Shiksha Mandal Wardha's
(Linguistic Minority Status)

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri-Wardha

Self-Study Report
For Re-Accreditation (Third Cycle)

2017

Submitted to
National Assessment and Accreditation Council [NAAC]
Bangalore

Contents

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri-Wardha

Steering Committee

Sr. No.	Name	Designation
1	Prof. M. T. Mane	Coordinator
2	Prof. R. K. Moon	Member
3	Prof. S. M. Pawar	Member
4	Dr. R. R. Deshpande	Member
5	Dr. A. K. Kinkhedkar	Member
6	Prof. S. M. Sutar	Member
7	Dr. S. S. Chauhan	Member
8	Dr. V. R. Ugale	Member
9	Dr. R. R. Chaudhari	Member

Preface

It gives us great pleasure and privilege to submit the Re-Accreditation Report (RAR)/SSR of Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri-Wardha, to National Assessment & Accreditation Council (NAAC), Bangalore, for Reaccreditation (Third Cycle).

This exercise of preparing the RAR has provided us with an opportunity to take stock of the institutional growth and progress, both qualitatively and quantitatively. After our last assessment 2010-11 (second Cycle) NAAC Peer Team had much to offer by way of suggestions for our further development. We are trying to move in that direction. We are happy to state that we could comply most of them.

This RAR is the result of sincere and untiring efforts of Steering Committee members and the entire college community. I wholeheartedly appreciate everybody who contributed to the making of RAR. This systematic and meticulous exercise provided us an opportunity to look back into the past as well as to march forward towards qualitative development.

We, along with me and the college community are devoted to fulfill the mission of the management whose genuine efforts are behind the establishment of this college. In our small way we are helping the creation of social assets, with people's participation.

Lastly, we express our thanks to NAAC for initiating us all into Quality insights. We look forward for the visit of NAAC Peer Team at the earliest.

Dr P. M. Kalbhut
Principal

About Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya came into being in 1961 under the caring eye of our parent body Shiksha Mandal, Wardha which is known for its pursuit of high academic standards and ethical practices.

Initially known as the Rural Institute, the college was directly under The National Council for Rural Higher Education, New Delhi. It was designed to suit the requirements of Community Development with 'Education, Research & Extension' as the operating tools. However, this experiment was discontinued very soon by the Central Government. In 1970 the College was affiliated to Nagpur University as 'College of Rural Services'. The course was renamed as Bachelor of Arts - Rural Services [B.A.(R.S.)]. While granting affiliation, the academic peers in the University were farsighted to insist that the original features of Rural Institute be specifically maintained in its new form. To our great encouragement in their first visit for accreditation NAAC Peer Team (2003) also advised us to strengthen our 'ruralness' further, and to link up with like-minded institutions to enter into the wider field of Rural Development. Today, apart from a newly started college we are the only college in the University to offer a multidisciplinary programme Bachelor of Arts - Rural Services [B.A.(R.S.)]. In tune to our logo *"Dhnyanoddharam Gramoddharam"* We impart higher education to rural youth; carry out extension activities in the rural area; and undertake primary level research to contribute a small share in the development of community. We are a co-ed Linguistic (Hindi) Minority Institution

Community Development and Extension is the core of B.A.(Rural Services) course and it distinguishes this course from the traditional B.A. course. In terms of Community Development and Extension, our students get firsthand experience and training in the field of agriculture and farming, environment, water conservation, Vermiculture, Sericulture, Horticulture projects, etc. They study the issues related to health & hygiene, sanitation, primary education, rural and cottage industries, SHGs, cleanliness etc. which make them aware of the problems in community. In 2014-15 we started M.A.(Marathi)

Undoubtedly, we are trying to mould ourselves to meet the demands and the expectations of rural youth in the changing times; but we have not lost sight of our chief objectives: Imparting education along with extension and research.

Executive Summary

The Executive Summary of all the criterion-wise inputs covering the key aspects is as under:

Criterion I : Curricular Aspects

The College has independent Board of Studies in R. T. M. Nagpur University. It has re-structured the syllabi, introduced new subjects like Environmental Studies, Rural Economics, and Rural Sociology. The P. G. Diploma in Rural Development is approved by the University. Efforts are on to increase academic flexibility. The college has started a PG course, M.A.(Marathi) in 2014. To fulfill the students' expectations, we arrange coaching for competitive examinations, skill department coaching etc. Feedback on the courses from students and other stakeholders has become a routine feature here. While doing this, we have not lost sight of the core values like contribution to national (rural)

development. Both in theory and practicals, the inclusion of modern subsidiary agricultural occupations is one of the best practice under this criteria.

