



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
	Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya
• Name of the Head of the institution	Dr. Rajesh R. Deshpande
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07152230518
• Mobile No:	9860218281
• Registered e-mail	sjgs_pw@rediffmail.com
• Alternate e-mail	deshpanderaj17@gmail.com
• Address	Arvi Road, Pipri (Meghe) -Dist.Wardha
• City/Town	Pipri (Meghe) -Wardha
• State/UT	Maharashtra
• Pin Code	442001
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur				
• Name of the IQAC Coordinator	Dr. R.R.Chaudhari				
• Phone No.	07152230518				
• Alternate phone No.	09822333179				
• Mobile	09822333179				
• IQAC e-mail address	iqac.sjgsm2022@gmail.com				
• Alternate e-mail address	sjgs_pw@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/AQAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/01/Academic-calender-2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70 scores	2003	16/09/2003	15/09/2008
Cycle 2	B	2.38	2011	08/01/2011	07/01/2016
Cycle 3	A	3.09	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC	03/09/2003				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Alumni Feedback 87 Student Satisfaction Survey 180 Students feedback 107 Teacher feed back 9 The workshop on 'Practice for transformation of Body and Mind' 25 Workshop for teaching and non-teaching staff was organized on Yog- A therapeutic approach. 18 Exit feedback 36	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Professional development workshops/training programmes for teaching and non-teaching staff	Three workshops organized for teaching and non-teaching staff during the session
Skill development programmes for students	Online workshop on "Rural Management and Entrepreneurship" was conducted for students and faculty members in collaboration with Mahatma Gandhi National Council of Rural Education, Hyderabad on 25th March, 2022 at 2.00 pm. Dr. Chethan Chittalkar Director, MGNCRE, Hyderabad was speaker. There were total 46 participants (students-37 and faculty members-9). Entrepreneurship Training programme was conducted on 06/05/2022 for students
Increase collaborative learning, participative learning, experiential learning, group learning	Group activity on Chart preparation under various topics of CD and Extension course of B.A.(R.S.)-II Sem. students during 22/03/2022 to 12/04/2022. Group learning as well as participative learning took place due to the chart preparation.
strengthen college-village link	College strengthen the college-village linkage through organizing programmes at Ganeshpur and Pandharkawada villages.
Timely submission of AQAR-2020-21	The AQAR- 2020-21 submitted on 01/04/2022
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
CDC	16/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/12/2022

15. Multidisciplinary / interdisciplinary

B.A.(R.S.) degree programme has Multidisciplinary courses, such as English, Marathi, Community Development & Extension, Economics, Sociology, Cooperation, Marathi literature and English literature. These courses belong to Humanities, Agriculture and Commerce. There is plan to implement credit-based courses. The degree programme already implementing survey, field visits and project based learning courses which promote community engagement and research to study society's most pressing issues and challenges. Courses itself reflect Multidisciplinary approach.

16. Academic bank of credits (ABC):

As per the guidelines received from state government and university, the registration of academic bank of credit under digi-locker is initiated among the students. Further initiation regarding academic bank of credits and multiple entry and exit will be as per the guideline and directions of RTM Nagpur University, Nagpur. Draft is prepared about the same and will be implemented after approval of University.

17. Skill development:

College taken efforts for organizing different workshops to develop skill among students such as ICT, macramé, entrepreneurship development - digital mediums etc. College providing value based education to students through various activities/events such as constitutional day, voters day, national youth day, oath of unity, azadika amrut mahotsav, sanitation fortnight, road safety campaign, accident free campaign, my earth oath (*mazi vasundhara pratidnya*), cleanliness drive, Yog diwas, National girl child day, women's day, republic day, independence day, etc. College designed and implemented two university recognized certificate courses and plan certificate courses such as Gandhian Thoughts, etc. for the benefit of students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture,

using online course)

College promotes Marathi language as compulsory course consisting functional Marathi, and Marathi literature as optional courses consisting folklore, *Sant Sahitya*, etc. among the students. College has formed cultural committee to organize different cultural activities/events. There is plan to design certificate course to promote Marathi language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Institution plays a key role in designing curriculum which includes skill based activities in each course. As our institute is the only institute running Bachelor of Arts in Rural Services since 1961. The Board of Studies of Rural Services in RTM Nagpur University is formed by faculties from our institute. BoS of Rural Services designs the course to get the outcomes such as Community engagement, research aptitude, ethical values, life-skills and many more. College also plan to promote internship for students to create employability.

