



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SHRIKRISHNADAS JAJOO GRAMEEN SEVA MAHAVIDYALAYA
Name of the head of the Institution	Dr. P. M. Kalbhut
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07152230518
Mobile no.	9421723833
Registered Email	sjgs_pw@rediffmail.com
Alternate Email	principal.pmkalbhut@gmail.com
Address	Arvi Road, Pipri (Meghe)- Dist. Wardha
City/Town	Wardha
State/UT	Maharashtra
Pincode	442001

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. R.R.Chaudhari			
Phone no/Alternate Phone no.		07152230518			
Mobile no.		9822333179			
Registered Email		sjgs_pw@rediffmail.com			
Alternate Email		iqac.sjgsm2022@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://sjgsm.shikshamandal.org/wp-content/uploads/2020/12/AQAR_-_2018-19.pdf">http://sjgsm.shikshamandal.org/wp-content/uploads/2020/12/AQAR_-_2018-19.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/17.pdf">http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/17.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70	2003	16-Sep-2003	15-Sep-2008
2	B	2.38	2011	08-Jan-2011	07-Jan-2016
3	A	3.09	2017	30-Oct-2017	29-Oct-2022
<b>6. Date of Establishment of IQAC</b>			03-Sep-2003		
<b>7. Internal Quality Assurance System</b>					

**Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme for newly admitted students	07-Aug-2019 01	72
In-house 7 days workshop on NAAC Criteria for College Development	25-Jun-2020 07	8
Timely submission of AQAR	27-Dec-2019 10	8
Regular IQAC meetings	27-Jul-2019 04	8
AISHE	09-Jan-2020 01	237
NIRF	26-Nov-2019 01	259
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	NIL	Nil	2020 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

**Yes**

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

**4**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

**Yes**

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

**No**

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Contribution NIRF AISHE Alumni Feedback Students Feedback Parent feedback Teacher feedback Exit feedback Student Satisfaction Survey Inhouse 7 days workshop on NAAC Criteria for College Development Yoga science certificate course Agriculture Input Marketing certificate course Workshop on Meditation for teaching and nonteaching staff

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Emphasis will be given on Programmes such as Self Defence for girls, Pre-marriage Guidance and Counselling for girls and boys, Women Empowerment Gender Sensitisation, Skill Development, Soft Skill Development Programme and Career Guidance etc.	06 days workshop on Self defence, Guest lecture on Women's rights & law and gender equality, workshop on 'Paper Bag Making', workshop on Macrame craft, workshop on handicraft, etc., activities organized by the college. Guidance on stress, fear, depression, its effect with remedies, etc., was provided to the students.
To conduct External Academic and Administrative Audit and Gender Audit, Green and Energy audit.	Internal Gender audit and green & energy audit conducted in 2018-19. The External Academic audit of the college is planned in 2020-21.
To organize training programmes and skill development programme for Faculty and staff.	Meditation workshop was organized for teaching and non-teaching staff. The faculty and staff development programmes could not be conducted due to lock-down situation.
To strengthen engagement of all stakeholders in college activities.	College collected feedback from stakeholders such as students, alumni, teachers and parents to get their responses and invitation communicated to parents through students for annual cultural programme.
To enhance women empowerment activities.	06 days workshop on Self defence, Guest lecture on Women's rights & law and gender equality, workshop on 'Paper Bag Making', workshop on Macrame craft, workshop on handicraft, etc., activities organized for women empowerment.
To increase linkages with different industrial and small scale units.	Students visited agrobased units and arogya vardhini kendra for understanding its work and schemes.
Organization and participation of students in multiple extracurricular activities for overall progression.	Different activities organized by the college such as Self Governance, Elocution competitions, Rangoli competition, greeting card competition, flower arrangement competition, dance competition, vocal music, Greeting Card

	making competition (women Cell), Book Review Competition (Library Dept.), Kavya Vachan spardha (Marathi Bhasha Mandal), Elocution competitions - (Marathi Bhasha Mandal), Elocution competitions - (NSS), Essay competition (NSS), Workshop on 'Career in Competitive Examination', University level Volley ball (Men-women), Kabaddi (Men-women) and Cricket men competition, etc. and participated the students in multiple activities.
To organize National conference.	National Conference proposal was submitted to ICSSR on 'Roots of the Agrarian Crisis in Vidarbha and the way forward : A farmers perspective' during 2018-19. Mother Institute Shiksha Mandal accepted the proposal of National Conference and directed to conduct it in the session 2020-21
To send new proposals to affiliating university for subject related certificate Courses.	The proposals of Two certificate courses entitled 1. Yoga science 2. Agriculture Input Marketing submitted to Dept. of Life-long learning and Extension, RTMNU, Nagpur. Both courses approved and conducted successfully.
To start some new additional programmes.	College planned to start new programme i.e. M.S.W. The proposal was placed in C.D.C. and approved but M.S.W. Programme was not mentioned in the perspective plan of RTMNU, Nagpur in academic session 201920
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>04-Nov-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	04-Nov-2020
Name of Statutory Body	Meeting Date				
College Development Committee	04-Nov-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	09-Jan-2020				

<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Software: College has Tally ERP9 Account base software for accounting. Library uses "Softlib" software for accession, issue/return of books, OPAC, report generation, cataloguing and serial control. Open Source Database are used in the library for Faculty and students. Information is collected through reports and photographs from each department and committee in the areas of curricular, cocurricular and extracurricular. It is submitted to IQAC. The database is used for college magazine. Coordinator of support services and other committees are asked to submit the report along with photographs to IQAC. The information is uploaded on college website. Compilation of data with regard to departmental activities, committee reports are stored with IQAC. This proves helpful in providing information to different statutory agencies whenever required. People: Designated persons like Principal, IQAC Coordinator and Website incharge are allowed to upload the data and make changes in them on college website. Communication: Along with manual notices displayed on staff, students notice boards, emails are used by the faculty to submit the information required by different authorities. College information is made available on college website for stakeholders.</p>