Criterion II : Teaching-Learning & Evaluation

The admission process in this College is quite transparent and it ensures equity. The proportion of students coming from socially / economically disadvantaged rural strata is perceptibly high. The college cares for slow as well as advanced learners. The College emphasises practical aspect of learning process, and resorts to continuous internal assessment. The students are encouraged to give their feedback on teachers and other provisions, and the same is used to satisfy the main stakeholders. Almost all the faculty members have research qualification, and some of them have contributed to the subject-knowledge this way or the other. However, we are somewhat behind in the use of modern teaching aids.

The College has evolved a very systematic system of continuous internal assessment, which is unique in our University. Another best practice is the incorporation of research (of primary level) in the learning process of final year graduation students.

Criterion III : Research, Consultancy & Extension

Community Development & Extension is a compulsory subject in our College, and research in the form of a project report is also compulsory. As most of the faculty members have research experience, we also try to undertake MRPs. The institution undertakes its extension activities and consultancy in nearby villages. Within a period of 5 years, the college achieved some modest targets through outreach programmes. It is notable that many activities have place in the curriculum. This approach has succeeded in developing the attitude for service among students, which in turn helps the development of the community around. Our collaboration with the local bodies and the MoU with NGOs has proved immensely useful in this regard. The 'College-Village Link' is our best practice. This year the institution's NSS Unit has been awarded with best NSS Unit and Best Programme Officer considering its last three years extension activities

Criterion IV : Infrastructure & Learning Resources

The College has adequate physical facilities. Apart with UGC our management supported to create physical facilities. As per the suggestions in NAAC Peer Team Report 2010, the college has constructed a separate Language Lab for ICT enabled teaching-learning process. More than 80 computers, one dedicated IBM server, interactive boards, internet facility helped the college to inculcate digital literacy among rural students and cater ICT needs of the staff and students. The facilities are maintained to the satisfaction of the stakeholders. The College has built a new library building with NRC facility for students and staff. Our library is a notable learning resource, with more than 18,000 books, and handsome number periodicals, journals and e-resources (N-List). This resource is utilized by the faculty, students and outside researchers also. The library has special sections on rural development, competitive examinations, Gandhi-Vinoba literature and rare encyclopedia.

The college has separate sports department, Gymnasium with 1000 sq ft space and playgrounds for games and sports. The College has also a well built women's hostel with recreational facilities, reading room, safe drinking water, solar water heater and medical emergency first aid kit.

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Criterion V : Student-support & Progression

The noteworthy characteristic of this College is the significantly high percentage of socially-economically disadvantaged students. We are catering to their needs over the years. The economic condition of the common villagers is so grim that the students find it difficult to complete their studies successfully.

The College is aware that the rural students are less likely to adjust with the realities of situation after globalization. Hence, the College encourages them for self-employment in subsidiary agro-occupations. Besides, efforts are also made to boost up their competencies. The college has mentoring scheme for counseling and support for students. They are also supported academically with remedial coaching.

Career guidance cell provides information about various avenues to the students and counsels them in choosing their career. Coaching for competitive examinations is provided for the students. Academically weak students are supported with remedial coaching. Without a regular placement cell, we have helped quite a number of students in their recruitment and self-employment. As is the need of the time we try to inculcate digital literacy, interpersonal skills among the students.

The College has sound mechanism for grievance redressal, resulting in students' satisfaction. There is regular Student-Council, which looks after sports, cultural, and other activities. Care is taken to keep the premises gender friendly. The Alumni Association has also played important role in enriching the campus experiences. The deficiency, if any, is removed through Exit Feedback every year.

Criterian VI : Governance & Leadership

The College is indeed fortunate to have Shiksha Mandal as a quality and value-conscious management to support. It is only with this support that that the vision and mission of the College are translated into action. The management coordinates all its activities through a well defined organizational structure. Generally, policy formation begins at the college level where Principal and faculty members plan and design appropriate strategies for achieving the institutional goals as per the actual needs of staff/students and feedback received from stakeholders. Quality education at an affordable cost is the stated quality policy of the management. The LMC, College Council, special cells, IQAC and various committees facilitate our efforts for the satisfaction of stakeholders. This mechanism is also utilized for the work of internal co-ordination and monitoring.

