



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	SHRIKRISHNADAS JAJOO GRAMEEN SEVA MAHAVIDYALAYA
Name of the head of the Institution	Dr. P. M. Kalbhut
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07152230518
Mobile no.	9421723833
Registered Email	sjgs_pw@rediffmail.com
Alternate Email	principal.pmkalbhut@gmail.com
Address	Arvi Road, Pipri (Meghe)- Dist. Wardha
City/Town	Wardha
State/UT	Maharashtra
Pincode	442001

<b>2. Institutional Status</b>																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Co-education																												
Location			Rural																												
Financial Status			state																												
Name of the IQAC co-ordinator/Director			Dr. R.R.Chaudhari																												
Phone no/Alternate Phone no.			07152230518																												
Mobile no.			9822333179																												
Registered Email			sjgs_pw@rediffmail.com																												
Alternate Email			iqac.sjgsm2022@gmail.com																												
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)			<a href="http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/AQAR-2017-18.pdf">http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/AQAR-2017-18.pdf</a>																												
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/16.pdf">http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/16.pdf</a>																												
<b>5. Accreditation Details</b>																															
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<b>6. Date of Establishment of IQAC</b>			03-Sep-2003																												
<b>7. Internal Quality Assurance System</b>																															
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IQAC		
Regular IQAC meetings	20-Jun-2018 04	8
Technical meet on Revised NAAC	02-Apr-2019 09	9
Lecture series- Ways of Rural Development	27-Aug-2018 01	18
Lecture series- Higher Education	06-Dec-2018 01	13
Orientation programme of newly admitted students	01-Aug-2018 01	100
Felicitation and Bravery Award of Rs. 5000/- to student for his great contribution to society	01-Aug-2018 01	1
Green and Energy Audit	12-Apr-2019 07	64
Gender audit	26-Apr-2019 07	7
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	National Service Scheme	Ministry of Youth Affairs and Sports and RTMNU, Nagpur	2018 365	52875
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Organised workshop and lecture series 2. Feedback system established collection, analysed and used for improvement (Student, Alumni, parents, teachers and exit) 3. Audits Gender audit and Green energy audit 4. Felicitation and Bravery Award of Rs. 5000/ to student for his great contribution to society 5. Technical meet on revised NAAC guidelines.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
To prepare academic calendar for 201819 Enhancing stakeholders relationship One day workshop on Innovative Methods of Teaching skill oriented Workshop for students Mechanism of continuous internal assessment Initiatives in applying for AISHE and NIRF Expansion of Community Development and Extension lab Updating of college website To make IQAC more active To make governance more participative and decentralized To take follow up for Permanent Recruitment of Faculty and Staff Extending college services to community	The academic calendar of the college was prepared with the help of faculty members and support staff. It helped to organize different academic activities smoothly and timely. Regular meetings and activities were organized for stakeholders The workshop was organized on Innovative Methods of Teaching for faculty members in association with Kalinga University, Raipur. Teaching faculties gained different ICT tools available for teaching and methods of using it in teaching through this workshop. The skill of preparing fruit jam and pickle was imparted among the students. The students assessment through assignments, oral exam, quiz and practice exam carried out under CIA College has successfully registered for AISHE and NIRF Community Development and Extension lab was shifted in separate spacious building with LED TV computer facilities. The college website <a href="http://www.sjgsm.shikshamandal.org">www.sjgsm.shikshamandal.org</a> has been updated with links. Regular meetings IQAC and timely submission of AQAR to NAAC reflected its activeness. The academic and administrative functioning has been made participative and decentralized through formation of different committees at college level. Each committee has been assigned with certain responsibilities finalized through discussion. The issue of permanent recruitment of faculty and staff has been put up before Management through CDC meetings. Constant correspondence to concern offices is done by college and Management. Due to the policy of state Government, the issue

couldnot be solved. College has organized community oriented activities in villages such as Pandharkawada, Ganeshpur and Panwadi.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body

Meeting Date

College development committee

07-Oct-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

08-Sep-2017

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

24-Dec-2018

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has a well set Management Information System for information collection, generation, communication with all stakeholders for deciding policy and taking decisions. Hardware: There are in all 81 computers and 6 laptops in college. For Internet LAN connectivity (100mbps), Jio, WiFi is available. Internet connectivity is provided to all academic departments, administrative office, library and support services. There is generator back up to all administrative sections. Electric department of HSC Vocational looks into all the matters or problems in connectivity. Software: For college management "CMS" software is installed. This software is used for admissions, issuing of fees receipt, bonafides, and transfer certificate, salary slips and university examination forms. Library uses "Softlib" software for accession, issue of books. OPAC and INFLIBNET are used in the library for Faculty and

students. N List database is available in library. Students' database is available through CMS software. Information required for AISHE, NIRF, NAAC, Management, State Govt. And affiliating university is generated through this database. Information is collected through reports and photographs from each department and committee in the areas of curricular, cocurricular and extracurricular. It is submitted to IQAC. The database is used for college magazine. , Chairmen of support services and other committees are asked to submit the report along with photographs to IQAC. The information is uploaded on college website.. Compilation of data with regard to departmental activities, committee reports are stored with IQAC. This proves helpful in providing information to different statutory agencies whenever required. People: Designated persons like Principal, , IQAC Coordinator and Website in charge are allowed to upload the data and make changes in them on college website. Communication: Along with manual notices displayed on staff, students notice boards, emails are used by the faculty to submit the information required by different authorities.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the college is affiliated to RTM Nagpur University, it follows the University prescribed curriculum. The academic calendar is prepared to ensure effective implementation of academic activities. The stages in the process to implementation of the curriculum are as follows: a) A meeting is held in Principal's office towards the end of academic year for the next year's course distribution. Based on the expertise of concerned teachers, the syllabus is allocated to them by the principal of the College. Discussions are held on the methodologies that can be followed to orient new teachers on different approaches to the curriculum. b) College prepares a time table for effective implementation of the curriculum. Teachers are then required to submit their teaching plans for effective implementation of the curriculum which is reviewed weekly by the Principal to monitor the academic progress. Examples "Teacher Diary" is provided to the teachers at the beginning of the academic year to help them plan and manage this entire process effectively. The 'teacher diary' contains details regarding the academic term, the academic calendar, working and teaching days and weekly teaching plan. The teachers of college follow their teaching plans, annual academic calendar, and time table for the academic

schedule. The progress of teaching and learning is reviewed every week through interaction with the Principal. For effective transmission of curriculum, courses integrate classroom teaching with various learning methodologies like assignments, study tour and seminars. Internet and other facilities are provided to the faculties and students. The college has installed DLP's in three classrooms, seminar hall and Library, It enhances the teaching-learning process effectively. Students evaluation is done through continuous internal assessment.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga and self defence course	16/07/2018	35
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