20.Distance education/online education:

University is implementing online vocational courses. College will promote such need based online vocational courses which will provide skill and employability to students. University is implementing online vocational courses. College will promote such need based online vocational courses which will provide skill and employability to students.

Extended Profile**1.Programme**

1.1 54

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 255

Number of students during the year

File Description	Documents
Data Template	View File

2.2

30

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

81

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

9

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

10

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	54
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	255
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	30
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	81
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	9
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	10
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	14
Total number of Classrooms and Seminar halls	
4.2	255455.29
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	61
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the college is affiliated to RTM Nagpur University, it follows the University prescribed curriculum. The academic calendar is prepared to ensure effective implementation of academic activities. Stages:

a) A meeting is held in Principal's office towards the end of academic year for the next year's plan. Discussions are held on the methodologies that can be followed to orient new teachers on different approaches to the curriculum. b) College prepares a time table for effective implementation of the curriculum. Teachers submit teaching plans for effective implementation of the curriculum and reviewed weekly by the Principal. The academic calendar, working and teaching days and weekly teaching plan. The teachers of college follow their teaching plans, annual academic calendar, and time table for the academic schedule. For effective transmission of curriculum, courses integrate classroom teaching with various learning methodologies like assignments, study tour,

field visits, field survey, seminars, etc. Internet and other facilities are provided to the faculties and students. The college has installed DLP's in three classrooms, seminar hall and Library, It enhances the teaching-learning process effectively. Students evaluation is done through continuous internal assessment.

In addition to traditional classroom teaching, faculty members also use various ICT tools and other innovative teaching strategies.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/01/Academic-calender-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar of the college is prepared in tune with the examination and activity schedule of the university.

The Academic Calendar of the year is prepared in compliance with the academic schedule of RTMNU Nagpur University by IQAC of the college with the approval of the Principal.

CIE process:

1. Announcement of overall structure schedule of CIE

The College has an Internal Assessment Examination Committee (IAEC) to oversee the conduct of the Internal Assessment Tests. Test dates are announced one week in advance by the Coordinator of IAEC to the individual departments, IA test accordingly. Timetables are then displayed on the college notice boards and through WhatsApp.

2. Dissemination of IA marks:

IA marks are communicated to students and IA marks are displayed on the notice board. An option is given to the students to bring their grievance if any to the concerned subject teacher and/or HOD

to solve it within 5 days from the announcement of IA marks.

Students are assessed on the basis of the seminars, home assignments, quiz, oral, attendance, participation in subject related activities, student behaviour and projects, etc.

3. Submitting IA marks to University

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/01/Academic-calender-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

22

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

22

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates Professional Ethics, Gender, Human Values, Environment, and Sustainability issues in the following

manner:

I Courses in the curriculum

A. Professional Ethics:

Personality development: the curriculum of various courses in the different program includes personality development, communication skills, time management, and other professional qualities and attributes among students.

B. Gender

Issues pertaining to gender discrimination & violence against women are also part of the topics taught and discussed in the BA (RS) program.

C. Human values

Culture, Diversity & Society make the students aware of all aspects of society such as family values, rural life, and its problems.

Indian Constitution and Human Rights teach students about Fundamental rights and basic freedom that is enjoyed, granted, and guaranteed by the Constitution and the Courts of India.

D. Environment and sustainability:

Environment is another compulsory paper that creates awareness among

students on environmental issues like global warming, deforestation.

II Institutional committees to address these issues

Women cell:

A. Women cell has organized various activities related to Gender equity .

B. The college also celebrates major world awareness days like International Women's Day, World Environment Day, etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

224

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni		B. Any 3 of the above
File Description	Documents	
URL for stakeholder feedback report	View File	
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File	
Any additional information(Upload)	View File	
1.4.2 - Feedback process of the Institution may be classified as follows		C. Feedback collected and analyzed
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	https://sjgsm.shikshamandal.org/igqr/	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of sanctioned seats during the year		
360		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

173

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students' learning levels are assessed through their performance in HSC examination, performance in previous university examination, students' participation and engagement in classroom interaction, unit end informal oral quizzes. The college also has a mentoring system, and a mentor is assigned to each student to monitor the overall progress of the student. Slow learners and advanced learners are identified by tracking their academic performance. Following measures are taken for slow learners and advanced learners

Slow learners

The teachers usually ask simple questions and encourage them to participate in classroom interaction. 'Doubt clearing' after the completion of every topic. They are given notes and reference material. Slow learners are paired with advanced learners in group work and pair work to review critical academic concepts and for better understanding of the topic. For slow learners, language tutorials provide personal attention.