All principals have to file a monthly activity report to Shiksha Mandal and also to make presentations of their respective colleges in the Shiksha Mandal AGM. Owing to this competent feedback mechanism, principal is always in position to receive feedback from teachers, students, parents, alumni and employers which he shares with the management for further policy formation.

The management of the College has successfully activated the mechanism for performance assessment of the faculty and staff. Routine welfare measures have been made applicable in the College. The rules, regulations and procedures laid down by the University /UGC / government are strictly followed. With its minority status, the management is concentrating on quality-aspect in the selection

of personnel. The financial matters are quite clear, and there is regular internal / external audit.

Criterian VII : Innovative Practices
The college conducted Green Audit (internal) at the levels of energy conservation, water conservation, waste management and pollution control to make the campus eco-friendly

Water facility is made available for birds in summer season. We use the benefits of airy location and ample sunlight to save electricity and also promote its awareness among students. We use the renewable energy in the form of solar water -heater panels and biogas plant at girls hostel. The policy of no smoke, use of compost pits for litter and dead leaves, vermi-compost project in the premises, plant adaptation activity and tree plantation programme through NSS unit gives the environment eco-friendly

The college has made available ICT equipments to promote ICT-based teaching along with traditional one. Independent library building was constructed with the provision of open access to the students and network resource centre for the staff and the students; skill oriented training programs for students, separate well equipped language lab, Agro Study Circle for students; outreach programs and extension activities through NSS unit etc. contribute in the positive impact on the functioning of the college

Though built with UGC and Shiksha Mandal funds the library is named after its founding Principal Devidas Hatekar it exemplifies the centrality of teachers in our institution is quite an unparalleled gesture

The College has been incorporating various best practices in the overall working which contributed to the Quality improvement of the core activities of the college some of them are listed below:
- Network Resource Centre
- Career Guidance and counselling.
- Developing ICT culture.
- Feedback Mechanism of students
- Maximum use of available infrastructural facilities.
- Evening Community prayer at Girls Hostel – Inculcating moral and social values.
- Self sustained vermi–compost production and training unit.

To sum up, we are trying to build upon our strengths, but at the same time overcome our weaknesses

SWOC Analysis

Strengths :
- Legacy of 100 years of value education inspired by the ideals of Mahatma Gandhi , Jamnalal Bajaj, Kamalnayan Bajaj and great souls who struggled for the freedom of India.
- Committed Management known for its promotion of ethical values and fair practices to offer values-based quality education at an affordable cost, and caring attitude towards staff and students which won it the RTM Nagpur University's inaugural Ideal Educational Institution Award.'
- Proactive management.
- Driven by our mission statement of imparting knowledge to all
- Pioneer in offering Rural services course in RTM Nagpur University
- Highly Qualified Staff.
- Education with research and extension.
- Field work and project work provides real life learning.
- Student-centred teaching.
- Multidisciplinary course, consists subjects related to commerce and agriculture.
- Teachers firmly believe in lifelong learning.
- Mentorship Programme.
- Representation of faculty members in Board of Studies contributing to curriculum design and implementation.
- Wide range of extension, co-curricular and extra-curricular activities, strong NSS programme.
- Excellent record of Sports achievements.
- Adequate Infrastructure.
- Harmonious relationship among the staff, students and parents.
- Better teaching learning facilities as compared to other college offering the same course.
- Optimum utilization of resources.
- Teaching aids for ICT enabled teaching.
- Rich library with open access and NRC facility.
- Student-friendly services.
- Gender-friendly premises.
- Eco-friendly premises.

Weakness:

- Poor intake quality of students.
- Unsatisfactory university results.
- Limited institutional research.
- Limited scope for students employment (considering the nature of course) in industry and corporate world.
- Due to the economic background of students and the paucity of time available to them, limitation on implementing of value added courses.

Opportunities:
- Can explore the possibility of collaborative research with research institutions.
- To promote research addressing to local, social and need based issues in the field of Rural Development.
- To streamline and strengthen various research activities.
- Promotion of more society-oriented outreach programmes.
- Promotion of research culture among students and staff and emerge as a research institute of Rural development.
- Can explore the possibility for consultancy and extension services.
- More scope for research in the field of Rural Development.