1. Feedback of Students taken and analyzed: i) Procedure of Obtaining Feedback: The College has a structured feedback mechanism in manual form. They are obtained from students, alumni, teachers and parents every year. In 201819 total 131 feedback forms were taken from students of all three years. There were 25 questions providing five options out of which the respondents had to opt for any one. The last question was open ended asking students to mention their suggestions for college development. Twenty five questions framed on different aspects such as teaching methods, use of ICT, teachers' subject knowledge, infrastructure, curriculum, process of internal assessment, etc. ii) Analysis : In case of Completion of syllabus In response to the question regarding completion of syllabus in time by teachers, 78.63 students are strongly agree and 21.37 students are agree. 2. Feedback of Alumni taken and analyzed : i) Procedure of Obtaining Feedback: The college has conducted the feedback of Alumni in the session 201819 on different college development aspects. The feedback was collected from 37 alumni. Besides, seeking detailed information of the alumni through 9 questions in the form of Questionnaire, the feedback also included important instructions/suggestions from the alumni regarding the quality of education, library facilities, meritorious students and overall norm of the college. Moreover, the feedback also comprised of many suggestions by them regarding changes in curriculum, employment and selfemployment oriented curriculum framework, students' suggestions with regard to the development of the institute. ii) Analysis : In case of Overall Standard of the College On being asked to express their opinion about the overall standard of the college, while pursuing education, 62.16 per cent alumni rated it as excellent, whereas 35.14 per cent alumni opined it as good. Only 2.70 per cent alumni opined it as satisfactory. 3. Feedback of Teachers taken and analyzed: i) Procedure of Obtaining Feedback: The feedback was collected from 9 teaching faculties on curriculum of B.A.(R.S.) to rate the teachers' satisfaction with curriculum. It helps in quality improvement of the programme. The structured schedule was developed with 10 components on curriculum and one open ended response for remark on programme. The responses of the teachers recorded on 5 point continuum as strongly agree, Agree, Not sure, Disagree and Strongly Disagree. ii) Analysis : In case of Syllabus is need based It was stated that 77.78 per cent teachers responded strongly agree on syllabus is need based, whereas 22.22 per cent teachers rated agree. Here need and rural background of the students was given importance while designing the syllabus. 4. iii) The Action Taken : The structured feedbacks were developed for all stakeholders and feedback committed analysed all feedback data. The college tries to maintain the sanctity and secrecy of these responses. The analysis reports of all stakeholders are submitted to the Principal. Necessary action like improvement in facilities, arrangement of lectures and practical's regularly, intimating the concerned teachers etc. This type of feedback mechanism is available in the college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Rural Service	360	238	238

MA	Marathi	160	21	21
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	238	21	10	0	2

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	70	3	1	3

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has Mentorship Scheme. Incharge of Mentorship Scheme allots 20 to 30 students to each teaching faculty for proper mentoring and guiding. Every faculty member is expected to create a rapport with the student mentee, encourage the students to ask questions, attempt to clarify doubts and facilitate counselling on different issues (if/when required). Each Mentor is always in touch with his allotted students throughout degree programme. He reviews filling their examination forms within scheduled dates discusses with students about their academic problems and guides them. He gets information about the students' qualities, their knowledge levels, acquired skills, sports skills. College has women cell which provides special guidance to girls students regarding health, hygiene and self defence. Counselling cell provides counselling regarding personal, academic and stress related issues. Academic assistance was given to all the students through departmental library. The students were encouraged to participate in curricular, extracurricular activities organized by NSS, Sports, Cultural committee. Students were motivated to participate in Yuvarang Competitions, district level camp, state level camp, university and national level sports competition, agroexhibitions etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
259	10	1 : 26

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	10	1	0	7

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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**No Data Entered/Not Applicable !!!**

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BARS	Semester 1	16/11/2018	11/12/2018
BA	BARS	Semester 2	03/05/2019	27/05/2019
BA	BARS	Semester 3	21/11/2018	11/12/2018
BA	BARS	Semester 4	06/05/2019	27/05/2019
BA	BARS	Semester 5	16/11/2018	11/12/2018
BA	BARS	Semester 6	03/05/2019	04/06/2019
MA	Marathi	Semester 1	21/11/2018	26/12/2018
MA	Marathi	Semester 2	29/04/2019	24/05/2019
MA	Marathi	Semester 3	04/12/2018	02/01/2019
MA	Marathi	Semester 5	17/05/2019	13/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For Continuous Internal Evaluation (CIE) system at the institutional level, the college has an Internal Assessment Mechanism which involves compulsory home assignments / seminar , vivavoce, attendance and behaviour of the student. Owing to the wellregulated systems, all internal examinations are conducted as per the given schedules and the marks are dispatched to the university in time. In this session, (201819) subject quiz has been introduced as a part of Internal Assessment reform.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college IQAC prepares academic calendar by taking into consideration the dates of commencement and conclusion of the terms, teaching schedule, internal examination schedule, declaration of the results at the first year level, conferences/workshops to be organized, celebration of national days, annual social gathering, extracurricular, cocurricular activities etc The institution has its academic calendar. Based on this calendar, all the staff members prepare their academic planning, teaching plan etc. Examination Committee prepares time table for internal and term end examinations, evaluation schedule, marks submission schedule, result announcement dates, grievance schedule by considering University examination dates and issues notices accordingly

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/POs-PSOs-COs-B.A.R.S..pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BARS	BA	Rural services	50	40	80
MARATHI	MA	Marathi	11	10	90.91
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sjqsm.shikshamandal.org/wp-content/uploads/2019/12/SSS-Student-Satisfaction-Survey.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1.95	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

