N-list database, CD's, AV-aids, rare books and 1336 back volumes of the periodicals. Library provides internet service through NRC. Reprographic service is available at cost Rs.1. Book Bank facility provides to needy students and preference is to be given to the weaker section. Library organizes Book Exhibition, Book Review Competition, Information Literacy Programme, ICT workshop, writing and reading competitions.

The library is automated through Integrated Library management Systems (ILMS) known as SOFTLIB (library Software) which is developed and maintained by Synchronik, Nagpur

SOFTLIB software is a powerful search engine for the retrieval of bibliographic database. Various activities of the library such as data entry, issue and return, renewal of books, member logins and reports are generated through the software. The status of books such as withdraw/write-off/ damaged/ lost and paid is easily located. The routine works of the library like accessioning, classification, cataloguing, circulation, serials, OPAC and report generation is being carried through this software. Barcode readers and software helps to make daily transactions very easy, fast and accurate. OPAC system deals with the Catalogues and Search of the books present in the Library on basis of various criteria like, Accession Number, Title, Author, Subject and Publisher.

Electricity Power backup and Wi-Fi available.

A spacious reading hall in the library accommodates 80 students and 12 faculties.

Library is having access to e -resources through N-List. It consists of 1,99,500+ e-books, 6000+ e-journals and 6,00,000 e-books through NDL. Other e-resources CD's (174) and AV-aids (14) are available.

The details of 21 computers of Library are as:

- OPAC – 02
- Circulation – 01
- Network Resource Centre -16
- Library Administration Work - 01 and
- Server - 01.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- The college has converted the VPN BSNL plan to high speed Optic Fiber Broadband plan which has 100 mbps speed.
- Tally licensed office administration software was using for college administration work and purchased new software – Mastersoft.
- Mastersoft is the updated licensed LMS use for administration, finance and accounts, student admission & support and examination.
- “Zybro” (Licensed English Language software) was installed and it updated. College purchased new Licensed English Language software- Orell Talk.
- Computers in Language lab, Network Resource Center and Administrative block connected in LAN with 100 mbps internet facility.
- Computers available with license softwares.
- Antivirus made available.
- Softlib – ILMS is available for smooth functioning of Library.
- 85 computers, Mounted 5 DLPs, one movable DLP, scanners, printers, 3 Xerox machines, bar-code readers and LED TV are available.
- 3 ICT enabled classrooms, Two Smart boards and scroll board available for interactive teaching learning
- For the smooth conduct of all academic activities, online classes conducted through google classroom, google meet, zoom whereas Assessment and evaluation of internal examinations and university examination have been done online using LMS during the COVID-19 pandemic
- E-Governance has been implemented in the areas of Admission, Library, Administration, Account and examination.
- A Biometric Machine is used for recording the attendance of teaching and non-teaching staff.
- The website of the college is administered and updated regularly by the website committee.
- The entire campus is brought under CCTV surveillance

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)**Response:** 4.55**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 56

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 19.99**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.09	0.77	0.96	1.59	4.57

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 60.61

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
164	121	116	145	171

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 22.32

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
63	00	55	56	90

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 28.34

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	14	19	8	8

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
66	61	40	40	40

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 45

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	12	12	16

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	8	8	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

College has active Alumni Association and meets annually for the benefit of students' development. College collects feedback from alumni and analyzed report is uploaded on college website. Action taken report based on suggestion given by alumni for college development have been uploaded on college website. There is alumni whatsapp group formed for regular interaction and sharing of views. Guest lectures from alumni of different fields are organized for students regarding sharing their experiences, current needs and scope in the industry. Alumni suggest the required fields and skills for employability. Alumni association has representation in College Development Committee (CDC) and IQAC of the institute. Alumni association organizes annual meet. In annual meet ample number of alumni come together and share their views. Alumni association has working committee with constitution as Chairman, Vice-chairman, Treasurer, Secretary and Members. Alumni Association members guide students at Yoga day, Sports, poetry competition. NSS activities etc

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

A. Nature of Governance

The institute came into being in 1961 under the caring eye of our parent body Shiksha Mandal, Wardha which is known for its pursuit of high academic standards and ethical practices. We are co-ed Linguistic (Hindi) Minority Institution. College maintained its original features of Rural Institute even in its new form. The institute is the only grant-in-aid college in the University to offer a multidisciplinary programme - Bachelor of Arts - Rural Services [B.A.(R.S.)]. In tune to our logo “*Dhnyanoddharam Gramoddharam*”, we impart higher education to rural youth; carry out extension activities in the rural area; and undertake primary level research to contribute a small share in the development of community. The college proved its potential by achieving NAAC ‘A’ grade in 3rd cycle.