Advanced learners

Advanced learners are encouraged to participate in various competitions. The mentors identify students' interest and talent in various fields and then guide and motivate them. The teachers ask them thought-provoking questions. They are suggested further reading and encouraged for analytical thinking. Language tutorials act as a tool to upgrade the students.

File Description	Documents
Link for additional Information	nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
255	9

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential method : The students are benefited through hands-on experiences in field visits to progressive farmers' field to study agriculture problems, visit to PHC for health issues, Primary school for educational problems, field surveys to study Social & Economic problems of Rural Areas, visits to Grampanchayat, and Panchayat Samiti to study administrative problems.

Participative learning: students are motivated to participate in classroom interaction, group discussion, seminars etc. Students actively participate in academic activities like classroom seminars, model preparation, study circle activities, NSS, Sports activities and other competitions.

Problem Solving :

The students are expected to observe, understand, analyze, interpret, find solutions, and perform applications that lead to a holistic understanding of the concept. Activities like classroom group discussion/debate on open ended topics helps students to make decisions and feel accountable for their statements.

Project-based learning: For the completion of degree each student needs to study an issue assigned in optional subjects i.e. Economics, Sociology and Cooperation and submit a project report.

Cooperative learning: While undertaking the Field Survey on an assigned issue/problem, through Cooperative learning students work together in groups, each contributing what they can help to improve their understanding of the problem and the topic of study.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching by using ICT tools make the learning very effective and engaging. The college has prioritized the use of ICT tools and preparation of e-resources in the form of PPTs and other digital form. DLP projectors, LCD television, CD/DVD players, Computers/laptop, Digital Interactive Boards, online platforms like Zoom and Google Meet, Google classroom are used while teaching so the learning becomes innovative and interesting.

During the last academic year, the lockdown deployed due to covid-19 continued till the end of odd semester. As per the Covid guidelines the classes were conducted online. To communicate and coordinate with the students WhatsApp groups were used. For teaching all the faculty members conducted online lectures by using online platforms like Zoom and Google Meet.

Some audio video lectures were recorded and communicated with the students. Google classroom was used to provide Course material and reference material to the students.

When the conventional, face to face, mode teaching started, ICT tools like PPTs, smart board, audio-video material was used for effective teaching learning process. Online support of reference material also continued.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/4-IT-Facilities-LAN.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

164

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent Internal Assessment Mechanism for Continuous Internal Evaluation (CIE) system at the institutional level, which involves compulsory home assignments / seminar, viva-voce, attendance, subject quiz, and behaviour of the student. The students are informed about the internal assessment mechanism at the commencement of the semester. The details about the submission of home assignments dates of subject quizzes are timely communicated to the students. Owing to the well-regulated systems, all internal examinations are conducted as per the given schedules and the marks are communicated to the university in time through university portal as well as hard copy

File Description	Documents
Any additional information	View File
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has mechanism to deal with internal assessment related grievances. The mechanism is time bound, transparent, and efficient.

If the student has grievances regarding internal assessment, the student has to raise the complaint to Grievance Committee within one week of communication of internal assessment. The Committee has to resolve the complaint in five days after receiving the complaint. The Grievance Committee includes Principal, Coordinator, Senior Subject Teacher, and Student representative.

File Description	Documents
Any additional information	View File
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well stated and displayed through:

Institute website

Notice boards

Awareness about, POs, PSOs and COs are made to students by faculty at the beginning of the semester and through orientation programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://sjgsm.shikshamandal.org/wp-content/uploads/2021/06/POs-PSOs-COs-B.A.R.S.-final.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of attainment of program outcomes, PSOs and course outcomes is based on structured system of syllabus completion and results in examination.

Attainment of program outcomes, program specific outcomes and course outcomes is also reflected in participation of students in various workshops, competitions, class seminars, curricular, co-curricular and extra-curricular activities within and outside the college.

The students get benefited through field visits and extension activities.

The extension programmes are conducted /participated at various levels such as college level, community level, university level,

state level and national level in NSS programmes/ camps and participation of students in subject related study clubs.