Challenges:
- Most of the students are from rural areas and poor financial background, they have to work in fields to earn for their education leads to classroom attendance and punctuality issues.
- Poor examination results may lead to drop-outs.
- Keeping pace with the rapid changes in higher education
- Sustaining quality along with access.
- Providing resources for marginalized students.
- To maintain a balance between traditional university courses and need of skill development environment.
- To undertake high quality research by the faculty.

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Shrikrishnadas Jajoo Grameen Seva Maha. Pipri – Wardha	
Address :	Arvi Road, At Post – Pipri, Tq. & District - Wardha	
City :	Pin : 442001	State : Maharashtra
Website :	www.sjgsm.shikshamandal.org	

2. For Communication:

Designation	Name	Telephone with STD	Mobile	Fax	Email
Principal	Dr. P. M. Kalbhut	(O) 07152-230518	9421723833	07152-230518	sjgs_pw@rediffmail.com
Steering Committee Co-ordinator	Prof. M. T. Mane	(O) 07152-230518	9421816064		mtmane@gmail.com

3. Status of the Institution:
   Affiliated College   √
   Constituent College
   Any other (specify)

4. Type of Institution:
   a. By Gender

   i. For Men
   ii. For Women
   iii. Co-education   √

   b. By Shift
   i. Regular   √
   ii. Day
   iii. Evening

5. It is a recognized minority institution?

   Yes   √
   No

   If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

   Linguistic Minority

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6. Sources of funding:

Government	
Grant-in-aid	√
Self-financing	
Any other	

7. a. Date of establishment of the college: <u>15 June 1961</u>

   b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

> **Rashtrasant Tukadoji Maharaj, Nagpur University, Nagpur**

   c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	3.12.1993	Vide No. F. 8-98/91 (CPP-I)
ii. 12 (B)	20.10.2000	Vide No. F. 8–145 /2000 (CPP-I)

(Certificates of recognition u/s 2 (f) and 12 (B) of the UGC Act are enclosed)

   d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) - **NIL**

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	--			
ii.	--			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes | √ | No | |

If yes, has the College applied for availing the autonomous status?

Yes | | No | √ |

9. Is the college recognized

    a.   by UGC as a College with Potential for Excellence (CPE)?

Yes | | No | √ |

If yes, date of recognition: ………NA………

    b.   for its performance by any other governmental agency?

Yes | | No | √ |

If yes, Name of the agency …………………… and

         Date of recognition: ………NA………

10. Location of the campus and area in sq.mts: **As per the document**

Location *	**Rural**
Campus area in sq. mts.	**282268.24 sq. mtrs. (69.75 Acres)**
Built up area in sq. mts.	3057.61 sq. mtrs.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities

    *   play ground | √ |

    *   swimming pool | -- |

    *   Gymnasium | √ |

- Hostel
  - * Boys' hostel
    - i. Number of hostels ` -- `
    - ii. Number of inmates ` -- `
    - iii. Facilities (mention available facilities)
  - * Girls' hostel
    - i. Number of hostels ` 01 `
    - ii. Number of inmates ` 100 `
    - iii. Facilities (mention available facilities) :

      Reading room, power backup, Indoor games, Sanitary Napkin Vending Machine & Destroyer, 24 hrs water facility with RO & purifier, solar water system, Biogas.
  - * Working women's hostel - No
    - i. Number of inmates - **No**
    - ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)
- Cafeteria ` No `
- Health centre ` No `

  First aid, Inpatient, Outpatient, Emergency care facility, Ambulance……
  First Aid & On Demand Vehicle

  Health centre staff – **No**

Qualified doctor	Full time	--	Part-time	--
Qualified Nurse	Full time	--	Part-time	--

- Facilities like banking, post office, book shops
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal : **Sanitary Napkin Disposal machine available in Girl's Hostel**
- Generator or other facility for management/regulation of electricity and voltage
  1. **1 Gen set – KVA**
  2. **Generator (Kirloskar) – Girl's Hostel**