College works on set objectives in tune with vision and mission

- To provide facility of higher education in rural area
- To prepare students for healthy competition
- To adopt the principle of ‘Education-Research-Extension’
- To get participation of all stake holders in college development
- Fostering patriotism, nationalism and dignity of labour

B. Effective leadership:

The college has an effective leadership which helps in achieving the broader institutional vision and mission. The overall decision-making process is committee based where each stakeholder of the college gets due representation. Organogram of the college speaks loud about the decentralization and representation.

- **Governing Body** commits to align education with character building and social service, supports the college in all endeavours and gives valuable directions as per the larger vision and mission of the institution.
- **College Development Committee** has a balanced representation of all stakeholders as management, teaching faculties, non-teaching member, student community, industry/ institute and research fraternity. The CDC ensures that
 - functioning of the college is in proper regulatory framework,
 - high academic standard is maintained.

- overall functioning is streamlined to fulfil the institutional aims and objectives.
- **Principal** is vested the responsibility of overall management of the institution. The Principal coordinates and supervises academic, administrative and extra-curricular activities as per quality parameters.
- The **IQAC** has been instrumental in promoting quality in all aspects of the institution. It plays instrumental role in accommodating changes suggested by NAAC and develop the institutional perspective, design the plan as per larger institutional vision.
- The Superintendent operates as a chief of office and ensures that the administrative practices are transparent, fair and participative.

The College promotes the involvement of stakeholder through various committees. College collects feedbacks from stake holders and analyzed it for college development. The various committees are involved to support vision and mission of the institute. Committed efforts of the teaching and non-teaching fraternity guided by effective leadership enable preparedness of the institution for NEP.

C. Perspective plans

- To initiate new skill based courses
- To strengthen ICT based learning
- To initiate MoUs and Linkages with rural base institutes
- To strengthen the feedback system
- To conduct academic and administrative audit

College website link

Vision and Mission

<https://sjgsm.shikshamandal.org/vision-and-mission/>

Statutory body – CDC

<https://sjgsm.shikshamandal.org/statutory-body-cdc/>

Admission committee

<https://sjgsm.shikshamandal.org/admission/>

perspective plan link

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

At management level, Shiksha Mandal Governing Body is the top decision making body. At college level, Principal is administrative and academic head. The CDC has representatives from teaching, non-teaching staff and stake holders. CDC discusses and approves the issues regarding academic and administration, infrastructure. IQAC focuses on quality enhancement of education through different initiatives, plans and supervise activities that are necessary to increase quality of education imparted in college. There are committees/cells/units headed by conveners/ coordinators (faculty members) for implementation of policy decisions. The representation of students in different committees/ cells ensures the participation of the students in college development. IQAC taken initiative to strengthen the feedback system includes feedback collection from Alumni, Students, Teachers, Outgoing students (Exit), analysis, uploaded feedback reports on college website and action taken report based on feedback for college development.

Human Resource Management Strategy:

Functioning of institutional bodies is effective and efficient which reflects in organizational structure of the college. Principal is responsible for functioning of College and growth including Administrative, Academic, Co-curricular, Extra-curricular and Extension/Outreach programmes. Various committees in college help in monitoring and facilitating several functions and thus make administration open and transparent. The decentralization of power is evident from these committees. Apart from CDC and IQAC, college constituted committees as- Admission Committee, Career Guidance and Counselling Cell, Research Cell, Examination/Internal Assessment Committee, Students Redressal and Grievance Committee, Student Council, NSS, Hostel (girls) Committee, Alumni Association, Women cell, Purchase Committee, Students Welfare Committee, Divyangjan / Equal Opportunity cell, Anti Ragging Committee, Sexual Harassment Committee, Internal Complaint Committee, Girls Guidance and Counselling cell, Caste based discrimination Committee and other committees.

The institution recruits faculty and non-teaching staff as per the guidelines provided by Parent Institute, University and State Government. The sanctioned posts of teaching and non-teaching staff have been filled and continuous follow-up is taken to vacant posts.