The college helps students to acquire the skills by the following:

- Writing for newspapers and magazines.
- Creative / academic writing for annual College magazine "Gramdhan"
- Participation in literary /cultural programmes, elocution, debate, essay writing and presentation, group discussions on syllabus related concepts/issues/current affairs in classrooms.

Outcomes are also evaluated through the Students' Feedback and Student Satisfaction Survey taken towards the end of the session. These things are discussed in staff council meetings and in-house IQAC meetings. Based on the observations, if required, necessary changes in teaching-learning process are suggested for the implementation from the next academic

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

66

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/8-Students-Satisfaction-Survey-2021-22_compressed-2.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College organized different extension activities such as Eradication of Superstition, Amcha Gav Amcha Vikas, Swachata Pandhrawada etc. during 2021-22 for sensitising students about superstition, understanding village problems, importance of cleanliness.college teachers and students participated in the activity.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year**29**

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****0**

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****0**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure facilities such as classrooms, reading room , Network resource centre, English Language Lab, Girl's common room, ramps for physically challenged students, Seminar hall, Extension Lab, , Multipurpose hall etc.

Classroom: The College has three fully furnished, ventilated, spacious classrooms for conducting theory classes. All three classrooms are ICT enabled with DLP and internet facility through dongle to adapt advanced teaching learning method. The Library has one spacious reading room with capacity of 80 students and 12 faculties.

Laboratories: The College has English language lab, Extension lab and Network Resource Centre for developing communication skill, extension activities and browsing e-resources.

Computing Facilities: There are 51 computers for students, two smart boards, microphones, DLP's and Laptops. All Computers are connected with LAN and Internet facility. The Institution has Licensed English Language software "Orell Talk" and Library Integrated software "SoftLib".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sjgsm.shikshamandal.org/course/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The college has spacious multipurpose hall for organizing extracurricular activities Every year E.C.A .cell organized various competitions, death and birth anniversaries of eminent personalities in and cultural programs to build their interest, team spirit and cultivate leadership qualities amongst them.

Sport and Games:

The Sport and games department is fully equipped with indoor and outdoor games. Indoor games facilities such as Table tennis, carom, chess while in outdoor facilities include Kho-Kho, Kabbadi, Shot Put, Long jump pit, Volleyball etc. Track suits and sporting kits are provided to the students. Around 35-40% students participated in different sport activities at inter collegiate tournament whereas 55-60% students participate in intra-class sports events. TA/DA facility is available. All the participants are awarded certificates, winner and runner up trophies whereas best sportsperson who win medals for college is bestowed trophies, certificates and track suits.

Gymnasium: The institution has separate zone for Gymnasium. Gymnasium is used by our students and sister institution students as per given slot in order to avail from the facility.

Yoga Center:

The Institution has separate space for yoga. Sports department observes International Yoga Day by organizing Yoga awareness programme for faculty and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/7-Sport-Games.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/4-ICT-Classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.52012

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library (D.J.Hatekar Library) is an area of 336.62 SQM. The Collections includes more than 26000 books, 17 Journals and magazines, 166 CD's, and 1336 back volumes of the periodicals. The Library is automated and has spacious reading areas for students and faculty members.

The Library is automated with integrated library management software "Softlib" version 5.5. The Library software consists of modules like Accession, OPAC, Circulation, Serial Control, Administration, Reporting etc. Various housekeeping activities of the library such as data entry, charging, discharging and renewal of books, membership cards, bar-coding etc. are done through this software. The Library is open access for all and the status of

book can be easily found out with OPAC.

The books are being bar-coded and the users are given unique barcode ID card. Apart from the printed books and journals the library is having access to e-resources of N-List . In Library there is a Separate Network Resource Centre (NRC) available for users to access online recourses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/5-Library-infrastructure.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.18768

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

11

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

During Covid -19 Pandemic situation IT facility played significant role in education sector. Due to Covid the classes were conducted in online mode using Google Classroom, Google Meet , Zoom (Licensed) platform. This year college purchased English Language Software for improving student's communication skill. Under IT infrastructure our College has DLP, Printers (B/W, Color), Smart boards, Microphones, speakers and availed Internet facility through dongles.

The main Building, Sport & Games Department, Gymnasium and Library is under CCTV Surveillance. The Office computers are installed with 'Tally-ERP 9' Software and Master soft to maintain Students record.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/4-IT-Facilities-LAN.pdf

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****0.48952**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Physical facility:

Regular cleaning of Class rooms are done by the forth class staff of the college. Regular monitoring of electrical and fixtures is done and repaired immediately. For maintenance of computers and IT facility a person is appointed by our mother institution.