- Solid waste management facility   √

- Waste water management   √

- Water harvesting   √

12.   Details of programmes offered by the college (Give data for current academic year)

SI. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B. A. (Rural Services)	Three Years	10+2 (Arts, Com, Sci)	Marathi	120 per div.	282
	Post-Graduate	M.A.	Two Years	B.A., B.A.(R.S.)	Marathi	80 per div.	14
	Integrated Programmes PG						
	Ph.D.						
	M.Phil.						
	Ph.D						
	Certificate courses						
	UG Diploma						
	PG Diploma						
	Any Other (specify and provide details)						

13.   Does the college offer self-financed Programmes?

Yes   √   No   ☐

If yes, how many?   01

14.   New programmes introduced in the college during the last five years if any?

Yes	√	No		Number	01

15.   List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly,

do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	-	-	-	-
Arts	Marathi	-	M.A.	-
Commerce	-	-	-	-
Any Other (Specify)	-	-	-	-

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)

    a.   annual system   `01`

    b.   semester system   `1+1*`

    c.   trimester system

    (*From the academic session 2015-16 RTM Nagpur University has introduced New Semester Pattern Syllabus for UG*)

17. Number of Programmes with

    a.   Choice Based Credit System   `01`

    b.   Inter/Multidisciplinary Approach

    c.   Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes   [ ]   No   [√]

If yes,

a.   Year of Introduction of the programme(s) NA

    and number of batches that completed the programme b. NCTE recognition details (if applicable)
Notification No.: ……………NA……………………
Date: …………NA………… (dd/mm/yyyy)
Validity:……………NA……………

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes   [ ]   No   [√]

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐   No ☑

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*	-	-	04	-	06	01	06	02	-	-
Yet to recruit										
Sanctioned by the Management/ society or other authorized bodies *Recruited*										
Yet to recruit										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			04	-	03	01	08
M.Phil.					02		02
PG					01		01
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

Guest Lectures only

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2015-16		Year 2 2015-16		Year 3 2014-15		Year 4 2013-14		Year 5 2012-13	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
SC	24	17	18	18	23	21	37	14	35	20
ST	16	07	12	07	08	09	08	04	08	08
OBC	80	71	75	75	82	66	68	65	86	56
General	04	09	06	08	09	05	07	05	10	01
Others	29	25	37	21	34	14	38	12	26	13

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	282	14	-	-	296
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	282	14	-	-	296

25. Dropout rate in UG and PG (average of the last two batches)

Courses	Drop-out (2015-16)	Drop-out (2014-15)	Average of last 2 batches
UG	55.89 %	61.91 %	58.90 %
PG			

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled) **For 2015-16**

(a) **including the salary component**　　Rs. **58926.34**

(b) **excluding the salary component**　　Rs. **3571.30**

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐　　No ☑

28. Provide Teacher-student ratio for each of the programme/course offered
For 2016-17

Sr.No	Course/s	No. of Teachers	No. of Students	Teacher-student ratio
1	BA(Rural Services)	8+ 2 (contributory)	282	1:28
2	MA (Marathi)	2 +2(contributory)	14	1:4

29. Is the college applying for

    Accreditation :   Cycle 1 [ ]   Cycle 2 [ ]   Cycle 3 [√]   Cycle 4 [ ]

    Re-Assessment: No

    (Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

    Cycle 1: **16/09/2003** Accreditation Outcome/Result **B**

    Cycle 2: **21/12/2010** Accreditation Outcome/Result **B (Score = 2.38)**

    Cycle 3: **Applied for Re-accreditation**

    * Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

    | 229 |

32. Number of teaching days during the last academic year

    (Teaching days means days on which lectures were engaged excluding the examination days)

    | 180 |

33. Date of establishment of Internal Quality Assurance Cell (IQAC) IQAC

    IQAC – 03/09/2003

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

    AQAR (i)   2010-11

     AQAR (ii)   2011-12

    AQAR (iii)   2012-13

    AQAR (iv) 2013-14

    AQAR (v)   2014-15

    AQAR (vi) 2015-16

35.   Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

CRITERION I: CURRICULAR ASPECTS

1.1   Curriculum Planning and Implementation

1.1.1   State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Institutions Vision

1. Spread of higher education in rural area.

2. In depth study of rural problems through Extension and Research in rural area.

3. Enabling the students to stand confidently in today's highly competitive world.

4. Raising the dignity of labour in particular and nationalism & patriotism in general.

To order to achieve this maximum, the college has set forth the following mission & objectives.