<b>Marathi</b>	<b>1</b>
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### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>National</b>	<b>Library.Science</b>	<b>1</b>	<b>5.1</b>
<b>National</b>	<b>Physical Education</b>	<b>2</b>	<b>6.3</b>
<b>National</b>	<b>Sociology</b>	<b>2</b>	<b>5.3</b>
<b>International</b>	<b>Library.Science</b>	<b>1</b>	<b>6.0</b>
<b>International</b>	<b>Physical Education</b>	<b>2</b>	<b>3.0</b>
<b>International</b>	<b>Community development Extension</b>	<b>2</b>	<b>5.5</b>
<b>International</b>	<b>Marathi</b>	<b>4</b>	<b>0.0</b>
<b>National</b>	<b>Community development Extension</b>	<b>1</b>	<b>5.3</b>
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>Marathi (chapter edit)</b>	<b>1</b>
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>00</b>	<b>00</b>	<b>00</b>	<b>2019</b>	<b>0</b>	<b>00</b>	<b>0</b>
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>00</b>	<b>00</b>	<b>00</b>	<b>2019</b>	<b>0</b>	<b>0</b>	<b>00</b>
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	<b>4</b>	<b>11</b>	<b>3</b>	<b>0</b>
<b>Presented papers</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>
<b>Resource</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>

persons

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Krushgi Granthalaya Apalya Dari	College and Grampanchayat, Panwadi	3	75
Agro information corner	College and Grampanchayat, Panwadi	3	75
Krushgi vigayn pradarshani	Community development Extension	3	100
Compost Preparation Demonstration (Krutipratyakshik	Community development Extension	3	50
Vidhayrthi wa Shetkaraynsathi kitak shala	Community development Extension	3	100
Model preparation by students	Community development Extension	3	12
Vermicompost Production Training ( Gandul Khat Nirmitti Prashikshan)	Community development Extension	3	40
Kichan Garden Project	Community development Extension	3	40
Exposure visit Matoshri nursery Umari	Community development Extension	3	10
Exposure visit Agro Exhibition .Wardha	Community development Extension	3	30
Health check camp	NSS Unit, Grampanchayat, Panwadi and PHC, Kharangana - 27/12/2018	3	75
Eye Checkup camp	NSS Unit, Grampanchayat, Panwadi and JBGVS(Bajaj Drushti Prakalp) - 2627/12/2018	3	75

Veterinary Animal Treatment Camp	NSS Unit, Grampanchayat, Panwadi and Pashuvaidyakiya Dawakhana, Panwadi - 28/12/2018	3	25
Gram swacchata, raods and drainage cleaning, Bandhara Kolikaran	NSS Unit and Grampanchayat, Panwadi - 27/12/2018	3	75
Blood Donation Camp	NSS Unit, sports dept and M.G.Institute of Medical Sciences, Sewagram - 29/08/2018	3	15
Health check camp, Paradhi beda	Sociology dept. and JBGVS, Wardha	7	2
Eye Checkup camp, Ganeshpur	Sociology dept. and JBGVS, Wardha	4	4
Eye Checkup camp, Pandharkawada	Sociology dept. JBGVS, Wardha, Shiksha Mandal and Grampanchayat	4	5
Meeting of villagers Pandharkawada, Ganeshpur and Paradhibeda with Chairman Shiksha Mandal to identify their problems and Distribution of spectacles	Sociology dept. JBGVS, Wardha, Shiksha Mandal and Grampanchayat	7	2
Reading habits of Primary School students,Paradhi beda	Library dept. and Z.P. Primary School, Paradhibeda	5	2
Reading habits of Primary School students, Pandharkawada	Library dept. and Z.P. Primary School, Pandharkawada	5	5
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
GandhiVichar sanskar Pariksha	Gold medal	Gandhi Research foundation Jalgaon (MS)	1
GandhiVichar sanskar Pariksha	Silver medal	Gandhi Research foundation Jalgaon	1

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	College	Swachhata Pandharwada 1/8/2018 to 15/08/2018	2	100
Swachhata Sarvekshan	College and Z.P. Wardha	Swachhata Sarvekshan Grameen	2	55
Girls Guidance and Counselling	College and Chetana Vikas Sanstha, Gopuri	Counselling before Marriage (Vivahpurva Margadarshan)	2	314
Girls Guidance and Counselling	College and Baratiya Jain Sanghatana	Smart Girls Workshop	2	151
Girls Guidance and Counselling	College	Women empowerment and Gender sensitisation	2	51
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Mandal Sports	05	Shiksha Mandal, Wardha	03
Intercollegiate Volley ball tournament	28 teams (12 college students)	RTMNU Nagpur University	02
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Jankidevi Bajaj Gram Vikas Sanstha , Wardha	18/06/2018	Collaborative activities self employment, Research extension, Training, Exchange of Implements exchange of implements required for rural Development	265
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
485000	477053

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Softlib	Fully	5.5	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4068	437051	46	8836	4114	445887
Reference Books	3607	913143	87	26459	3694	939602

e-Books	135000	0	0	0	135000	0
Journals	54	20008	30	4278	84	24286
e-Journals	6000	0	0	0	6000	0
Digital Database	1	42200	0	5750	1	47950
CD & Video	174	24621	0	0	174	24621
Library Automation	1	10000	0	10000	1	20000
Others (specify)	2190	267624	38	21851	2228	289475
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	87	34	3	16	0	8	21	100	8
Added	0	0	0	0	0	0	0	0	0
Total	87	34	3	16	0	8	21	100	8

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
420000	413306	65000	63747

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Physical facility Class rooms Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students.