Maintenance of Academic facilities.**Library:**

Stock verification is regular practice of library. Annual maintenance contracts are done for the software used in the library. Regular dusting and cleaning is done by using vacuum cleaners. Furniture and fixtures are repaired as per the requirement centrally.

Utilization:

Library is automated. Barcode issue return system is available. New arrivals are exhibited in display-almirahs. Separate computer is provided to student for OPAC. DLP is installed in library for conducting workshops .

Computers Maintenance

Computers Maintenance and support are carried out by system administrators. Regular up gradation is carried out for computers and software.

Sports facility

Regular maintenance is carried out for gymnasium, Grounds, sports equipment and sport material by physical education and sports department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://sjgsm.shikshamandal.org/wp-content/uploads/2021/06/Maintenance-Policy-2019-20.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

152

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://sjgsm.shikshamandal.org/course/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State**

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is provision of student's council formation as per Maharashtra Public Universities Act. 2016 which came into force on 29/10/2018. As per the State Govt. notification the student's council has to be formed. But the process could not take place in Maharashtra. Hence there is no Elected Student Council. But for representation in administration, institution has framed policy i.e. Two Class Representatives from each class (one girl and one boy) are selected based on previous year academic performance. Students are given representation at various committees in the college. They are Principal nominated representatives. They work

as a representative students of all college. In academic year 2021-22 students' representation was given in Women cell, Annual Sports Meet, Gramdhan magazine Committee, Krishi Abhyas Mandal & Marathi Bhasha Mandal. They remain present for meeting and give valuable suggestion as they are having contact with many students at college. Decision is taken by taking into consideration their suggestion which is useful for the working of the committee. Students organize various programmes. Students enthusiastically organize & participate in various programmes like Annual Cultural Gathering 'Yuvarang', Teachers' Day Celebration, Science exhibition, NSS Day, National Sports Day, etc.

File Description	Documents
Paste link for additional information	https://sjgsm.shikshamandal.org/academic-calendar/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

57

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has Alumni Association and meets annually for the benefit of students' development. College collects feedback from alumni and

analyzed report is uploaded on college website. There is alumniwhatsapp group formed for regular interaction and sharing of thoughts. Various guest lectures from alumni of different fields are organized for students regarding sharing their experiences, current needs and scope in the industry. Alumni suggest the required fields and skills for employability. Alumni association has representation in College Development Committee (CDC) and IQAC of the institute.

File Description	Documents
Paste link for additional information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/Alumni-Feedback-2021-22.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College is indeed fortunate to have Shiksha Mandal as a quality and value-conscious management to support. It is only with this support that the vision and mission of the College are transformed into action. The management coordinates all its activities through a well defined organizational structure. Generally, policy formation begins at the college level where Principal and faculty members plan and design appropriate strategies for achieving the institutional goals as per the actual needs of staff/students, feedback received from stakeholders, NAAC and other evaluation committee's assessment reports. Principal have to file a monthly activity report to Mother Institution Shiksha Mandal and also to make presentation of the college performance in the Shiksha Mandal's Annual General Meeting.

The Principal discusses academic and administrative issues with

faculties in staff council meeting. The CDC has representatives from teaching and non teaching staff. Issues regarding academic and administration, infrastructure etc., discuss and approval of CDC. The IQAC meets quarterly to discuss and the points out related to the policy and plans. IQAC along with the staff members prepare the academic calendar. College has various committees for smooth and swift working and governance.

File Description	Documents
Paste link for additional information	https://sjgsm.shikshamandal.org/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management in the institution through admission process :

Participative management in Admission process - (Case study)

1. Institution has formed Admission Committee to carry out admissions smoothly by following rules and regulations given by Govt., University and Minority authority .
2. Admission Committee formed under the chairmanship of Principal Dr. P.M.Kalbhut with 8 faculty members including convener.
3. Admission Committee conducted meetings to discuss admission procedure, rules and regulations, admission dates, reservation policy of Govt. and Minority authority, admission status, etc.
4. Merit list displayed on notice board as per University guidelines and admissions confirmed accordingly.
5. Verification of documents, students details, issuing of admission cards, helping the students in filling forms, guiding the students in selection of subjects, etc. work is to be done by Admission committee members.
6. After confirmation of admission, the list is to be forwarded to University for enrolment and necessary action.
7. In the admission process, the institute has provided infrastructure for online registration on university portal. The faculties has rendered their services for counseling the students.