Teachers are recruited as per University and Maharashtra Government rules. Appointment procedure is:

- Subject wise workload calculation based on total number of students
- Approval of Joint Director, Higher Education, Nagpur
- Sanctioned posts are advertised in National Dailies after clearance from concern offices.
- Getting Selection Committee approval from University.
- Appointment order to selected candidate based on Selection Committee's recommendation.
- For self-financed UG courses, institution appoints ad-hoc and contributory teachers as per the provisions of University Act.
- Time bound promotions of the teaching faculties on the basis of Academic Performance Indicator (API) Score based on PBAS are processed through IQAC and accordingly they are promoted for further higher scale.
- Time bound promotion to Non-teaching staff as per the rules and regulations of Government of Maharashtra are done.

IQAC prepared Perspective plans and focused on following issues

- To initiate skill based courses
- To strengthen ICT based learning
- To initiate MoUs and Linkages with rural base institutes
- To strengthen the feedback system
- To conduct academic and administrative audit

Deployment of these focused areas of perspective plans is handled by Coordinators of concerned committees with the help of IQAC.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The Institute strives to provide all possible support and encouragement to the Teaching & Non -Teaching staff. The welfare measures helps in creating a positive work environment among the teaching and non-teaching faculty and creates a sense of belongingness. This is in the form of different welfare measures and opportunities for career development/ progression.

The following welfare measures have been provided :

- State Govt. Employee group individual accidental insurance scheme
- Duty leave facilities for attending: Refresher course, Orientation programme, FDPs and short term course
- Duty leave for attending Conferences and workshops at National and International levels
- Annual increment for faculty and staff based on career advancement scheme.
- College has employees Credit Co-operative Society which offers loans as grain loan of amount 1 lakh, emergency loan of amount 20,000/-, long term loan of amount Rs. 7 lakhs. Teaching and non-teaching staff are members of the co-operative society.
- Provision of medical reimbursement
- CL/APL/EL are allowed as per government rules
- Provision of Gratuity and Pension (old/DCPS)
- Clean atmosphere with drinking water and toilet facilities
- Conducted workshops for teaching and non-teaching staff as Health management at workplace and Yog- A therapeutic approach
- Annual Sports meet organized by Management to improve physical health
- The faculty members have facility of desk-top and internet connectivity.

- The institute has also initiated the following Special Welfare initiatives during the Pandemic – COVID-19 (COVISHIELD) free vaccination drive was implemented with the help of mother institute Shiksha Mandal for students, teaching & non-teaching staff, family members of teaching and non-teaching staff.
- Medical Leave as per university act and statute medical leaves are given to all the staff members.

The Institution has Performance Assessment System for both teaching and non-teaching staff.

1. PBAS: The PBAS is monitored by the institute. It is a three part report whereby the teacher has to fill up the form containing the information of

(1) Teaching-Learning and evaluation

(2) Curricular and extra-curricular activities, and

(3) Research.

After evaluating the form, IQAC of the college assesses the report submitted by the faculty. The Principal send this report to parent institute for approval. The report is to be discussed in CDC meeting. Based on the approval of CDC, the letter is to be send to university and JD for further proceedings.

2. Confidential Report for non-teaching Staff: The performance appraisal system is channelized through confidential report. Every member of the administrative staff has to fill self-appraisal and submit it to Superintendent of the college. Principal gives remark on it and process for further progress.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 40

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	7	8	5	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Sources of funds:

- Salary and non-salary grants from Maharashtra Government
- General development grants, additional assistance and financial assistance for different schemes from UGC.
- Financial assistance received for sports development NSS from RTMNU, Nagpur.
- Fees collected from students in non-aided courses.
- Examination grants from RTMNU, Nagpur.
- Financial assistance received under SC/ST/OBC and EBC scholarships from government.
- Girls hostel generates funds from students fees.
- NSS fund from University

The Parent Institute Shiksha Mandal also contributes major capital for construction purposes.

- Utilization:- Shiksha Mandal the parent institute of the college has well formulated strategies for financial and infrastructural policy of the colleges governed by it. The management of Shiksha Mandal ensures effective and efficient use of financial resources by its colleges and set up a proper auditing mechanism.
- Budget of the college is prepared every year by the college and approved by the CDC.
- Two self-finance courses as ELT and MLT financially supported by Management
- Library services and Sports services are strengthened. – Library furniture, gym instruments
- IT infrastructure is increased- DLP for classrooms, smart boards, 100 mbps internet connectivity

Mechanisms for internal and external audit: The college has internal and external audit mechanism. The internal audit is carried out by the Registered chartered accountant appointed by the management. The last internal audit was done on 28th July, 2022. Internal audit yearly conducted which helps to prepare for the external government audit. The external audit is carried out by office of Joint Director of Higher Education, Nagpur Division.