Regular cleaning of Class rooms are done by the forth class staff of the college. Regular monitoring of electrical and fixtures is done and repaired immediately. For maintenance of computers and IT facility a person is appointed by our parents institution. Utilization of Physical facility Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms. Classrooms can be used for other academic, cocurricular and extracurricular activities and organised events when there is no instructional schedule. Maintenance of Academic facilities. Library: Annual maintenance contracts are done for the software used in the library. Proper ventilation is done so as to maintain dry environment near book shelves. Regular dusting and cleaning is done by using vacuum cleaners. Furniture and fixtures are repaired as per the requirement centrally. Utilization: Library is made fully automated. Computerized issuing and returning of books is done so as to save time. Book exhibitions are conducted in the library and books suggested by staff members are included in the library .Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. reading room facility and computers are provided for access to e content .Library staff conducts orientation and information literacy programs to educate users. New arrivals are exhibited in displayalmirahs. Library is kept open in long vacations for the benefits of the students. Qualified staff is appointed in library to guide and help students. Separate computer is provided to student for OPAC. DLP is installed in library for conducting workshops . Computers Maintenance Computers Maintenance and support are carried out by system administrators. Regular up gradation is carried out for computers and software. Utilization: Available computers are distributed in departments, office, library and for administrative work as per the requirement and load of the work. Computers are connected through LAN and with high speed internet facility. Computers are provided with upgraded antivirus. Sports facility College have a Sports committee who look after the maintenance of department. Regular maintenance is carried out for gymnasium, Grounds, sports equipment and sport material by physical education and sports department. Sport equipments and uniforms are purchase yearly as per the requirement of department.

Utilization: Sport material and sports uniform is issued to students for practice and for intercollegiate competitions sport material is issued to the student for the period of the competition. Grounds are provided to university and DSO for different intercollegiate and District tournaments and also provided to our sister institution for their interclass matches. Gymnasium is used by our students and sister institution students as per Given Slot.

<http://sjgsm.shikshamandal.org/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt. Of India	160	464265
Financial Support from Other Sources			
a) National	nil	0	0
b) International	nil	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
E scholarship	01/10/2018	17	Library: NRC dept.
Weight lifting camp	01/04/2019	25	Physical Education and sports dept. and weight lifting association, Wardha
Earn while Learn Scheme	15/06/2018	7	Community Development and Extension
Food Processing Workshop	12/03/2019	45	Community Development and Extension
Kitchen Garden Scheme	04/07/2018	62	Community Development and Extension
Vermi Compost training	10/12/2018	45	Community Development and Extension
Language Lab	15/06/2018	238	Zybro Digital Language Lab Software Purchased by the College
Yoga and Self Defiance course v	16/07/2018	35	Vivekananda Kendra Wardha and Karate Coach Abhijeet Pargaonkar
Mentorship	18/08/2018	238	College
ICT Workshop	30/08/2018	30	Library: NRC dept.
E mail Workshop	14/09/2018	34	Library: NRC dept. Library: NRC dept.
E scholarship	28/09/2018	35	Library: NRC dept.
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Guidance Counselling Cell	0	56	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	Students Enrolled Under Govt. Scheme SHREYAS for Placement	0	0
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.A.(R.S.)	B.A.(R.S.)	Yeshwant Mahavidyalaya, Wardha	MA
2019	1	B.A.(R.S.)	B.A.(R.S.)	Ambedkar College of Social Work, Wardha	MSW
2019	2	B.A.(R.S.)	B.A.(R.S.)	Mahatma Gandhi Antar rashtriya Hindi Vidyapeeth Wardha.	MA
2019	2	B.A.(R.S.)	B.A.(R.S.)	Shrikrishna Das Jajoo Grameen Seva Mahavidyalaya Pipri-Wardha	MA
2019	4	B.A.(R.S.)	B.A.(R.S.)	Mahatma Gandhi Antar rashtriya Hindi Vidyapeeth Wardha.	MSW
2019	1	B.A.(R.S.)	B.A.(R.S.)	Agnihotri College Gondia	MBA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International yoga day	college	100
University Holly ball tournament	RTM Nag. Uni. Inter Collegiate	28
weightlifting competition	Wardha district level	30
Shiksha Mandal sports for staff	Inter Collegiate level	100
Shiksha Mandal Sports for student	Inter Collegiate level	300
School Kabaddi (boys and girls)	Taluka level	700
School Kabaddi (girls)	District level	90
Kabaddi (men and women)	College level	98
Volleyball (men and women)	College level	50
Cricket(men)	College level	100
Athletics (men and women)	College level	70
Badminton (men and women)	College level	30
Chess (mix)	College level	12
Kangaroo relay (women)	College level	40
Dodge ball (women)	College level	40
District trial of weightlifting and power lifting	district level	30
Ground provided for agriculture University volleyball tournament (men and women)	Akola University Inter Collegiate institution level	190
Ground provided for inter branches matches for BIT	Intra College	0
Self governance	College level	64
Elocution competition	College level	13
Rangoli competition	College level	18
Greeting card competition	College level	14
Flower arrangement competition	College level	21
Dance competition	College level	34
Vocal music	College level	11

Rakhi competition (women Cell)	College level	33
Handwriting competition (women Cell)	College level	132
Essay competition (women Cell)	College level	70
Kavya Vachan spardha (Marathi Bhasha Mandal)	College level	19
Sakhol Vachan spardha (Marathi Bhasha Mandal)	College level	6
Agricultural science exhibition (Krushi Abhyas Mandal)	College level	26

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India University Participat ion	National	1	0	3920	Vaishali Lote
2019	All India University Participat ion	National	1	0	3511	Shalini More
2019	All India University Participat ion	National	1	0	4097	Dipali Budhbawre
2019	All India University Participat ion	National	1	0	3511	Shalini More

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council - There is provision of students council formation as per Maharashtra Public Universities Act. 2016 which came into force on 29/10/2018. As per the State Govt. notification the students council has to be formed. But the process could not take place in Maharashtra. Hence there was no Elected Student Council in place. Students are given representation at various committees in the college. They are Principal nominated representatives. They work as a representative students of all college. In academic year 201819 students' representation was given in Gramdhan magazine Committee, Krishi Abhyas Mandal Marathi Bhasha Mandal. They remain present for meeting and give valuable suggestion as they are having contact with many students at college. Decision are taken by taking into consideration their suggestion which are

useful for the working of the committee. Students organize various programmes. Students enthusiastically organize participate in various programmes like Teachers' Day Celebration, Science exhibition, NSS Day, National Sports Day, Tree Plantation, Blood Donation Camps etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