File Description	Documents
Paste link for additional information	https://sjgsm.shikshamandal.org/admission/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Feedback system for all stakeholders need to be strengthened :

As per the perspective plan of the college 2018-19 to 2022-23, it was stated that feedback system for all stakeholders need to be strengthened in college. IQAC taken initiative to strengthen the feedback system. The Alumni feedback, Students feedback, Teachers' feedback, Exit feedback taken from respective stake holder every year, analyses were done and report on feedback prepared. The feedbackreports made available to all stake holders on college website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/11.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the management level, Shiksha Mandal Governing Body is the top decision making body. At the college level, Principal is an administrative and academic head. The CDC has representatives from teaching, non-teaching staff, student and alumni. CDC discusses and approves the issues regarding academic and administration, infrastructure. IQAC focuses on quality enhancement of education through different initiatives, plans and supervise various activities that are necessary to increase the quality of the education imparted in college. There are committees/cells/units headed by conveners/ coordinators (faculty members) for implementation of policy decisions.

The internal organizational structure and decision making processes help smooth functioning of the college activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff:

- Cooperative society to provide home loan and other financial urgency
- Group insurance coverage to every individual as employee of institution
- Recommended health compensation proposal to government .
- All kinds of leaves, orientation, Refresher and Teacher Fellowship Leaves, NOC for Loan from other banks.
- Sufficient physical space
- Accidental insurance of employee

- **Non-teaching staff :**

- Cooperative Society to provide loan and other financial urgency
- Group insurance coverage to every individual as employee of institution
- Recommended health compensation proposal to government.
- All kinds of leaves and also leave required for training/workshop
- Sufficient physical space
- Accidental insurance of employee

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year**3**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****3**

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**The Institution has Performance Assessment System for both teaching**

and non-teaching staff.

1. PBAS: The PBAS is monitored by the institute. It is a three-part report whereby the teacher has to fill up the form containing the information of (1) Teaching-Learning and evaluation (2) Curricular and extra-curricular activities, and (3) Research. After evaluating the form, The IQAC of the college assesses the report submitted by the faculty. The Principal send this report to parent institute for approval. The report is discussed in CDC meeting. Based on the approval of CDC, the letter is to be send to university and JD for further proceedings.

2. Confidential Report for Staff: The performance appraisal system is channelized through confidential report. Every member of the Administrative staff has to fill self appraisal and submit it to Superintendent of the college. The Superintendent records his own observations and comments and forward it to the Principal for the final remark. After the Principal's remark it is advanced to the parent institution for further scrutiny and assessment. Action is to be taken accordingly. Thus the

Institution has Performance Appraisal System for teaching and non-teaching staff which aids in improvisation of the standards of the faculty members.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Mechanisms for internal and external audit: College conducts internal audit by the competent chartered accountant firm yearly. College complete its internal audit in the month of April. External Audit is to be conducted by joint director and senior auditor of higher education, Nagpur. Internal audit helps to prepare for the external government audit. During this internal audit, the auditor emphasizes on the following points

- Book keeping of accounts as per the Govt. rules

- Proper purchase mechanism
- Audit note is compiled within stipulated time.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds:

Salary and non-salary grants from Maharashtra Government

General development grants, additional assistance and financial assistance for different schemes from UGC.

Financial assistance received for sports development from RTMNU, Nagpur.

Financial assistance received for NSS from RTMNU, Nagpur.

Fees collected from students in non-aided courses.

Examination grants from RTMNU, Nagpur.

Financial assistance received under SC/ST/OBC and EBC scholarships from government.

Girls hostel generates funds from students fees.

The Parent Institute Shiksha Mandal also contributes major capital for construction purposes.

Utilization:-

Shiksha Mandal the parent institute of the college has well formulated strategies

for financial and infrastructural policy of the colleges governed by it. The management of SM ensures effective and efficient use of financial resources by its colleges and set up a proper auditing mechanism.

Budget of the college is prepared every year by the college and approved by the CDC.

The funds received to the college are utilized properly.

Library services and Sports services are strengthened.

IT infrastructure is increased.