Institution's Mission and objectives

1. To provide higher education to rural students.

2. To encourage the students to study rural life.

3. To conduct the course on the basis of education, extension and research.

4. To arouse the feeling of patriotism nationalism and dignity of labour.

5. To prepare the students for healthy competition.

These are communicated to the students, teachers, staff and other stakeholders in the following ways.

Communicated to the students:

- o By the printed prospectus.
- o Display Boards at prominent places in the college campus.
- o Daily National Anthem.
- o Through college Magazine "Gramdhan"
- o Through various guests and alumni whom we invite from time to time.
- o Through college website.
- o Through various souvenirs brought out on special

occasion like Golden Jubilee/ Conferences

- The Programmes conducted for achieving academic and extracurricular goals notified well in advance through academic activity calendar/ notice board/ timetable etc. at the beginning of the session.

- At the beginning of the academic year, the information about the college is communicated to newly admitted students through orientation programme / Principal's address.

- The Core subject Community Development and Extension (CD & Extn.) consists the study of problems/ issues related to rural development. 'The Project Report' and 'Field Visit & Survey', which are part and parcel of this course, give the students live experience of rural problems/ issues.

- The NSS has become one of the important ways for upholding the dignity of labour and understanding the rural problems.

- The economic & social thinkers has been incorporated in the syllabi so also environmental issues.

- Students are also given 'Vichardhan', a compilation of inspirational quotes published by Mother Institute, at the beginning of the session.

- The college invites prominent members of the society whenever events like conferences seminars are organised. The brochures invariably include details regarding college's vision and mission.

- At the inaugural and closing programmes of NSS special camp institution's vision, mission and objectives are communicated to the villagers/ localities

- Our teachers are routinely invited as resource persons and guests by other organizations where they share the college mission with audience.

The vision, Mission and objectives are communicated to the students, teachers, staff and other stakeholders by the above ways and means. These are also communicated by some other ways.

Communication to the faculty, the administrative staff, alumni and parents association

- In staff council meetings
- In non – teaching staff meeting
- In the meetings of Alumni Association and Parent-Teacher Association (PTA)

1.1.2   How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

As the college is affiliated to RTM Nagpur University, it follows the University prescribed curriculum. The academic activity calendar is prepared by subject teachers to ensure effective implementation. The stages in the process to implementation of the curriculum are as follows:

a) A meeting is held in Principal's office towards the end of academic year for the next year's course distribution. Based on the expertise of concerned teachers, the syllabus is allocated to them by the principal of the College. Discussions are held on the methodologies that can be followed to orient new teachers on different approaches to the curriculum.

b) College prepares a time table for effective implementation of the curriculum.

Teachers are then required to submit their teaching plans for effective implementation of the curriculum which is reviewed weekly by the Principal to monitor the academic progress.

Examples

"Teacher Diary" is provided to the teachers at the beginning of the academic year to help them plan and manage this entire process effectively. The 'teacher diary' contains details regarding the academic term, the academic calendar, working and teaching days and weekly teaching plan.

The teachers of college follow their teaching plans, annual academic calendar, and time table for the academic schedule. The progress of teaching and learning is reviewed every week through interaction with the Principal.

1.1.3   What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The teachers receive procedural and practical support from the college for effectively implementing the curriculum.

Teachers have an easy access to the library of the college for knowledge up-gradation.

The college has subscribed to various online International, national journal and books related to different subjects under N-List.

The college also encourages research aptitude among teachers in all possible ways. The "Research cell" of the college motivates the teachers for academic advancements. The mother institute Shiksha Mandal promotes research & ensure professional development of the faculty.

The Principal encourages teachers to present research papers and attend seminars, conferences, workshops of the regional, state, national, international level for their academic development

The teachers attend orientation and refresher courses to update their subject knowledge.

The college organized workshops for faculty to implement innovative classroom teaching techniques, use of e-resources, use of computers, ICT, Interactive board and language lab.

Internet facility is available at the college library, all major departments, Network Resource Centre and language lab.

The College has provided LCD Projector, LCD TV, Laptops and Interactive boards to teachers to make the teaching learning process more effective.

1.1.4   Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.
For the effective delivery & transaction on the curriculum, the college has taken the following initiatives.