269

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Thirty seven alumni have given their valuable feedback and suggestions for the betterment of the college.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participative management in Continuous Internal Evaluation process (Case study)  
 1. Institution has established systematic, transparent examination procedure through participation of faculty, staff and support staff. During the year two Staff Council meetings (04/09/2018 and 30/04/2019) were held. Examination committee made for Annual Year 201819. Following procedure has taken place. Committee meeting were held with agenda. 2. Annual plan was made for Continuous Internal Evaluation 3. Examinations schedule was displayed. 4. Coordinator appointed by Principal, Chairman of the examination committee, decide internal examination schedule. When preparing the schedule all committee members participate actively and also share their ideas for effective procedure, Chairman discusses all the issues in examination committee meeting with principal and finalizes the schedule as below. Commencement of date's of Assignment, Oral, Quiz, Test Exam for internal examination at beginning of academic year within the scheduled CIE conducted, paper assessed and mark sheet submitted to examination department. After examinations faculty gave guidance regarding methods of ideal answers. 5. Chairman of the examination committee submit their semester wise report to the management through CDC, performance report is discussed and measures suggested to streams being weaker. 8. All departments' analyses examination performance and report submitted to IQAC.  
 National Service Scheme Case study 2 Coordinator appointed by Principal, Chairman for National Service Scheme to plan and execute the activities. A meeting is called by the coordinator with agenda to form 'NSS Committee' including members from teaching nonteaching faculties, member of Social Organisation, member from Alumni, Students Representative and prepare a annul plan of regular NSS activities and special Camp for the session 201819. The Regular NSS Activities such as Registration and selection of NSS volunteers, Training workshop for selected NSS volunteers, Tree plantation, Sadbhavana Pandharwada, Yuvavedh Saptaha, Blood Donation Camp, World Literacy Day, NSS Day, International non violence day rally, Padyatra (Gandhi Putala to Gandhi Chowk 5Km), Road Safety Mission (Rasta Suraksha Abhiyan), Voter's Awareness drive, Swachchha Bharat Abhiyan, Precamp training workshop etc are conducted

with the participation of committee members and volunteers. NSS committee meeting is called for Planning of NSS special Camp. Camp invitational Proposals from different villages are discussed and NSS committee member's organised 3 visits to the villages and they organise community meetings for assessment of participation of villagers and available facilities for camping. After visits, final village is decided for special camp. The following activities are done in camp by the active participation of villagers, volunteers and different committee members such as Jagar Dindi, Gram Swachchhata Abhiyan, Village Survey, Physical Work (Shramsanskar) (Drain Digging, Pits for Latrines, Roads etc.), Health Checkup Camp, Livestock Treatment Camp, Electric Instruments repairing workshop, Personality development, Cultural programmes, expert guidance, etc. The volunteers are divided in different groups and each group has one leader to control the group activities. Some faculties are involved in committee such as transport committee, emergency committee, cultural committee, supply committee etc. Like this decentralization and participation of teaching and nonteaching staff is clear through this activity.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College is affiliated to RTM Nagpur University, the academic bodies of the University formulate the curricula and the affiliated colleges have to follow the same. The senior staff members of the college represent different academic bodies contribute to the development of the curriculum by the University. Dr. P.M. Kalbhut, Prof . S. M. Sutar, Dr. R.R. Chaudhari Dr. R.R. Deshpande are the Members Of Board of Studies. College collects feedback regarding curriculum as received from Teachers/students and other stakeholders are passed on to the members of BOS which are incorporated in revision the course content of various subjects.
Teaching and Learning	Use different teaching aids and methods for effective teaching and learning. Use of audio visual aids in teachinglearning process. Institute has classrooms equipped with DLP projector and other ICT tools. Different teaching methodologies adopted by the faculty, such as seminar method, group discussion, and participative teaching method. Field Survey, practical, field visits to Health centre, farmers' field to study issues related to health, education, agriculture, Socioeconomic problems of rural areas. Mentoring to the students. Internet facilities to

	<p>the students/ faculty. Use of ebooks, ejournal Organising guest lectures.</p> <p>Research oriented activities like seminars, field work, project report, and assignments for students.</p>
Examination and Evaluation	<p>Strategy: The college has proper system of continuous internal assessment to improve the performance of the students. The college restructured the internal assessment system which includes Oral examination, quiz, assignments, attendance and behavioural aspects . The practice test exam on complete syllabus based on university paper pattern is to be conducted at the end of the semester. Faculties are engaged in paper setting, paper moderation and paper assessment work of university, also involved in internal and external supervision, and participated in CAP. University/College examination is to be conducted strictly as per University and Govt. Rules.</p>
Research and Development	<p>The college also encourages research aptitude among teachers in all possible ways. The "Research cell" of the college motivates the teachers for academic advancements. Faculties contributed 8 research paper in UGC listed journals and 10 research paper published in conference proceedings, 19 attended seminars, conference, Workshop. The mother institute Shiksha Mandal promotes research ensure professional development created a Corpus Fund of Rs.15,00,000/ for all teachers in Shiksha Mandal as seed money for research. One UGC funded MRP is completed and submitted to UGC by faculty in 201819. The students conducts field survey Projects.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Wellequipped Library with independent reading facility is available for teachers and students. Services like internet, email, ebooks, ejournals through Nlist are provided. Library automation, standalone IBM server is available. Network Resource Centre (NRC) with 16 terminals and internet connection for the students and teachers. Open Access to the library for students. To maximize the use of library, ICT tools and instruments and extend physical infrastructure in proportion of strength of students. During the year, book accession rate has increased 133 new books purchased</p>

of amount Rs 35295/. Existing ICT tools has been utilized frequently. Institute has classrooms equipped with DLP projectors and other ICT tools. Institute has 81 Computers and 6 laptops, For Internet LAN connectivity of 100mbps high speed dongle WiFi is available. ICT facilities like Language Lab, Smart Boards, projectors, television educational material in electronic format are available for students

#### Human Resource Management

Strategy To apply professionalization for improving efficiency of human resources Professionalization of academic and Administrative function - To utilize teachers efficiency incharge appointed for all streams and they controlled all faculties for smooth functioning of teaching, learning research and extension activities. Under the in charge, all HoD's are implemented curricular, and cocurricular and extracurricular activities. Self Appraisal and PBAS help in assessment of the faculty. To enhance the professional development of the Nonteaching staff they are encouraged to participate in the training programmes. Under HRM, professionalization of nonteaching staff executed. There are subsections determined such as accounting and audit, examination, scholarship, affiliation and egovernance. Under registrar of the college, these four subsections are working efficiently.