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the college is affiliated to RTM Nagpur University, it follows the University prescribed curriculum. The academic calendar is prepared to ensure effective implementation of academic activities. The stages in the process to implementation of the curriculum are as follows: a) A meeting is held in Principal's office towards the end of academic year for the next year's course distribution. Based on the expertise of concerned teachers, the syllabus is allocated to them by the principal of the College. Discussions are held on the methodologies that can be followed to orient new teachers on different approaches to the curriculum. b) College prepares a time table for effective implementation of the curriculum. Teachers are then required to submit their

teaching plans foreffective implementation of the curriculum which is reviewedweekly by the Principal to monitor the academic progress.Examples"Teacher Diary" is provided to the teachers at the beginning ofthe academic year to help them plan and manage this entireprocess effectively. The 'teacher diary' contains detailsregarding the academic term, the academic calendar, workingand teaching days and weekly teaching plan.The teachers of college follow their teaching plans, annualacademic calendar, and time table for the academic schedule.The progress of teaching and learning is reviewed every weekthrough interaction with the Principal. For effective transmission of curriculum,courses integrate classroom teaching with various learning methodologieslike assignments, study tour and seminars. Internet and other facilities are provided to thefaculties and students. The college has installedDLP's in three classrooms, seminar hall and Library,It enhances the teaching-learning process effectively.Students evaluation is done through continuous internal assessment.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate course in Yoga	nil	29/07/2019	30	Employabil ity	Fitness skill
Agriculture input marketing certificate course	nil	22/02/2020	23	Employabil ity	Marketing skill

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	47	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Sociology	22
BA	Economics	24
BA	Cooperation	6
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>1. Feedback of Students taken and analyzed: i) Procedure of Obtaining Feedback: The College has a structured feedback mechanism in online form. They are obtained from students, alumni, teachers and parents every year. In 2019-20 total 64 feedback forms were taken from students of all three years. There were 23 questions providing five options out of which the respondents had to opt for any one. The last question was open ended asking students to mention their suggestions for college development. Twenty three questions framed on different aspects such as teaching methods, use of ICT, teachers' subject knowledge, infrastructure, curriculum, process of internal assessment, etc. ii) Analysis : In case of Completion of syllabus - In response to the question regarding completion of syllabus in time by teachers, 75 students are strongly agree, 14.1 students are agree, 1.6 students are partially agree and 9.4 students are totally disagree .</p> <p>2. Feedback of Alumni taken and analyzed : i) Procedure of Obtaining Feedback: The college has conducted the feedback of Alumni in the session 2019-20 on different college development aspects. The feedback was collected from 20 alumni. Besides, seeking detailed information of the alumni through 15 questions in the form of Questionnaire, the feedback also included important instructions/suggestions from the alumni regarding the quality of education, library facilities, meritorious students and overall norm of the college. Moreover, the feedback also comprised of many suggestions by them regarding changes in curriculum, employment and self-employment oriented curriculum framework, students' suggestions with regard to the development of the institute. ii) Analysis : In case of Overall Standard of the College - On being asked to express their opinion about the overall standard of the college, while pursuing education, 65 per cent alumni rated it as excellent, whereas 35 per cent alumni opined it as good.</p> <p>3. Feedback of Teachers taken and analyzed: i) Procedure of Obtaining Feedback: The feedback was collected from 8 teaching faculties on curriculum of B.A.(R.S.) to rate the teachers' satisfaction with curriculum. It helps in quality improvement of the programme. The structured schedule was developed with 10 components on curriculum and one open ended response for remark on programme. The responses of the teachers recorded on 5 point continuum as strongly agree, Agree, Not sure, Dis-agree and Strongly Dis-agree. ii) Analysis : In case of Syllabus is need based - It was stated that 62.55 per cent teachers responded strongly agree on syllabus is need based,</p>



whereas 37.45 per cent teachers rated agree. Here need and rural background of the students was given importance while designing the syllabus. 4. iii) The Action Taken :The structured feedbacks were developed for all stakeholders and feedback committed analysed all feedback data. The college tries to maintain the sanctity and secrecy of these responses. The analysis reports of all stakeholders are submitted to the Principal. Necessary action like improvement in facilities, arrangement of lectures and practical's regularly, intimating the concerned teachers etc. This type of feedback mechanism is available in the college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Rural Services	120	103	103

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	232	5	9	Nil	2

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	9	Nil	3	1	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has Mentorship Scheme. In-charge of Mentorship Scheme allots 20-25 students to each teaching faculty for proper mentoring and guiding. Every faculty member is expected to create a rapport with the student mentee, encourage the students to ask questions, attempt to clarify doubts and facilitate counselling on different issues (if/when required). Each Mentor is always in touch with his allotted students throughout degree programme. Mentor reviews whether the students are filling their examination forms within scheduled dates discusses with students about their academic problems and guides them accordingly. He gets information about the students' qualities, their knowledge levels, acquired skills, sports skills. These Mentors remain in touch with the allotted students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
237	9	1:26

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	9	2	Nil	6

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BARS	I Semester	22/11/2019	16/12/2019
BA	BARS	II Semester	20/04/2020	15/09/2020
BA	BARS	III Semester	27/11/2019	16/12/2019
BA	BARS	IV Semester	27/04/2020	16/09/2020
BA	BARS	V Semester	22/11/2019	16/12/2019
BA	BARS	VI Semester	16/10/2020	26/11/2020
MA	Marathi	III Semester	20/11/2019	20/12/2019
MA	Marathi	IV Semester	28/10/2020	27/11/2020