Optimal Utilization of other Resources:

- Funds utilized optimally on teaching-learning practices.
- Optimum utilization of classrooms and labs.
- The available physical infrastructure is optimally utilized.
- The Library Committee takes care that the resources in library are utilized optimally.
- The auditorium (Prarthana Hall), Rang Manch, Seminar Hal of the college are used for various curricular, co-curricular, extra-curricular activities.
- The college infrastructure is utilized as an examination centre for college exam, University Exam and Government examinations
- Gym can be utilized by staff.
- The play ground facility is utilized by Govt. Sports dept., organizations and society.
- University Practical exam fund properly utilized

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

- The IQAC prepared academic calendar
- AQAR of every year prepared, submitted on NAAC portal timely and also uploaded on college website.
- Feedback from students, teachers and alumni are taken, analyzed, prepared reports and made available for stake holders on college website. The action taken based on suggestion given in feedback have been prepared
- IQAC encourages for use of ICT in classroom teaching and study material is available on google

classroom, youtube and college website.

- Three classrooms have ICT facilities, two smart boards, scroll board, LED TV, movable DLP available for teaching and learning purpose.
- IQAC conducted training/ workshops for teaching and non-teaching staff
- workshop on Innovative methods of teaching,
- Rural Management and Entrepreneurship,
- Technical meet on NAAC Revised Framework through criterion-wise presentation and discussion,
- College website as per NAAC guidelines,
- Seven days workshop on NAAC criteria for college Development- 2019-20,
- Health Mangement at workplace
- ‘Practice for transformation of Body and Mind’,
- Yog- A therapeutic approach.
- Institute participate in NIRF
- Introduction of courses and augmenting required facilities.- RTMN University, Nagpur recognized certificate courses as Agricultural Input Marketing and Yoga whereas, All India Council for Technical Education (under Karma Project) recognized certificate courses as Garment Making, Macrame craft and Computer Hardware & Networking.
- IQAC initiated anti-plagiarism mechanism to promote academic integrity and research culture in college
- Encouraged faculty to attend different Faculty Development Programs, seminars, workshops
- The Institution has active MoUs with institutions as Jankidevi Bajaj Gramin Vikas Sansth, Wardha and Mahatma Gandhi National Council of Rural Education, Hyderabad
- Parent institute Shiksha Mandal made available the license copy of Zoom to the college which was initiated by IQAC.
- Academic and Administrative Audit (AAA) conducted in 2020.
- Research Proposals submitted to ICSSR funding agency.
- Hands on training for students have been organized as Jam-jelly, pickles, kitchen garden, vermin-compost, compost pit, ICT training workshop.
- Asynchronous Learning: In the pandemic era, as the need arose to provide a system for asynchronous learning because of internet and mobile issues, IQAC took initiative in creating Google Classrooms for all courses.
- Mentorship introduced by IQAC - IQAC introduced mentorship scheme for mentoring students. A group of students allotted one mentor to facilitate the student. Faculty members have to take follow-up from the students regarding health, admission, teaching, examination, scholarship. Major role played by mentorship during COVID-19 for the benefit of students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Programs are organized for Gender Sensitisation and promotion of gender equity

Session 2021 - 22

Sr.No	Activity	Date	No of Students Participated
1	Webinar on 'Women Harassment at Workplace'	August 12, 2021	57
2	Online COVID-19 awareness program	2 June 2021	Online
3	Elocution Competition 'Society's approach to Women's / Girls Education in Current Scenario'	Jan 3, 2022	12
4	Elocution Competition – 'Indian Women - Yesterday, Today & Tomorrow'	March 8, 2022	47
5	Health Orientation Programme	April 11, 2022	113
6	Certificate course in Garment	15/07/2021 to 14/10/2021	24