#### Industry Interaction / Collaboration

Guest lectures and seminars are arranged for staff and students. To inculcate practical information among the student through Field and other institutional visits. Institute took initiatives to make MoU's with firms, NGO's and socioeconomic organizations. Our college is rural based where industrial units are very less numbers. So there are some limitations, but some department's tries to interact with some firms and organizations. During the year 201819 there are four functional MoU's. Visits are arranged to agroindustries, traders. Departments organized Study Tour. It would be useful to create awareness of industrial and organizational behaviour among the students.

#### Admission of Students

Admission procedure is controlled by

admission committee. The committee scrutinizes the documents and eligibility of the students as per Govt. and University norms further the candidate is send to principal for final approval. The College has its own website from where students can gather information regarding the admission procedure. Advertisements in local and regional news papers are published for the information. Prospectus is made available to students. The committee counsels the students regarding admissions. Seats are kept reserved for minority students and reserved categories. Government and University norms are followed. The staff council also takes review of admission procedure.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Institute has perspective plan for next 5 years and as per priority annual plan has been implemented. It is uploaded on college website. Annual academic calendar and departmental profile updated on college website.
Administration	College office has fully computerized and utilizes different software i.e.CMS software, MSOffice etc. All correspondence with university, state. Government, UGC, AISHE, NIRF and RUSA made through web link portals and emails.
Finance and Accounts	All accounting matters completed through CMS software. Where online salary transactions would completed through MAHADBT
Student Admission and Support	Students admission data would feed on computer and university related data filled online through software provided by affiliating University. College has made available student support facility(NRC) with internet accession point.
Examination	Affiliating university provides online question paper through S.R.P.D (Secured Remote Paper Delivery). before one hour of examination and all data, reports regarding examinations send through internet. All results declared online by university, examination schedule, result date, and all syllabus available on university as well as college website. College has Continuous

Internal Assessment system and internal marks of the students are to be send to the university online through university portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Innovative Methods of Teaching	NIL	25/03/2019	25/03/2019	15	0
2018	Ways of Rural Deve lopment	NIL	27/08/2018	27/08/2018	18	0
2018	Higher Education	NIL	06/12/2018	06/12/2018	13	0
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in Physical Education	1	10/10/2018	30/10/2018	21
FDP on NAAC New Guidelines for IQAC coordinators	1	23/02/2019	01/03/2019	07
MOOCs on Dynamics of Teaching and Learning	1	01/11/2018	30/11/2018	30
Refresher	1	14/11/2018	04/12/2018	21

course on Computer Application (IDP)				
Refresher (IDC) Sociology	1	05/12/2018	25/12/2018	21
<a href="#">View File</a>				

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	5

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>Cooperative society to provide home loan and other financial urgency</li> <li>Group insurance coverage to every individual as employee of institution</li> <li>Recommended health compensation proposal to government</li> <li>All kinds of leaves, orientation, Refresher and Teacher Fellowship Leaves, NOC for Loan from other banks</li> <li>Sufficient physical space</li> </ul>	<ul style="list-style-type: none"> <li>Cooperative Society to provide home loan and other financial urgency</li> <li>Group insurance coverage to every individual as employee of institution</li> <li>Recommended health compensation proposal to government</li> <li>All kinds of leaves</li> <li>Sufficient physical space</li> </ul>	<ul style="list-style-type: none"> <li>Financial assistance through poor boys fund</li> <li>Books providing under book bank scheme</li> <li>Group insurance Coverage, Emergency medical facility, online fee payment</li> <li>Physical facilities, Hostel for Girl Students</li> <li>Earn while learn scheme for girl students</li> </ul>

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Mechanisms for internal and external audit:** Audit by the competent chartered accountant firm. Audit by joint director and senior auditor of higher education, Nagpur. Prior to external audit, our parent institution i.e Shiksha Mandal conducts internal audit yearly which helps to prepare for the external government audit. During this internal audit, the auditor emphasizes on the following

- Book keeping of accounts as per the Govt. rules
- Proper purchase mechanism
- Audit note is compiled within stipulated time.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shiksha Mandal, Wardha	226527	Renovation of Building
<a href="#">View File</a>		

#### 6.4.3 – Total corpus fund generated

265000
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal and IQAC
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Annual Parent teacher meeting has been conducted in September 2018. 2. Parents are invited in 'Yuvarang' students cultural Programme 3. Feedback was taken from parents through a duly filled feedback form to seek suggestions for improvement.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Active role in registration and data updating for AISHE 24/12/2018 2. Active role in registration and data updating for NIRF 3. Active role in registration and data updating for MIS 4 Initiative for forming functional MoUs with other institutions and NGOs. Date of MoU 01/06/2017, 02/06/2017 6. Introduction of Students Satisfaction Survey (SSS) Offline to the students. 7. A five year Perspective Plan for future development has been prepared by consulting all stakeholders. 8 ICT enabled three classrooms.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day workshop on Innovative Methods of Teaching	25/03/2019	25/03/2019	25/03/2019	15
2019	Technical meet on Revised NAAC	02/04/2019	02/04/2019	23/04/2019	9
2018	Lecture series Ways of Rural Development	27/08/2018	27/08/2018	27/08/2018	18
2018	Lecture series Higher Education	06/12/2018	06/12/2018	06/12/2018	13
2018	Orientation programme of	01/08/2018	01/08/2018	01/08/2018	100

	newly admitted students				
2018	Felicitation and Bravery Award of Rs. 5000/ to student for his great contribution to society	01/08/2018	01/08/2018	01/08/2018	1
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defence and Yoga course	16/07/2018	27/07/2018	35	0
Macrame Craft (3 months )	15/06/2018	15/09/2018	12	0
Rakhi competition	21/08/2018	21/08/2018	29	4
Handwriting Competition	31/08/2018	31/08/2018	81	45
Workshop on Pre-marriage Guidance and Counselling	18/09/2018	18/09/2018	211	89
Workshop on 'Smart Girl' in Collaboration with BJS	11/10/2018	12/10/2018	151	0
Workshop on Women Empowerment & Gender Sensitisation	27/11/2018	27/11/2018	51	0
Workshop on 'Doormat Making'	21/12/2018	21/12/2018	55	0
Essay Competition	15/01/2019	15/01/2019	54	16
Poster Competition	08/03/2019	08/03/2019	22	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1) In the College Premise approximately 20 of total Power is used Power Saving LED lights, LED Tube lights etc. 2) In Girls Hostel 100 Lights Tube Lights are used 3) In Girls Hostel 100 Hot Water is made by Solar Water Heater (2000 Litres)