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For Continuous Internal Evaluation(CIE) system at the institutional level, the college has an Internal Assessment Mechanism which involves compulsory home assignments / seminar, viva-voce, attendance and behaviour of the student. Owing to the well-regulated systems, all internal examinations are conducted as per the given schedules and the marks are dispatched to the university in time. In 2018-19 subject quiz was introduced as a part of Internal Assessment and the pattern continued in 2019-20

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college IQAC prepares academic calendar by taking into consideration the dates of commencement and conclusion of the terms, teaching schedule, internal examination schedule, declaration of the results at the first year level, conferences/workshops to be organized, celebration of national days, annual social gathering, extra-curricular, co-curricular activities etc. The institution has its academic calendar. Based on this calendar, all the staff members prepare their academic planning, teaching plan etc. Examination

Committee prepares time table for internal and term end (Practice) examinations, evaluation schedule, marks submission schedule, result announcement dates by considering University examination dates and issues notices accordingly.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sjgsm.shikshamandal.org/wp-content/uploads/2021/06/POs-PSOs-COs-B.A.R.S.-final.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Marathi	MA	Marathi	5	5	100
BARS	BA	Rural Service	44	40	91

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sjgsm.shikshamandal.org/wp-content/uploads/2021/05/Students-Satisfaction-Survey-2019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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0	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nil	0
International	Nil	Nil	0
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	1
Sociology	1
Library	1
Community Development and Extension	1
Physical Education and Sports	1
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
<a href="#">View File</a>						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	Nil	2	3	1
Presented papers	3	4	Nil	Nil
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Krushi Granthalaya Apalya Dari	College and Grampanchayat, Panwadi	2	13
Agro information corner	College and Grampanchayat, Panwadi	2	13
Krushi vigayn pradarshani	C.D.and Extension dept	2	24
Compost Preparation Demonstration (Krutipratyakshik)	C.D.and Extension dept	2	25
Vidhayrthi wa Shetkaraynsathi kitak shala	C.D.and Extension dept	2	18
Model preparation by students	C.D.and Extension dept	2	4
Vermi-compost Production Training ( Gandul Khat Nirmiti Prashikshan)	C.D.and Extension dept	2	32
Phal Prakriya Shibir	C.D.and Extension dept	2	42
Kichan Gardan Project	C.D.and Extension dept	2	32
Rashtriya Polio Nirmulan Abhiyan	PSC Anji	2	34
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Women Cell	Govt. agency women protection	Cybercrime and women security	2	70
Women Cell	Chetna Vikas	Women's Law and right and gender Equality	3	152
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Intercollegiate Volleyball tournament	400	RTMNU Ngpur Uni.	5
Intercollegiate Kabaddi tournament	504	RTMNU Ngpur Uni.	5
Intercollegiate Cricket tournament	224	RTMNU Ngpur Uni.	9
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Jankidevi Bajaj Gram Vikas Sanstha , Wardha	19/06/2019	Collaborative activities self employment, Research extension, Training, Exchange of Implements exchange of implements required for rural Development	78
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Softlib	Fully	5.5	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4114	445887	40	9363	4154	455250
Reference Books	3694	939602	2	525	3696	940127
Journals	Nill	Nill	19	7090	19	7090
Digital Database	1	47950	Nill	Nill	1	47950
CD & Video	142	24621	Nill	Nill	142	24621
Library Automation	1	20000	Nill	Nill	1	20000
Weeding (hard & soft)	43	5026	Nill	Nill	43	5026
Others(s pecify)	2204	261041	3	900	2207	261941
Others(s pecify)	12	20452	10	16207	22	36659
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	nil	nil	Nil
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	87	34	3	16	0	8	21	100	8
Added	0	0	0	0	0	0	0	0	0
Total	87	34	3	16	0	8	21	100	8

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1	0	0.7	38056

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Physical facility Class rooms Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students. Regular cleaning of Class rooms are done by the forth class staff and contractual staff of the college. Regular monitoring of electrical and fixtures is done and repaired immediately. For maintenance of computers and IT facility a person is appointed by our parents institution. Utilization of Physical facility Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms. Classrooms can be used for other academic, co-curricular and extra-curricular activities and organised events when there is no instructional schedule. Maintenance of Academic facilities. Library: Annual maintenance contracts are done for the software used in the library. Proper ventilation is done so as to maintain dry environment near book shelves. Regular dusting and cleaning is done by using vacuum cleaners. Furniture and fixtures are repaired as per the requirement centrally. Utilization: Library is made fully automated. Computerized issuing and returning of books is done so as to save time. Book exhibitions are conducted in the library and books suggested by staff members are included in the library



.Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. Reading room facility and computers are provided for access to e- content . Library staff conducts orientation and information literacy programs to educate users. New arrivals are exhibited in display-almirahs. Library is kept open in long vacations for the benefits of the students. Qualified staff is appointed in library to guide and help students. Separate computer is provided to student for OPAC. DLP is installed in library for conducting workshops . Computers Maintenance Computers Maintenance and support are carried out by system administrators. Regular up gradation is carried out for computers and software. Utilization: Available computers are distributed in departments, office, library and for administrative work as per the requirement and load of the work. Computers are connected through LAN and with high speed internet facility. Computers are provided with upgraded antivirus. Sports facility College have a Sports committee who look after the maintenance of department. Regular maintenance is carried out for gymnasium, Grounds, sports equipment and sport material by physical education and sports department. Sport equipments and uniforms are purchase yearly as per the requirement of department. Utilization: Sport material and sports uniform is issued to students for practice and for intercollegiate competitions. sport material is issued to the student for the period of the competition. Grounds are provided to university for different intercollegiate tournaments and sister institution for their interclass matches. Gymnasium is used by our students and sister institution students as per Given Slot.