Use of technology in teaching-learning process has been increased. Maintenance of academic and physical facilities are carried out regularly. For each and every financial transaction proper permission is taken from CDC and

management of the college.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

Example-1 : To prepare academic calendar

The IQAC prepared college academic calendar with the participation of teaching and non-teaching staff. As per university academic calendar, the college academic calendar prepared and uploaded on college website. It includes commencement of college, admission process initiation, staff council meeting, IQAC meeting, competitive exam admission, CDC meeting, sports competitions, NSS Camp, practice exam, communication of internal assessment marks, students grievances related to internal assessment, college magazine, semester break etc.

Example-2: Workshops for teaching and non-teaching staff

The IQAC decided to conduct the workshops for teaching and non-teaching staff for the benefit of staff and college development. Three workshops for teaching and non-teaching staff had been organized in the college.

File Description	Documents
Paste link for additional information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/01/Academic-calender-2021-22.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College has successfully completed 3 cycles and achieved NAAC 'A' grade in its 3rd cycle. This is due to the college review the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. The IQAC is committed to learner centric approach regarding teaching learning progression. Teaching-Learning activities are improvised and modified after the detailed review and suggestions through the established process of IQAC.

This process is prominently evident through the following 2 examples.

Example 1: Time table and academic calender

College prepared time-table as well as academic calendar and uploaded these on college website. College has three classrooms ICT enable with two smart boards for use of ICT based teaching learning. Every course teacher prepares category-wise pass percentage of students and have to submit it to Office/Principal.

Example 2: Mentorship

College has mentorship scheme. A group of students allotted one mentor to facilitate the student. Faculty members have to take follow-up from the students regarding health, admission, teaching, examination, scholarship.

File Description	Documents
Paste link for additional information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/01/Academic-calender-2021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/1-IQAC-Minutes-2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Name of the activity

Date

Total Participants/ Total Present

Boys

Girls

Webinar on 'Women Harassment at Workplace'

August 12, 2021

57

72

135

'Online Photography Competition'- Nature/ Animals/Birds

Oct 16 to 27 Oct, 2021

105

29

73

Poetry Competition- Theme 'Beauty'

Nov 4 to 20 Nov, 2021

99

26

71

Book Review Competition

(Two Days)

6 & 7 Dec, 2021

81

02

40

Workshop on Warli Art

(Two Days)

8 & 9 Dec, 2021

39

17

44

Book Review Competition

Dec 5 to 25,

2021

86

21

65

Rangoli Competition

29 Dec,

2021

35

35

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Elocution Competition

'Society's approach to Women's / Girls Education in Current Scenario

Jan 3,

2022

12

12

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Elocution Competition - 'Indian Women-Yesterday, Today & Tomorrow'

March 8,

2022

09

09

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Health Orientation Programme

April 11,

2022

113

67

46

File Description	Documents
Annual gender sensitization action plan	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/12-Annual-Gender-Sensitisation-Action-Plan-2021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/13-7.1.1-Specific-facilities-for-womens-2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management:

a.Compost Pits:

A. constructed compost pit having size of 10x5x4 (feet) is available. This pit has been used for composting the biomass

generated in the premise. The compost manure is well prepared and ready to use. Manure is used for college garden.

B. Vermi-compost Project:

Vermi-compost Project is every year routine training practice for students. We brought cow dung and earthworms from our sister Institute, Institute of Agricultural Sciences, Pipri. Beds of half decomposed dung are prepared and earthworms are spread on it and water sprinkled daily. After a period of 1 month the vermi-compost is ready.

2. Liquid Waste Management:

The waste water from drinking water points is diverted to plant carries and wastage of water is controlled.

3. E-waste Management:

Our mother Institute 'Shiksha Mandal' has a centralised system of E- waste collection from all sister Institutes. All E-waste is handed over to the E-waste recycle vendor in 2-3 years.

4. Waste Recycling System:

A. College has a system of waste recycling system of waste papers by sending to department of handmade paper, 'Centre of Science for Villages' at Dattapur for recycling of paper and convert it into Files and folders for office use.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://sjgsm.shikshamandal.org/wp-content/uploads/2022/12/14-Waste-Management.pdf
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution**

C. Any 2 of the above

system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>	
<p>International Yoga Day Objectives:</p> <ul style="list-style-type: none"> Promote enhanced mental and physical health advantages amongst the students. Success over bad mental and physical health. Promote awareness among students about Yoga's natural and incredible results. <p>International Yoga Day Online Program was conducted on 21st June in collaboration with Sports and NSS Departments. Students, faculties and non-teaching staff</p> <p>International Women's Day</p> <p>NSS- International Women's Day program celebrated. Elocution competition on subject 'Indian Women: Yesterday, Today and Tomorrow, Poster competition also arranged on this occasion.</p>	

Mahatma Gandhi Jayanti

On 2nd October 2021, Mahatma Gandhi Jayanti is celebrated with students, staff and rural peoples.