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	22/10/2018	01	Eye Checkup Camp	Eye Checkup Camps Distribution of Specs	15
2018	1	1	23/10/2018	01	Eye Checkup Camp	Eye Checkup Camps Distribution of Specs in Two Villages	15
2018	6	0	31/08/2018	01	Visits to Farm Agro subsidiary Business	1. Agriculture 2. Dairy 3. Goat farm 4. Poultry 5. Sericulture 6. Apiary	47
2018	1	0	24/08/2018	01	Agriculture Implementations	Agriculture	35
2018	6	0	11/07/2018	06	Field Survey Projects	1. Social Problems 2. Educational Problems 3. Health Problems	69

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Guidelines for Students	15/06/2018	1. He/she shall be regular 2. Students

		<p>should observe the dress code. 3. He/she must produce the identity card. 4. He/she should not Park a vehicle in a no parking zone. 5. He/she should be forbidden for Smoking on the campus of the college. 6. He/she should not indulge in any act of discrimination. 7. He/she should not misbehave in the college. 8. Cheating and Copying during examinations are forbidden. 9. All the students are informed that Ragging is a crime. 10. All the students are informed that they should not involve in act of sexual harassment.</p> <p>Weblink: <a href="http://sjgsm.shikshamandal.org/wpcontent/uploads/2019/12/2.pdf">http://sjgsm.shikshamandal.org/wpcontent/uploads/2019/12/2.pdf</a></p>
Code of Conduct Guidelines for teaching Staff	15/06/2018	<p>1. The teachers shall always be punctual. 2. Treat all students with respect and dignity and be just and impartial 3. Acknowledge and respect the uniqueness, individuality and specific needs of pupils/students and promote their holistic development 4. Work in a collaborative manner with students, guardians, management, other members of staff. 5. Faculty should exhibit intellectual honesty and integrity in all their scholarly endeavours. 6. Faculty should refrain from lodging unsubstantiated allegations against colleagues or higher authorities 7. Faculty should participate in programmes of professional growth. 8. Faculty should avoid conflict between their professional work and</p>

		private interests. Weblink: <a href="http://sjgsm.shikshamandal.org/wpcontent/uploads/2019/12/1.pdf">http://sjgsm.shikshamandal.org/wpcontent/uploads/2019/12/1.pdf</a>
Code of Conduct for non Teaching staff	15/06/2018	1. Make efforts to enhance administrative efficiency. 2. Remain familiar with and adhere to college policies relevant to responsibilities. 3. Take necessary and appropriate action to ensure constituents' safety and wellbeing in and around the college community. 4. Provide students, faculty, other staff, and administration with the tools and assistance they require to perform effectively. 5. Act promptly to remedy deficiencies, such as equipment failures, or classroom problems. 6. Prepare all reports, vouchers, bills, invoices, records, and other important documents accurately and honestly. 7. Safeguard any confidential information. Weblink: <a href="http://sjgsm.shikshamandal.org/wpcontent/uploads/2019/12/1.pdf">http://sjgsm.shikshamandal.org/wpcontent/uploads/2019/12/1.pdf</a>
Code of Conduct Guidelines for NSS Camp Volunteers	15/06/2018	1. Detailed Guidance at Two PreCamp Workshops 2. Orientation of Camp

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Daily Recitation Of National Anthem	15/06/2018	30/04/2019	220
AnnabhauSatheJayanti	01/08/2018	01/08/2018	120
LokmanyaTilakPunyatithi	01/08/2018	01/08/2018	120
Gandhi Jayanti	02/10/2018	02/10/2018	152
Non Violence Walk from Gandhi Putala to Gandhi Chowk, Wardha	02/10/2018	02/10/2018	84
Maharashtra Din	01/05/2019	01/05/2019	25

Sanvidhan Din	26/11/2018	26/11/2018	111
Marathi Bhasha Din	27/02/2019	27/02/2019	57
Dr.Babasaheb Ambedkar Jayanti	14/04/2019	14/04/2019	12
Mahila Din	08/03/2019	08/03/2019	87
Teachers Day	05/09/2018	05/09/2018	128
Vivekananda's Speech Day	11/09/2018	11/09/2018	123
Yuvavedh Saptaha	24/09/2018	02/10/2018	203
National sports day	29/08/2018	29/08/2018	35

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Compost pits 2. Vermicompost Project 3. Ewaste Management 4. Organic Kitchen Garden Project 5. Rain Water Harvesting 6. Large Amount of Trees in the Campus 7. Drinking Water Arrangements for Birds in Summer

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Eye Check Up and Provide Eyeglasses 2. Objective: To Provide Eye Checkup at their village and provide Eyeglasses at meagre Price 3. The Context: During working with the rural community it has been observed that the facilities regarding eye checkup are totally not available in the villages. The rural peoples are also very casual and not possessive regarding their eye sight (vision). As Ophthalmic Doctors are not available at Primary Health Centre and the facility of Private eye Hospitals are not available in villages. At district level the Ophthalmic Facilities are too costly that these rural peoples rarely try them. So it is decided by the IQAC try to avail eye checkup facility and provide Eyeglasses at meagre Price at their village destination.