<http://sjgsm.shikshamandal.org/wp-content/uploads/2021/06/Maintenance-Policy-2019-20.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt. Of India Scholarship Free ship	117	201622
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	15/06/2019	232	Zybro Digital Language Lab Software Purchased by the College
Certificate Course in Yoga	29/07/2019	32	R.T.M. Nagpur University College
Self Defiance Workshop	22/07/2019	48	Karate Coach Abhijeet Pargaonkar
Counselling	24/09/2019	217	Mrs. Sujata

Programme on Importance of developing a positive attitude			Lohkare Mrs. Sandhya Satpute, Emminent counselors from Chetna Vikas Sanstha, Wardha
PPT workshop	10/12/2019	25	Prof. S. M. Sutar
MS Word Workshop	11/12/2019	23	Dr. Vaishali Ugale
Internet workshop	12/12/2019	24	Prof. M. T. Mane
E-Mail workshop	13/12/2019	19	Prof. M. T. Mane
MS-Excel workshop	14/12/2019	21	Dr. R.R.Chaudhari
Mentorship scheme	03/10/2019	232	Prof. S.M.Pawar
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	• Competitive Examination Foundation Course	15	Nil	Nil	Nil
2019	• Workshop on 'Career in Competitive Examination'	Nil	64	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2020	11	B.A. (R.S.)	SJGSM Pipri	Yeshwant Mahavidyalaya, Wardha	M.A.
2020	11	B.A. (R.S.)	SJGSM Pipri	Kumbhalkar College of Social Work, Wardha	M.S.W.
2020	1	B.A. (R.S.)	SJGSM Pipri	Mahatma Gandhi Antar rashtriya Hindi Vidyapeeth, Wardha	M.S.W.
2020	2	B.A. (R.S.)	SJGSM Pipri	Ambedkar College of Social Work, Wardha	M.S.W.
2020	1	B.A. (R.S.)	SJGSM Pipri	Lok Mahavidyalaya, Wardha	M.A.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi (men and women)	Inter Class	40
Kabaddi (men and women)	Inter Collegiate Tournament	504
volleyball (men and women)	Inter Collegiate Tournament	400
cricket (men)	Inter Collegiate Tournament	224
Musical Chair (Staff and women)	College Level	20
Self Governance	College Level	59
Elocution competitions	College Level	29
Rangoli competition	College Level	16
greeting card competition	College Level	12
flower arrangement competition	College Level	16

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India University Participation	National	1	Nil	3920	Vaishali Lote
2019	All India University Participation	National	1	Nil	4733	Mitali Urkude
2019	All India University Participation	National	1	Nil	4655	Rushikesh Kale
2019	All India University Participation	National	1	Nil	4802	Om Bante

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is provision of student's council formation as per Maharashtra Public Universities Act, 2016 which came into force on 29/10/2018. As per the State Govt. notification the student's council has to be formed. But the process could not take place in Maharashtra. Hence there was no Elected Student Council in place. Students are given representation at various committees in the college. They are Principal nominated representatives. They work as a representative students of all college. In academic year 2019-20 students' representation was given in Women cell, Annual Sports Meet, Gramdhan magazine Committee, Krishi Abhyas Mandal Marathi Bhasha Mandal. They remain present for meeting and give valuable suggestion as they are having contact with many students at college. Decision is taken by taking into consideration their suggestion which is useful for the working of the committee. Students organize various programmes. Students enthusiastically organize participate in various programmes like Annual Cultural Gathering 'Yuvarang', Teachers' Day Celebration, Science exhibition, NSS Day, National Sports Day, Tree Plantation, Blood Donation Camps etc.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

92

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participative management in Admission process - (Case study) 1. Institution has formed Admission Committee to carry out admissions smoothly by following rules and regulations given by Govt., University and Minority authority . 2. Admission Committee formed under the chairmanship of Principal Dr. P.M.Kalbhut with 8 members including convenor. 3. Admission Committee conducted meetings to discuss admission procedure, rules and regulations, admission dates, reservation policy of Govt. and Minority authority, admission status, etc. 4. Merit list displayed on notice board as per University guidelines and admissions confirmed accordingly. 5. Verification of documents, students details, issuing of admission cards, helping the students in filling forms, guiding the students in selection of subjects, etc. work is to be done by Admission committee members. 6. Cashless fee payment option is available to students. Most of the students are from rural area, in case is unable to pay in cashless mode, committee members help them to pay fee in cashless mode. 7. After confirmation of admission, the list is to be forwarded to University for enrolment and necessary action. Cultural Committee ( Case study 2) Cultural Committee formed in the college under the chairmanship of Principal Dr. P.M.Kalbhut to motivate the students, development of qualities among students and personality development of students through different cultural events. Co-ordinator appointed by Principal for Cultural Committee to plan and execute the cultural activities. A meeting is called by the co-ordinator with agenda to form 'Cultural Committee' including members from teaching non-teaching faculties, Students Representative. Under Cultural Committee, different subcommittees are formed for different cultural events. Committee and subcommittees have power to take decision regarding the events to be conduct. Regular cultural activities such as Jayanti and punyatithi of eminent personalities like Lokmanya Tilak, Lokshahir Annabhau Sathe, Tapodhan Shrikrishnadas Jajoo, etc., Orientation programme for Fresher students on 7th August, 2019, Elocution competition on 'Vyakti va Samaj' on 17th December, 2019, Teachers day celebration, National Youth day, cultural events on 15th August and 26th January, Special cultural programme named as Yuvarang was conducted during 17th - 18th January, 2020 and different events conducted during these two days such as rangoli competition, pusha rachana, greeting competition, krishi va vigyan exhibition, elocution compition, different folk culture presented by students such as natak, bhajan, dance, singing songs, etc. Prize distribution programmes organized on 26th January, 2020. All the cultural programmes had been smoothly organised due to the active responsibility taken by Committee members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission procedure is controlled by admission committee. The committee scrutinizes the documents and eligibility of the students as per Govt. and University norms further the candidate is send to principal for final approval. The College has its own website from where students can gather information regarding the admission procedure. Advertisements in local and regional news papers are published for the information. Prospectus is made available to students. The committee counsels the students regarding admissions. Seats are kept reserved for minority students and reserved categories. Government and University norms are followed. The staff council also takes review of admission procedure.
Industry Interaction / Collaboration	Guest lectures and seminars are arranged for staff and students. To inculcate practical information among the student through Field and other institutional visits. Institute took initiatives to make MoU with NGO's and socio-economic organizations. Our college is rural based where industrial units are very less numbers. So there are some limitations, but some department's tries to interact with some firms and organizations. During the year 2019-20 there is a functional MoU. Visits are arranged to agro-industries, traders, APMC's. It is useful to create awareness of industrial and organizational behaviour among the students.
Human Resource Management	Strategy To apply professionalization for improving efficiency of human resources Professionalization of academic and Administrative function - To utilize teachers efficiency in-charge appointed for all streams and they controlled all faculties for smooth functioning of teaching, learning research and extension activities. Under the in charge, all HoD's are implemented curricular, and co-curricular and extracurricular activities. Self Appraisal and PBAS help in assessment of the faculty. To enhance the professional development of