- Planning of academic activities.
  - ➢ All teachers are asked to submit their teaching plans/ activity schedules through their academic diaries to the Principal.
  - ➢ It helps the periodic monitoring of all curricular transaction of teachers as well as the conduct of co-curricular and extra –curricular activities.
  - ➢ In addition to regular teaching the college also has initiated the conduct of remedial coaching for weak students.
- Internal Assessment Mechanism.
  - ➢ The college has set up Internal Assessment Mechanism which involves compulsory home assignments / seminar /review / presentation/ viva-voce, attendance and behaviour of the student.
  - ➢ Owing to the well regulated systems, all internal examinations are conducted as per the given schedules and the marks are dispatched to the university in time.
- Innovative Teaching / Learning (T/L) methods.
  - ➢ For an effective delivery of syllabus, the college has introduced quite a few innovative T/L methods like Students seminar, Project reports, preparation of agriculture specific models and charts etc.
- **Use of ICT in T/L activity:**
  - ➢ The college has also made available to its teachers and students sufficient facilities and infrastructure for ICT enabled T/L process.
  - ➢ We have also set up Network Resource Centre (NRC) with 12 terminals and VPN Broadband Internet connectivity through NME-ICT/BSNL
  - ➢ All of our teachers prepare PPTs of their concerned lesson plans and use it for effective teaching through PPT presentations
  - ➢ Provision of Smart Board for effective T/L. Teachers download the subject related videos and graphics, and show them in the classroom for better understanding of the topic.
  - ➢ Teachers use NRC and INFLIBENET to prepare study material.

- ➤ Use of 'ZYBRO' English Language Educational software.
- ➤ There is a provision of LCD TV to show Educational CD's, Video clips etc. to the students.
- Faculty Empowerment Programmes
  - ➤ In order to build competencies among teachers and to equip them with the latest teaching technologies, college organizes in house faculty development programs/ Workshops/ Guest Lectures etc.
  - ➤ The college encourages faculty to participate in training programs from time to time.
  - ➤ The college also deputes teachers to other institutes of Higher Education for seminars and conferences or academic visits.
- Introduction of Value addition course.
  - ➤ The college has introduced value addition course which not only serve the purpose of curriculum enrichment but also develop students in terms of knowledge and skill about Vermicompost Production are useful for student from their farming point of view.
- Introduction of innovative co-curricular activities
  - ➤ In order to compliment the curricular activity, the college has introduced some innovative co-curricular activities like *Krushi Abhyas Mandal* (Agro Study Circle), Marathi Abhyas Mandal, English Language Laboratory, Quiz, Visit to agriculture exhibition.
- Inviting resource person for the subject/ topics related to Agro Industry
  - ➤ We regularly invite resource person/ Guest faculty from Agro Industry to share their views on the related topics on the syllabus.
- Tie – up with research bodies, Agro Enterprises and NGO 's
  - ➤ We have already signed an MOU with Rural Institute Pipri-Wardha, RBCA Pipri-Wardha and MSSRF Chennai for educational support regarding field visit and survey purpose.
- Field visits/ Study Tours
  - ➤ Field visits and Survey and Project reports are conducted as per syllabus, we conduct Agro- industrial visits,

environmental tours are arranged in order to provide live exposure to recent trends in relevant fields for our students.

- Contribution
  - ➢ The faculty of the colleges is often involved by the University in the drafting the syllabi of Rural Service courses.
  - ➢ The faculty contributed in drafting the syllabus of M.A.(R.S.) and get it sanctioned from the University.
  - ➢ The faculty of Community Development and Extension prepared institutional level Certificate Course in Vermicompost Production.
  - ➢ A few of our teachers have written books on related/ concerned subject.
  - ➢ Our teachers have published large number of research articles.
  - ➢ Our teachers are invited as resource persons by other institutions.
  - ➢ Our teachers work as paper setter/ examiner/ co-officer/ officer-in-charge for University.

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1.1.5   How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Being an institution offering UG course in a Rural Services, institution has MoU's and network with some agencies working in the field of Rural Development.