	Making and Computer Hardware		
7	Girl Child Day	24/01/2022	Online
8	Computer Hardware Training	20/12/2021 to 21/01/2022	14
Session 2020 – 21			
1	Webinar on ‘Virginity, Society, Marriage & Medical View’	July 3, 2020	207
2	Blood Donation Awareness Programme’	Feb 9, 2021	97
3	Webinar on the occasion of Women’s day on the topic ‘Social changes during lockdown’	Mar, 8 2021	64
4	Garment Making Course Craft (3 months)	01/10/2020 to 31/12/2020	16
Session – 2019-20			
1	Guest Lecture on ‘Women’s laws and rights & Gender Equality’	07/12/2019	110
2	Guest Lecture on ‘Cyber crime & Women Security	06/03/2020	70
3	A play “ Amhi leki Shetkaryanchya, Amhi leki Kashtkaryanchya”(We the daughters of farmers, We the daughters of workers) at village Panwadi, NSS Camp.	23/12/2019	22
4	National Girl Child Day	24/01/2020 to 24/01/2020	34
5	Councelling program on Positive thinking in Collaboration with Chetna Vikas Sanstha	24/09/2019	217
6	Self Defence and Yoga	22 July to 27 July 2019	46
Session 2018-19			
1.	Self Defence and Yoga course for Girls	23 july -27 july 2018	75
1.	Macrame Craft (3 months)	16 May to 14 August 2018	18

1.	Workshop on Pre-marriage Guidance and Counselling	18 September 2018	300	
1.	Workshop on 'Smart Girl' in Collaboration with 1.	11 & 12 October 2018	151	
1.	Workshop on Women Empowerment & Gender •	27 November 2018	51	
Session 2017-18				
1	Lecture on gender sensitization	9th March 2017	27	

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

7.1.4 Programs for Human Values

2021 - 22		
Sr. No.	Particulars	Date
1	Voters Day	25 January 2022
2	National Girl Child Day	24 January 2022
3	National Unity Day	31/10/2021
4	Sanitation Fortnight	1st to 15th
5	Road Safety Campaign and Accident Free India Campaign:	30.04.2022
6	International Yoga Day	21 June 2021
7	Stories of Indian Freedom fighters (Ajadi ka Amrut Mohotsav)- Essay Competition	22.01.2022
8	Rahstra Sant Tukdoji Maharaj Jayanti	30/04/2022
9	Shiv Swarajya Din	06/06/2022
10	International Womens Day	08..03.2022
11	Sanvidhan Din (Constitutional Day)	26.11.2021
2020 - 21		
12	Blood Donation Awareness Programme'	Feb 9, 2021
13	Guest Lecture on 'Women's laws and rights & Gender Equality'	07/12/2020
14	Webinar on 'Virginity, Society, Marriage & Medical View'	July 3, 2020
15	International Yog Day	21.06.2021
16	Mahatma Gandhi Jayanti - Tree Plantation, Gram Safai, And Drawing Conpitation at Gram Panwadi and and Gram Pandharkawda	02.10.2020
17	Vigilance Week (Dakshata Jan Jagruti Saptah)	27.10.2020 – 02.11.2020

18	National Unity Day	31.10.2020
19	National Youth Day	12.01.2021
20	Azhadi Ka Amrut Mohotsav Rally	12.04.2021
21	Constitution Day	26.10.2020
22	Voters Day	25.01.2021
2019 - 20		
23	For Harmony in Rural Community- Jagar Dindi (Morning Wakeup harmony Rally) at NSS Camp	22/12/2019
24	Mahatma Gandhi Jayanti	10/02/2020
24	Constitutional Day	26/11/2020
25	Blood Donation Camp	29.08.2019
26	International Non Violence Rally Wardha – Sewagram	02/10/2019
27	Nae Talim Sapatah	07.10.2019 to 12.10.2019
28	Communal Harmonial Fund Raised	Rs.4100/-
29	Fund Raised for Flood Affected	Rs.8011/-
30	Beti padhao Beti Bachao	24.1.2020
2018 - 19		
31	Smart Girl Workshop	11th & 12 Oct 2018
32	Workshop women empowerment and Gender Sensitisation	15.10.2018
33	Self Defence Camp	23.07.2018 to 28.07.2018
34	Yoga Camp	23.07.2018 to 28.07.2018
35	Health Camp at Gram Pandharkawda Pardhai Beda	.05.02.2019
36	Tree Plantation	28.07.2018
37	Communal Harmony Fund Raised	Rs.5310/-
2017 - 18		
38	Communal Harmony Awareness – College students, staff raised fund Rs 6590/- and donated to National Foundation for Communal Harmony, New Delhi	14 June 2017
39	Mahatma Gandhi and Lal Bahaddur Shastri birth Anniversary International Non-violence Day Rally (Padyatra) from Wardha to Sevagram.	02/10/2017
40	Lecture on Gender sensitization	9th March 2017
41	Voters Registration Campaign	12.08.2017
42	Lecture on Eradication of Superstitions and Scientific Approach	21/07/2017