	<p>the Non-teaching staff they are encouraged to participate in the training programmes. Under HRM, professionalization of non-teaching staff executed. There are subsections determined such as accounting and audit, examination, scholarship, affiliation and e-governance. Under registrar of the college, these four sub-sections are working efficiently.</p>
<p>Examination and Evaluation</p>	<p>Strategy: The college has proper system of continuous internal assessment to improve the performance of the students. The college restructured the internal assessment system which includes Oral examination, quiz, assignments, attendance and behavioural aspects . The practice test exam on complete syllabus based on university paper pattern is to be conducted at the end of the semester. Faculties are engaged in paper setting, paper moderation and paper assessment work of university, also involved in internal and external supervision, and participated in CAP. University/College examination is to be conducted strictly as per University and Govt. Rules.</p>
<p>Teaching and Learning</p>	<p>Use different teaching aids and methods for effective teaching and learning. Use of audio visual aids in teaching-learning process. Institute has classrooms equipped with DLP projector and other ICT tools. Different teaching methodologies adopted by the faculty, such as seminar method, group discussion, and participative teaching method. Field Survey, practical, field visits to Health centre, farmers' field to study issues related to health, education, agriculture, Socio-economic problems of rural areas. Mentoring to the students. Internet facilities to the students/ faculty. Use of e-books, e-journal Organising guest lectures. Research oriented activities like seminars, field work, project report, and assignments for students.</p>
<p>Curriculum Development</p>	<p>College is affiliated to RTM Nagpur University, the academic bodies of the University formulate the curricula and the affiliated colleges have to follow the same. The senior staff members of the college represent different academic bodies contribute to the development of the curriculum by the</p>

University. Dr. P.M. Kalbhut, Prof . S. M. Sutar, Dr. R.R. Chaudhari Dr. R.R. Deshpande are the Members Of Board of Studies. College collects feedback regarding curriculum as received from Teachers/students and other stakeholders are passed on to the members of BOS which are incorporated in revision the course content of various subjects.

Research and Development

The college also encourages research aptitude among teachers in all possible ways. The "Research cell" of the college motivates the teachers for academic advancements. Faculties published 04 research papers in Peer Reviewed International Journals and 01 paper in Peer Reviewed National Journals, 06 attended seminars, conference, Workshop, 01 papers were presented in International and 01 paper in National conferences and seminars. The mother institute Shiksha Mandal promotes research ensure professional development created a Corpus Fund of Rs.15,00,000/- for all teachers in Shiksha Mandal as seed money for research. The students conducts field survey Projects.

Library, ICT and Physical Infrastructure / Instrumentation

Well-equipped Library with independent reading facility is available for teachers and students. Services like internet, e-mail, e-books, e-journals through N-list are provided. Library automation, stand-alone IBM server is available. Network Resource Centre (NRC) with 16 terminals and internet connection for the students and teachers. Open Access to the library for students. To maximize the use of library, ICT tools and instruments and extend physical infrastructure in proportion of strength of students. During the year, book accession rate has increased 42 new books purchased of amount Rs 9888/-. Existing ICT tools has been utilized frequently. Institute has classrooms equipped with DLP projectors and other ICT tools. Institute has 81 Computers and 6 laptops, For Internet LAN connectivity of 100mbps high speed dongle WiFi is available. ICT facilities like Language Lab, Smart Boards, projectors, television educational material in electronic format are available for students