4. Practice : a. The eye checkup camp is organized at Pandharkawada and Paradhi Beda village on 22nd October, 2018. The prior notice of this camp was given to the villagers by Grampanchayat Pandharkawada. The team of college and Jankidevi Bajaj Gram Vikas Sanstha reached the village at 9.30 in the morning. The place of the camp is Vitthal Rukhmini Temple Pandhakawada. The students with the team again announced the starting of camp. The villagers waiting for team to check the eyes and then after move for daily chores. The expert opticians and the team members set up the system of registration, eyecheckup, counselling, payments and queries for the villagers. Total 123 villagers tested the eyes free of cost. Out of which, 80 villagers who detected for specs paid Rs. 20/ as a cost of spec. There were 65 males and 58 females beneficiaries. b. The same above said system is practiced on 23rd October, 2018 at 9.30 am at village Ganeshpur. Here 126 villagers tested their eyes free of cost. Out of which, 82 villagers who detected for specs paid Rs. 20/ as a cost of spec. There were 63 males and 63 females beneficiaries. 5. Evidence of success: The 2nd and 3rd year students participated in this activity. Students experienced the actual working in rural society. The alumni from the villages also participated and work for success. The registration book with counter signed by Gram Panchayat Pandharkawada and Ganeshpur are maintained with college. 6. Problems encountered: Villagers from Pardhai Beda are denotified tribes so uneducated and addicted to alcoholism. They also produced alcohol as their main business. Due to this convincing for eye checkup was very critical.

2. Title : Kitchen Garden Objective: To impart knowledge and skills about cultivation of different vegetables and Fruits in kitchen garden The context: Kitchen garden is a place where vegetable and Fruits are grown around the house for household use. If the vegetables are available at house, housewife can easily utilize it in their

daily diet and save their money also. Most of our students are from rural community and they have farming background. Therefore, students can get knowledge and skills about cultivation of different vegetables in kitchen garden and can utilize it at their home. Practice : Under kitchen garden activity, different vegetables like Chawadi (Cowpeas), Gawar (Cluster beans), Bhendi (Ladies finger), Wangi (Brinjal), Mirachi (Chilli), Kakadi (Cucumber), Lawaki (Bottle gourd), Dodaka (Ridge gourd), Kothimbir (Coriander), Methi (Fenugreek), Palak (Spinach), grown on small area of college premises. The students were actively involved in all practices of vegetable cultivation such as seed bed preparation, sowing, fertilizer application, irrigation, weeding, spraying, harvesting, selling vegetables etc. The students got hands on experience about vegetable cultivation in kitchen garden. This activity was started to provide knowledge and hands on experience to the students about vegetable cultivation in kitchen garden and also to identify the constraints regarding kitchen garden. Evidence of success: The 2nd and 3rd year students participated in this activity. It was new and applicable experience to the students at their home. Community Development and Extension department also generated revenue of amount Rs. 860/ for college from the sell of vegetables. Problems encountered: The vegetables like Palak, Methi, Gawar, Lawaki, were suffered due to high rainfall. Chilli and Brinjal were suffered from pest infestation. During examination period, the activity was suffered to some extent. Note: Students sell all the produced vegetables. Revenue of amount Rs. 860/ generated for college from the sell of vegetables. web link: <http://sjgsm.shikshamandal.org/wpcontent/uploads/2019/12/Bestpractice201819.pdf>

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/Best-practice-2018-19.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya came into being in 1961 under the caring eye of our parent body Shiksha Mandal, Wardha which is known for its pursuit of high academic standards and ethical practices. Initially known as the Rural Institute, the college was directly under The National Council for Rural Higher Education, New Delhi. It was designed to suit the requirements of Community Development with 'Education, Research Extension' as the operating tools. However, this experiment was discontinued very soon by the Central Government. In 1970 the College was affiliated to Nagpur University as 'College of Rural Services'. The course was renamed as Bachelor of Arts Rural Services [B.A.(R.S.)]. While granting affiliation, the academic peers in the University were farsighted to insist that the original features of Rural Institute be specifically maintained in its new form. In tune to our logo "Dhnyanoddharam Gramoddharam" We impart higher education to rural youth carry out extension activities in the rural area and undertake primary level research to contribute a small share in the development of community. We are a coed Linguistic (Hindi) Minority Institution. Community Development and Extension is the core of B.A.(Rural Services) course and it distinguishes this course from the traditional B.A. course. In terms of Community Development and Extension, our students get firsthand experience and training in the field of agriculture and farming, environment, water conservation, Vermiculture, Sericulture, Horticulture projects, etc. They study the issues related to health hygiene, sanitation, primary education, rural and cottage industries, SHGs, cleanliness etc. which make them aware of the problems in community. Undoubtedly, we are trying to mould ourselves to meet the demands and the expectations of rural

youth in the changing times but we have not lost sight of our chief objectives: Imparting education along with extension and research. Our mission is to take continuous efforts to provide quality oriented education, all round development of student's personality through academic, cocurricular and extracurricular activities, to make academic infrastructure progress of students. The scientific attitude, temper and vision is to be developed among the students through regular field visits, field survey, project report . It provide the skill of conducting survey and project report. • Current issues, personality development, soft skills, emotional intelligence, yoga are arranged. • Special efforts are taken to sense of social awareness and responsibility in students and they are encouraged to participate in social issues through NSS which has taken really remarkable activities where values like righteous conduct, love, national values, and national integration are inculcated. Society problem are also addressed effectively through NSS activities. All these efforts ultimately result in the overall development of the students. • College magazine 'Gramdhan' makes them available the platform for their inborn artistic approach. Sports department of our college also given training to various students so that they can participate in state and national level sports.

Provide the weblink of the institution

<http://sjgsm.shikshamandal.org/wp-content/uploads/2019/12/Distinctiveness-of-college-1.pdf>

## 8.Future Plans of Actions for Next Academic Year

1. To start some new additional programmes. 2. To send new proposals to affiliating university for subject related certificate Courses. 3. To organize National conference. 4. Organization and participation of students in multiple extracurricular activities for overall progression. 5. To increase linkages with different industrial and small scale units. 6. To enhance women empowerment activities. 7. To strengthen engagement of all stakeholders in college activities. 8. To organize training programmes and skill development programme for Faculty and staff. 9. To conduct External Academic and Administrative Audit and Gender Audit, Green and Energy audit. 10. Programme regarding promotion of gender Equity will be increased and increase participation of male students for better results. 11. Emphasis will be given on Programmes such as Self Defence for girls, Premarriage Guidance and Counselling for girls and boys, Women Empowerment Gender Sensitisation, Skill Development, Soft Skill Development Programme and Career Guidance etc. 12. Regarding Environmental Consciousness participation of students and faculties will be increased. 13. Use of Alternate Energy sources will be increased, such as moving from traditional lights to Power Saving LED lights, LED Tube lights etc. Percentage of power requirement of the College met by the renewable energy sources will be increased.