43	Voter's awareness program	July2017
44	Librarians' Day - Book Exhibition for students.	12/08/2017
45	Birth anniversary of Dr S. R. Ranganathan	9/08/2017
46	Blood donation camp	29 /08/2017

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice of the college - 1

1. Title of the Practice : Village Development Scheme

2. The context: This program is named as 'Amcha Goan Amcha Vikas'

organised by various department in villages in the college service area. The

objective of this program is to stay connected with the villages with students

and address rural issues by powering subject matter specialists. The village

Pandharkawda is just 4 km from college and attached from a long period.

College had taken a various developmental program in this village such as

digging of latrine pits, digging of compost pits, filling of unused dry well,

smokeless chulha, Veterinary treatment scheme, health camps, free eye

check up and specs distribution and many more.

3. Objective of the Practice:

§ Initiate the process of development among villagers.

§ Stay Connected to villages

§ Address rural Issues

§ Develop Sense of Social Responsibility among Students

4. The Practice: ‘Amcha Goan Amcha Vikas’ program organised by

Community Development and Extension, Library & Sociology department

in villages in the college service area. The objective of this program is to

stay connected with the villages with students and address rural issues by

pulling subject matter specialists. Village Pandharkawda is 4 km from

college and attached to college from long period. Wardha district is

suffering from farmer suicides severely, our college has decided to address

farmer’s issues. After communication with farmers Crop Protection issue

has top priority. So in this regards a program on ‘Crop Protection’ is

organised. A formal communication with village administration i.e.

Grampanchayat Pandharkawda and permission for this is taken. Issues of

Crop Protection in the present field crops were Wheat, Cotton and

Chickpeas (Chana) and vegetable crops. Subject expert in plant protection

and Professor in Institute of Agricultural Sciences, Dr Amol Zape is

confirmed on date 29/01/2020 This Schedule & place, Grampanchayat Office

hall is communicated to all the villagers of Pandharkawda, Ganeshpur and

Pardhi Beda. The villagers were personally contacted and asked to attend

the program. On the program date and before one hour of schedule time,

team of college professors, students and subject expert has reached to the

destination. A round of all team members to village Pandharkawda,

Ganeshpur and Pardhi Beda has taken and asked all the farmers to be present for the Crop Protection Program. Sound numbers of farmers were reached to the destination to attend. Prof. Dr. Ratan Chaudhari coordinated and started the program. Prof. Suresh Pawar gave importance of the program. Prof. Dr. Amol Zape gave information of how to protect the field crops of Wheat, Cotton, Chickpeas and vegetable from hazardous pests. Questions and answers were conducted by Prof. Shirish Sutar, Prof. Dr. Vaishai Ugale taken votes of thanks. Farmers were well satisfied with the information and doubts were cleared. Students involved in this activity organises seating arrangement and supported for the success of program.

5. Evidence of success: All the communications with Grampanchyat Pandharkawda, subject expert and signature of present farmers and geotagged are maintained with college

.

6. Problems encountered and Resources Required:

There is block in farmers mind to attend such programs. The timing of all farmers doesn't match due this reasons the activity was suffered to some extent.

The main recourse required for this program is Subject Matter Expert (Specialists). These subject experts are pulled from our sister Agriculture Institute.

Best Practice - 2

Title of the practice: Kitchen Garden

Objective of the practice: To impart knowledge and skills about cultivation of different vegetables and Fruits in kitchen garden

The context: Kitchen garden is a place where vegetable and Fruits are grown around the house for household use. If the vegetables are available at house, housewife can easily utilize it in their daily diet and save their money also. Most of our students are from rural community and they have farming background. Therefore, students can get knowledge and skills about cultivation of different vegetables in kitchen garden and can utilize it at their home.

The Practice : Under kitchen garden activity, different vegetables like *Chawadi* (Cowpeas), *Gawar* (Cluster beans), *Bhendi* (Ladies finger), *Wangi* (Brinjal), *Mirachi* (Chilli), *Kakadi* (Cucumber), *Lawaki* (Bottle gourd), *Dodaka* (Ridge gourd), *Kothimbir* (Coriander), *Methi* (Fenugreek), *Palak* (Spinach), grown on small area of college premises. The students were actively involved in all practices of vegetable cultivation such as seed bed preparation, sowing, fertilizer application, irrigation, weeding, spraying, harvesting, selling vegetables etc. The students got hands on experience about vegetable cultivation in kitchen garden. This activity was started to provide knowledge and hands on experience to the students about vegetable cultivation in kitchen garden and also to identify the constraints regarding kitchen garden.