6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Institute has perspective plan for next 5 years and as per priority annual plan has been implemented. It is uploaded on college website. Annual academic calendar and departmental profile updated on college website.
Administration	College office has fully computerized and utilizes different software i.e. Tally software, MSOffice etc. All correspondence with university, state. Government, UGC, AISHE, NIRF and RUSA made through web link portals and emails.
Finance and Accounts	All accounting matters completed through Tally software. Where online salary transactions would completed through MAHADBT
Student Admission and Support	Students admission data would feed on computer and university related data filled online through software provided by affiliating University. College has made available student support facility (NRC) with internet accession point.
Examination	Affiliating university provides online question paper through S.R.P.D. (Secured Remote Paper Delivery) before one hour of examination and all data, reports regarding examinations send through internet. All results declared online by university, examination schedule, result date, and all syllabus available on university as well as college website. College has Continuous Internal Assessment system and internal marks of the students are send to the university online through university portal.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	NIL	NIL	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2019	workshop on Meditation	workshop on Meditation	26/07/2019	26/07/2019	25	5
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One week FDP on Open Source Tools for Research	1	08/06/2020	14/06/2020	07
Two weeks FDP on Managing online classes and Co-creating MOOCs.2.0	1	18/05/2020	03/06/2020	17
FDP for IQAC Coordinators	1	23/02/2019	01/03/2019	07
Refresher Course in Yoga	1	06/01/2020	18/01/2020	12
Six Weeks-agMOOCs e-Extension	1	15/10/2019	03/12/2019	36
Eight Weeks, agMOOCs, Integrated Pest Management	1	21/04/2020	30/06/2020	48
National Faculty Development Programme On Data Analysis for Research in Social Sciences	1	17/06/2020	30/06/2020	14
Refresher course in Physical Education	1	09/09/2019	21/09/2019	12
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

Nil	Nil	Nil	Nil
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### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>Cooperative society to provide loan and other financial urgency</li> <li>Group insurance coverage to every individual as employee of institution</li> <li>Recommended health compensation proposal to government</li> <li>All kinds of leaves, orientation, Refresher and Teacher Fellowship Leaves, NOC for Loan from other banks</li> <li>Sufficient physical space</li> </ul>	<ul style="list-style-type: none"> <li>Cooperative Society to provide loan and other financial urgency</li> <li>Group insurance coverage to every individual as employee of institution</li> <li>Recommended health compensation proposal to government. All kinds of leaves</li> <li>Sufficient physical space</li> </ul>	<ul style="list-style-type: none"> <li>Students Aid Fund</li> <li>Books providing under book bank scheme</li> <li>Physical facilities, Hostel for Girl Students</li> <li>Earn while learn scheme for girl students</li> <li>Insurance</li> </ul>

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Mechanisms for internal and external audit: Audit by the competent chartered accountant firm. Audit by joint director and senior auditor of higher education, Nagpur. Prior to external audit, our parent institution i.e Shiksha Mandal conducts internal audit yearly which helps to prepare for the external government audit. During this internal audit, the auditor emphasizes on the following

- Book keeping of accounts as per the Govt. rules
- Proper purchase mechanism
- Audit note is compiled within stipulated time.

### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	00
<a href="#">View File</a>		

### 6.4.3 – Total corpus fund generated

265000
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## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

18/10/2019 conducted parent-teacher meet Feedback collected during 2019-20 Visit of parent to the departments of the college

### 6.5.3 – Development programmes for support staff (at least three)

**Workshop on meditation 26/07/2019**

**6.5.4 – Post Accreditation initiative(s) (mention at least three)**

Active role in registration and data updating for AISHE 2. Active role in registration and data updating for NIRF 3. Active role in registration and data updating for MIS 4 . Introduction of Students Satisfaction Survey (SSS) Online to the students

**6.5.5 – Internal Quality Assurance System Details**

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

**6.5.6 – Number of Quality Initiatives undertaken during the year**

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	In-house Seven Day workshop on NAAC Criteria for College Development	25/06/2020	25/06/2020	05/07/2020	9
2019	Workshop on Meditation	26/07/2019	26/07/2019	26/07/2019	30

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

**7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Girl Child Day	24/01/2020	24/01/2020	22	12
Guest Lecture on 'Cyber crime & Women Security	06/03/2020	06/03/2020	41	29

**7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:**

Percentage of power requirement of the University met by the renewable energy sources

- In Our College premise approximately 20 of total power consumption, is used by power saving LED lights, LED Tube lights and Solar lights etc.
- In Our girls hostel 100 numbers of LED Tubelights, LED Lights and Solar lights used.
- In Our girls hostel 2000 Liters of Solar Water heater unit is in working

**7.1.3 – Differently abled (Divyangjan) friendliness**

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	11/07/2019	01	Elocution competition on Tobacco consuming a deadly Habit	Tobacco De-addiction	64
2019	1	Nil	01/08/2019	16	Cleanliness Drive	Community Hygiene	94
2019	1	Nil	12/09/2019	01	Guidance Program on Rain Water Harvesting Plastic Eradication for Environment	Environment Conservation	48
2019	1	Nil	24/09/2019	08	NSS Week Essay competition on 'Mahatma Gandhi Rural Sanitation'	Rural Sanitation	26
2019	Nil	1	02/10/2019	01	International Non-Violence day Walk	Non-Violence	60
2019	Nil	1	14/10/2019	01	Voters Awareness Rally	Voters Awareness	107
2020	1	Nil	31/01/2020	01	Program on Fundamental	Fundamental Rights	37

					Rights directive Principles of peoples	directive Principles of	
2019	Nil	1	17/08/2019	01	Communal Harmony Fund of Rs. 4001/-	National Communal Harmony	257
2019	Nil	1	22/12/2019	07	Jagar Dindi ( Morning Wakeup harmony Rally	Harmony in Rural Community	78
2020	Nil	1	17/01/2020	01	Agriculture Science Exhibition	Agricultural issues	36