National Unity Day

31st October 2020 Shri Sardar Patel's Birth anniversary. National Unity Oath was taken for National Unity, National Integrity and national Security.

Stories of Indian Freedom fighters Essay Competition

Ajhadi ka Amrut Mohotsovis series of programs were conducted to celebrate 75 years of Independence.

Hormonial Fortnight and Oath of Harmony

Under hormonal fortnight Oath of Harmony is taken on 03 Sept 2021 by all faculties and Staff members. Due to covid-19, Students participated online for this event.

National Youth Day

On 12th January 2022 National Youth Day is celebrated in Institute on the occasion of Swami Vivekanada's Birth Anniversary.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional Day:

Constitutional Day program is conducted on 26 November 2021.

Voters Day:

Voters Day program is conducted on 25 January 2022. Essay competitionorganised by NSSon 'Powerful Democracy and Alert

Voters'.

National Girl Child Day:

National Girl Child Day program is conducted on 24 January 2022. This program is organised Online.

National Youth Day:

National Youth Day program is conducted on 12 January 2022 on the occasion of birth anniversary of Swami Vivekanand. .

Oath of Unity:

Oath of Unity program is organised on the occasion of birth anniversary of Sardar Vallabhbhai Patel.

Ajadi ka Amrut Mohotsav:

Essay Competition is organised on the occasion Ajadi ka Amrut Mohotsav on the subject 'Stories of Indian Freedom fighters'.

Sanitation Fortnight:

Sanitation Fortnight has organised by National Service Scheme Unit from 1st to 15th August. Due to COVID-19, students were asked to sanitize peripheral area of their residence in their village.

Road Safety Campaign and Accident Free India Campaign:

Road Safety Campaign and Accident Free India Campaign were organised by informing students about Traffic rules and causes of accidents. Students view various road safety videos and participated in online exam conducted by Govt. Road Traffic Dept. and TATA ELXSI.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

B. Any 3 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals

1. Sanvidhan Din (Constitutional Day)
2. Dr. Babasaheb Ambedkar Mahaparinirwan Din
3. Krantijoyti Sawitribai Fhule Jayanti
4. Rashtrasant Tukdoji Maharaj Jayanti
5. Dr. Babasaheb Ambedkar Jayanti
6. Shiv Swarajya Din

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

1. Title : Village Development Scheme

2. Objective:

1. To initiate the process of development among villagers.
2. To always stay connected to villages
3. To address rural issues with subject matter specialist
4. To develop sense of social responsibility among students

Best Practice - 2

1. Title of the Practice: Mentorship Scheme

2. Objective of the practice:

1. To maintain regular and intensive contact with students.
2. To identify the problems of students.
3. To develop rapport with students as a 'Teacher Parent'
4. For the comprehensive development of Students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institute came into being in 1961, Institute is known for its pursuit of high academic standards, ethical practices and specially availing higher education to rural youth. Community Development and Extension is the core of B.A. (Rural Services) course and it distinguishes this course from the traditional B.A. course. In terms of Community Development and Extension, our students get firsthand experience and training in the field of agriculture and farming, environment, water

conservation, Vermiculture, Sericulture, Horticulture projects, etc. They study the issues related to health & hygiene, sanitation, primary education, rural and cottage industries. Undoubtedly, we are trying to mould ourselves to meet the demands and the expectations of rural youth in the changing times; but we have not lost sight of our major objectives: Imparting education along with extension and research. Our mission is to take continuous efforts to provide quality oriented education, all round development of student's personality through academic, co-curricular and extracurricular activities, to make academic & infrastructure progress of students. The scientific attitude, temper and vision is to be developed among the students through regular field visits, field survey, project report. It provides the skill of conducting survey and project report.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Professional development workshops/training programmes for teaching and non-teaching staff
 Skill development programmes for students
 Institute / industry linkages
 Increase collaborative learning, participative learning, experiential learning, group learning
 Strengthen college-village link