Evidence of success: The 2nd and 3rd year students participated in this activity. It was new and applicable experience to the students at their home. Community Development and Extension department also generated revenue of amount Rs. 860/- for college from the selling of vegetables.

Problems encountered and Resources Required: The vegetables like *Palak*,

Methi, Gawar, Lawaki, were suffered due to high rainfall. *Chilli and Brinjal* were suffered from pest infestation. During examination period, the activity was suffered to some extent.

Students used the resources available such as handy implements such spade, hand hoe, Sickle, Ghamela, watering pipe, vegetable seeds, etc.

Notes: Students sell all the produced vegetables. Revenue of amount Rs. 860/- generated for college from the sell of vegetables.

This practice is continue from 2016-2017 to 2022-23 (till date). Students use this knowledge and skill at their home and prepare kitchen garden

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Distinctiveness of the college

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya came into being in 1961 as per scheme of National Council for Rural Higher Education, New Delhi, under the caring eye of our parent body Shiksha Mandal, Wardha, known for its pursuit of high academic standards and ethical practices. Initially known as the Rural Institute. The scheme was designed to suit the requirements of Community Development with '**Education, Research & Extension**' as the operating tools. In 1970 the College was affiliated to Nagpur University as 'College of Rural Services'. The course was renamed as **Bachelor of Arts in Rural Services [B.A.(R.S.)]**. While granting affiliation, the academic peers in the University were farsighted to insist that the original features of Rural Institute be specifically maintained.

Maintaining the pace in higher education institute achieved the status of UGC standards of 2f and 12B

and undergo three cycles of NAAC accreditation, institute proved its potential in rural services by ultimately gained NAAC 'A' grade.

In tune to our motto "*Dhnyanoddharam Gramoddharam*" (*Knowledge development leads to village development*), we impart higher education to rural youth; carry extension activities in the rural area; and undertake primary level research to contribute a small share for development of community. We are a co-ed Linguistic (Hindi) Minority Institution. Community Development and Extension is the **Core** of B.A.(Rural Services) programme and it distinguishes this programme from the traditional programmes.

In Community Development and Extension, our students get firsthand experience and training in farming, environment, water conservation, agro-subsidary businesses, Vermiculture, Horticulture projects, etc. Students deal the issues related to health & hygiene, sanitation, primary education, administration, society etc. which make them aware of the problems in community. Undoubtedly, we mould ourselves to meet the demands and the expectations of rural youth in the changing times; but we are on the track of our major objectives: Imparting education along with extension and research.

Our mission is to take continuous efforts to provide student centered quality education, all round development of student's personality through academic, co-curricular and extracurricular activities, to make academic & infrastructure progress of students. The scientific attitude, temper and vision is to be developed among the students through regular field visits, field survey, project report, exposure visits to agro-subsidary businesses, agro-exhibitions, plant nursery, Grampanchayat, Panchayat Samiti, PHC, village primary schools. Under Community Development and Extension, students go through rock samples, seed samples, fertilizer samples, soil samples, insect collection boxes, weed collection, fodder collection, charts, models, exhibits, farm implements, AV-aids. Get hands on experience in Kitchen garden, compost, vermin-compost, etc.

Institute as a whole, trained students in social, economical, health & hygiene, farming, education, cooperative, leadership, administrative / Panchayat issues and make their way wide for their village development as Extension Worker / Change Maker.

Institutes' distinctiveness reflects in students social survey, study of working of Panchayat Raj Institutions, village schools, Primary Health Centre, Cooperative Societies, Krishi Vigyan Kendra and Project Reports embedded in regular programme.

In social survey and project work, students deals with identification of problems, setup objectives of problems, preparation of structured questionnaires / interview schedule, role play of interview, data collection, data compilation, data analysis, master-sheet preparation, references and report writing. University evaluate the field survey and project report writing work and students have to qualify.

In field visits, students study all operations from land preparation, sowing to harvesting and marketing of one major crop. University evaluate the field visit report writing work and students have to qualify.