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Guidelines for Students	15/06/2019	<p>1. He/she shall be regular 2. Students should observe the dress code. 3. He/she must produce the identity card. 4. He/she should not Park a vehicle in a no parking zone. 5. He/she should be forbidden for Smoking on the campus of the college. 6. He/she should not indulge in any act of discrimination. 7. He/she should not misbehave in the college. 8. Cheating and Copying during examinations are forbidden. 9. All the students are informed that Ragging is a crime. 10. All the students are informed that they should not involve in act of sexual harassment.</p> <p>Weblink: <a href="http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/2.pdf">http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/2.pdf</a></p>
Code of Conduct Guidelines for teaching	15/06/2019	<p>1. The teachers shall always be punctual. 2.</p>

		<p>Treat all students with respect and dignity and be just and impartial 3. Acknowledge and respect the uniqueness, individuality and specific needs of pupils/students and promote their holistic development 4. Work in a collaborative manner with students, guardians, management, other members of staff. 5. Faculty should exhibit intellectual honesty and integrity in all their scholarly endeavours. 6. Faculty should refrain from lodging Unsubstantiated allegations against colleagues or higher authorities 7. Faculty should participate in programmes of professional growth. 8. Faculty should avoid conflict between their professional work and private interests. Weblink:- <a href="http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/1.pdf">http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/1.pdf</a></p>
<p>Code of Conduct for non Teaching staff</p>	<p>15/06/2019</p>	<p>1. Make efforts to enhance administrative efficiency. 2. Remain familiar with and adhere to college policies relevant to responsibilities. 3. Take necessary and appropriate action to ensure constituents' safety and wellbeing in and around the college community. 4. Provide students, faculty, other staff, and administration with the tools and assistance they require to perform effectively. 5. Act promptly to remedy deficiencies, such as equipment failures, or classroom problems. 6. Prepare all reports, vouchers, bills,</p>

		invoices, records, and other important documents accurately and honestly. 7. Safeguard any confidential information.
Code of Conduct Guidelines for NSS Camp Volunteers	15/06/2019	Detailed Guidance at Two Pre-Camp Workshops 2. Orientation of Camp of new registered volunteers.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Maharashtra Din	01/05/2019	01/05/2019	25
Daily Recitation Of National Anthem	15/06/2019	20/03/2020	257
Teachers Day	05/09/2019	05/09/2019	257
Gandhi Jayanti and Campus cleanliness	02/10/2019	02/10/2019	20
Non Violence Walk from Gandhi Putala to Gandhi Chowk, Wardha	02/10/2019	02/10/2019	60
Sanvidhan Din	26/11/2019	26/11/2019	257
Krantijyoti Savitribai Phule Jayanti	03/01/2020	03/01/2020	65
National Youth Day	12/01/2020	12/01/2020	31
Independence Day	15/08/2019	15/08/2019	150
Republic Day	26/01/2020	26/01/2020	200
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Compost pits 2. Vermi-compost Project 3. E-waste Management 4. Organic Kitchen Garden Project 5. Rain Water Harvesting 6. Large Amount of Trees in the Campus 7. Drinking Water Arrangements for Birds in Summer 8. Use of alternative energy sources at Girls Hostel 9. Maximising use of LED power saving Lights
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Shiksha Mandal, Wardha's Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri-Wardha Best Practice of the college 1. Title of the Practice: Blood Donation Camp 2. The Context: During working with the rural community it has been observed that there are many problems regarding health issues. Such as availability of hospitals, ambulance, medicines, money, Blood any many more unending list. There is a Government Civil Hospital at Wardha, Mahatma Gandhi Institute of Medical Sciences and Hospital (Semi - Government) at Sewagram, just 7 Km away and Vinoba Bhave Hospital (Private Medical College Community Hospital). As working with rural community and rural students our college



decided to arrange Blood donation camp at our place involving staff, Students and local community. Due to this type of work a sense of social responsibility get develop among students. So a relationship has been developed with Mahatma Gandhi Institute of Medical Sciences and Hospital, Sewagram and from 1990 the Blood Donation Camps were started.

3. Objective: To Provide blood for the near by Hospital To inculcate Social Responsibility among Students

4. Practice : The Blood Donation Camp is organised in Our College since year 1990 under NSS Department. This camp is organised in collaboration with Mahatma Gandhi Institute of Medical Sciences and Hospital, Sewagram. Each year on dated 29 august in the memory of Late Tapodhan Shri Shrikrishnadas Jajoo ( Birth Ceremony). NSS Department communicates to Mahatma Gandhi Institute of Medical Sciences and Hospital, Sewagram and confirms the date and time. Notice is circulated to al the students and sister institutes in the periphery. A awareness regarding need and sense of responsibility of Blood Donation is created among students. Doubts and fear about Blood Donation is cleared of rural students. One day before all the arrangements of blood donation camp are made in consultation with the Medical Team, such as beds, breakfast hand wash and many more. A team of volunteer students and coordinating staff is always ready. Students, Teaching Staff, Non- teaching Staff, girl Students and staff from sister institutes donate blood. The medical Team of Mahatma Gandhi Institute of Medical Sciences and Hospital, Sewagram comes with Doctors and support staff and necessary medical resource materials. Hospital reimburses the breakfast amount of the Blood Donors. Then a acknowledgement with certified list donors and Blood donation Card is provided. this Blood Donors Card is then after can be used for requirement of blood for patient in the Peer of Donor with subsidised rates. Students feel proud as a blood donor.

5. Evidence of success: All the communications with Mahatma Gandhi Institute of Medical Sciences and Hospital, Sewagram, notices to students and geo-tagged are maintained with college.