Current issues, personality development, soft skills, emotional intelligence, yoga are organized. Special efforts are taken to sense of social awareness and responsibility in students and they are encouraged to participate in social issues through NSS which has taken community engagement activities where values like righteous conduct, affection, national values and national integration are inculcated. Society problems are addressed effectively through NSS activities. All these efforts ultimately result in comprehensive development of the students.

College magazine 'Gramdhan' makes student available the platform for their views and writing skill. Sports department develops skills among students for participation in university, state and national level sports.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

- Recommendations given by the Peer Team for Quality Enhancement in the 3rd cycle of accreditation are almost complied.
- IQAC prepared a perspective plan keeping in view the suggestions of the peer team and feedback of stakeholders.
- The college has different committees to implement perspective plan and college development activities.
- The Institution aims for all-round development of stakeholders through curricular, co-curricular, extra-curricular and community engagement activities.
- ICT tools are effectively used in teaching-learning, evaluation, library and administration.
- Student-centric approach, hands on experience activities, social survey, field visits, project work, exposure visits provide impactful learning experience to students.
- Several curricular and Co-curricular activities were introduced as a part of experimental and participative method of learning.
- College has established collaborative linkages with community organizations.
- 'Ruralness' is the different identity of the college to serve the rural society through community engagement activities.
- The students and staff actively participate in various social extension initiatives.
- Administrative office and Library are automated.
- Financial transactions are cashless and transparent.

Concluding Remarks :

The College was established in 1961 by the visionary souls Shri. Jamnalalji Bajaj and Shri. Shrikrishnadas Jajoo, who are martyrs of Independence movement, as per scheme of National Council for Rural Higher Education, New Delhi, the institution was established in the view of Community Development with '**Education, Research & Extension**' under the caring eye of our parent body Shiksha Mandal, Wardha,

Maintaining the pace in higher education institute achieved the status of UGC standards of 2f and 12B and undergo three cycles of NAAC accreditation, institute proved its potential in rural services by ultimately gained NAAC 'A' grade.

In tune to our motto "*Dhnyanoddharam Gramoddharam*" (*Knowledge development leads to village development*), we impart higher education to rural youth; carry extension activities in the rural area; and undertake primary level research to contribute a small share for development of community.

We are having excellent rapport with peripheral rural community paying back the trained extension personnel and change makers to upgrade. Community engagement with outreach extension programmes having social values and care for agrarian community is our path. We are creating research aware students to identify, understand and analyze rural problems for solutions.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :5</p> <p>Remark : DVV has made changes as per the report shared by HEI.</p>																																								
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>23</td> <td>23</td> <td>23</td> <td>23</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>23</td> <td>23</td> <td>23</td> <td>23</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>23</td> <td>23</td> <td>23</td> <td>23</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>62</td> <td>62</td> <td>62</td> <td>62</td> <td>62</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	23	23	23	23	23	2021-22	2020-21	2019-20	2018-19	2017-18	23	23	23	23	23	2021-22	2020-21	2019-20	2018-19	2017-18	23	23	23	23	23	2021-22	2020-21	2019-20	2018-19	2017-18	62	62	62	62	62
2021-22	2020-21	2019-20	2018-19	2017-18																																					
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2021-22	2020-21	2019-20	2018-19	2017-18																																					
62	62	62	62	62																																					
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18																																			
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	9	9

Remark : DVV has made changes as per the report shared by HEI

2.4.2 **Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	8	8	8	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	6	6	6	6

Remark : DVV has made changes as per the report shared by HEI.

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	0	11	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	5	5	1

Remark : DVV has made changes as per the report shared by HEI.

3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	5	5	11	15

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	5	3	6	13

Remark : DVV has made changes as per the report shared by HEI.

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2.72	3.63	4.48	5.59	18.78

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1.09	0.77	0.96	1.59	4.57

Remark : DVV has made changes as per the report shared by HEI.

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	17	16	22

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	12	12	16

Remark : DVV has made changes as per the report shared by HEI.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	7	18	12	17

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	8	8	8

Remark : DVV has made changes as per the report shared by HEI

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	13	11	6	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	7	8	5	1

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 10 Answer after DVV Verification : 8</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>10</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>8</td> <td>8</td> <td>8</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	9	9	10	10	10	2021-22	2020-21	2019-20	2018-19	2017-18	8	8	8	8	8
2021-22	2020-21	2019-20	2018-19	2017-18																	
9	9	10	10	10																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
8	8	8	8	8																	