6. Problems encountered: There is a fear and misunderstanding among students regarding Blood Donation. As our college is situated in rural area and maximum students are under nourished and anaemic. To overcome this problem a continuous awareness and motivation is provided before the blood donation camp due to this a sound number of students get ready for Blood Donation

7. Resources required: Medical Team, beds, breakfast hand wash Clinical kit for blood Extraction and many more Shiksha Mandal, Wardha's Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri-Wardha

2. Best Practice of the college

1. Title : Village Development Scheme

2. The context: This program is named as 'Amcha Goan Amcha Vikas' organised by various department in villages in the college service area. The objective of this program is to stay connected with the villages with students and address rural issues by powering subject matter specialists. The village Pandharkawda is just 4 km from college and attached from a long period. College had taken a various developmental program in this village such as digging of latrine pits, digging of compost pits, filling of unused dry well, smokeless chulha, Veterinary treatment scheme, health camps, free eye check up and specs distribution and many more.

3. Objective: To initiate the process of development among villagers. To always stay connected to villages To address rural issues with subject matter specialist To develop sense of social responsibility among students

4. Practice: This program is named as 'Amcha Goan Amcha Vikas' organised by various department in villages in the college service area. The objective of this program is to stay connected with the villages with students and address rural issues by powering subject matter specialists. The village Pandharkawda is just 4 km from college and attached from a long period. As Wardha district is suffering from farmer suicides severely our college has decided to address farmer's issues. After communication with farmers Crop Protection issue has top priority. So in this regards a program on 'Crop Protection' is organised. A formal communication with village administration i.e. Grampanchyat Pandharkawda and permission for this is taken. Issues of Crop Protection in the present

field crops were Wheat, Cotton and Chickpeas (Chana) and vegetable crops. After communication with Dr Amol Zape, subject expert in plant protection and Professor in Institute of Agricultural Sciences date 29/01/2020 is confirmed. This confirmed date, time and place Grampanchyat Office hall is communicated to all the villagers of Pandharkawda, Ganeshpur and Pardhi Beda. The villagers were personally contacted and asked to attend the program. On the program date and before one hour of schedule time a team of college professors, students and subject expert has reached to the destination. A round of all team members to village Pandharkawda, Ganeshpur and Pardhi Beda has taken and asked all the farmers to be present for the Crop Protection Program. Sound numbers of farmers were reached to the destination to attend. Prof. Dr. Ratan Chaudhari coordinated and started the program. Prof. Suresh Pawar gave importance of the program. Prof. Dr. Amol Zape gave information of how to protect the field crops of Wheat, Cotton, Chickpeas and vegetable from hazardous pests. Questions and answers were conducted by Prof. Shirish Sutar, Prof. Dr. Vaishai Ugale taken votes of thanks. Farmers were well satisfied with the information and doubts cleared. Students involved in this activity organises seating arrangement and supported for the success of program. 5. Evidence of success: All the communications with Grampanchyat Pandharkawda and geo-tagged are maintained with college. 6. Problems encountered: There is block in farmers mind to attend such programs. The timing of all farmers doesn't match due this reasons the activity was suffered to some extent. 7. Resources required: The main recourse required for this program is Subject Matter Expert (Specialists).

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sjgsm.shikshamandal.org/wp-content/uploads/2021/06/Blood-donation-camp-report-2019-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri Wardha Distinctiveness of the college Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya came into being in 1961 under the caring eye of our parent body Shiksha Mandal, Wardha which is known for its pursuit of high academic standards and ethical practices. Initially known as the Rural Institute, the college was directly under The National Council for Rural Higher Education, New Delhi. It was designed to suit the requirements of Community Development with 'Education, Research Extension' as the operating tools. However, this experiment was discontinued very soon by the Central Government. In 1970 the College was affiliated to Nagpur University as 'College of Rural Services'. The course was renamed as Bachelor of Arts - Rural Services [B.A.(R.S.)]. While granting affiliation, the academic peers in the University were farsighted to insist that the original features of Rural Institute be specifically maintained in its new form. In tune to our logo "Dhnyanoddharam Gramoddharam" We impart higher education to rural youth carry out extension activities in the rural area and undertake primary level research to contribute a small share in the development of community. We are a co-ed Linguistic (Hindi) Minority Institution. Community Development and Extension is the core of B.A.(Rural Services) course and it distinguishes this course from the traditional B.A. course. In terms of Community Development and Extension, our students get firsthand experience and training in the field of agriculture and farming, environment, water conservation, Vermiculture, Sericulture, Horticulture projects, etc. They study the issues related to health hygiene, sanitation, primary education, rural and cottage industries, SHGs, cleanliness etc. which make them aware of the problems in community. Undoubtedly, we are trying to mould ourselves to meet the demands and the expectations of rural

youth in the changing times but we have not lost sight of our chief objectives: Imparting education along with extension and research. Our mission is to take continuous efforts to provide quality oriented education, all round development of student's personality through academic, co-curricular and extracurricular activities, to make academic infrastructure progress of students. The scientific attitude, temper and vision is to be developed among the students through regular field visits, field survey, project report . It provide the skill of conducting survey and project report. • Current issues, personality development, soft skills, emotional intelligence, yoga are arranged. • Special efforts are taken to sense of social awareness and responsibility in students and they are encouraged to participate in social issues through NSS which has taken really remarkable activities where values like righteous conduct, love, national values, and national integration are inculcated. Society problem are also addressed effectively through NSS activities. All these efforts ultimately result in the overall development of the students. • College magazine 'Gramdhan' makes them available the platform for their inborn artistic approach. Sports department of our college also given training to various students so that they can participate in state and national level sports.

Provide the weblink of the institution

<http://sjgsm.shikshamandal.org/wp-content/uploads/2021/06/distinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

1. To conduct External Academic audit of the college 2. To discuss the analysed feedback reports i.e. Alumni, students, exit students and Teachers feedback reports for college development. 3. To conduct skill development training for teaching and non-teaching staff 4. To use online platform for teaching 5. Timely submission of AQAR-2019-20