The College is constantly looking for opportunities to integrate teaching with enriched real life exposure & effective operationalization of the curriculum. The college has its network and interface with beneficiaries, research bodies, agro-enterprises, GOs and NGOs details are as follows:-

- o Centre of Science for villages.-(Research institute)

- Rural Institute, Pipri – Wardha(Agricultural institute)
- Ramkrishna Bajaj College of Agriculture, Pipri – Wardha.
- Acharya Shrimannarayan Tantra Niketan, Pipri-Wardha.
- M. S. Swaminathan Research Foundation, Chennai.(Research institute)

For Field visit and Survey and Project Reports, students visit the following agencies under guidance of teachers. The students then prepare and submit a report as a part of curriculum.

- Primary Health Centres
- Village Primary Schools
- Panchayat Samitis
- Grampanchayats
- Agro Industries -Dairies farms, Goats farms, Poultry farms, Polyhouses, Floriculture, Sericulture, Apiculture
- Self Help Groups
- Co-operative Societies

Community Development and Extension implies the study of developmental issues. The field work gives the students real-life experience of problems

C.D. & Extension teachers give students an opportunity to interact with experts from the field of academic and agro industry.

Agro industrial visits are arranged in order to provide live exposure to recent trends in the relevant field.

The college teams up with the GOs, NGOs and other agencies which provide opportunities for students to undertake survey, field visits and research projects on issues of soul relevance. This has made our curriculum experimental and learning more meaningful.

1.1.6   What are the contributions of the institution and/or its   staff

members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

According to Maharashtra Universities Act 1994, the academic bodies of the University formulate the curricula and the affiliated colleges have to follow the same.

The senior staff members of the college represent different academic bodies & contribute to the development of the curriculum by the University.

The details are mentioned at 1.4.1

For collecting feedback from different stakeholders the following mechanism has been evolved.

1) Students – B.A. (R.S.) final years students give exit feedback on B.A.(R.S.)course .

2) Alumni – Alumni meetings are organized where the former students of the college give feedback about the relevance & validity of the course in the society and suggest the changes considering current trends.

3) Parents – Parents are active participants in almost all the activities of the college. The college makes every effort to increase participation of parents in all the activities of the colleges.

The feedback/suggestions regarding curriculum as received fromTeachers/students and other stakeholders are passed on to the members of BOS for necessary action.

1.1.7   Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs

Assessment', design, development and planning) and the courses for which the curriculum has been developed.

According to RTM Nagpur University, Nagpur rules, the college is required to follow the syllabus prepared by the academic bodies of the University. The exit feedback from our students demand P. G. Course in Rural development / Services, so the college has prepared the syllabus get it sanctioned from the University. For this purpose the college has gone through the following process.

The syllabus committee was formed of following members from our college.

Dr. N. Y. Khandait   - Principal

Dr. S. S. Kanode   - Convenor

Prof. R. S. Patil   - Members

Prof. R. K. Moon   - Members

Dr. A. K. Kinkhedkar - Members

Prof. S. M. Sutar   - Members

- The committee referred similar course contents from different universities in India.
- The committee prepared the draft of the syllabus
- The draft was send to the subject experts in the field of rural development in India for feedback and suggestions.
- The suggestions of experts were incorporated.
- The National Conference on Rural Development was organized and draft was discussed in separate sessions. The National Level experts including Dr. Niraj Hatekar, Prof. of Econometrics, Mumbai University, Dr. L.

Rathakrishnan, Professor, RIM, Gandhigram Rural Institute, Dr. B.M. Jani, Director, Aurobindo Instistute of Management, Rajkot, Dr. B.B. Barik, Principal, B.V. Rural Institute, Agra, Shri. Jaikumar Palit, Chairman, Board of Governor, NIT, Kurukshetra, Smt. P.Cha. Sitadevi, Project Officer, NCRI, Hydrabad discussed and commented on the syllabus. The valuable suggestions were incorporate, the syllabus was finalized and submitted to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur for approval after due sanction from Academic Bodies of the University, the syllabus was available on University website for any colleges among university jurisdiction.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The academic bodies of the University frame the curricula of different subjects. The objectives of the curriculum are stated at the beginning of the syllabus. Teachers before going for the curricula, explain students the stated objectives of the curriculum. Care is taken that the objectives of the curricula are reflected during teaching – learning process.

To make curriculum practical oriented and relevant to the real life conditions we have fieldwork, survey and project work as a part of curriculum concerned faculty arranges field visits and survey. The students have to prepare and submit project report.

The faculty takes care that not only theoretical knowledge but also real life exposure should be given for the overall development of students. The college looks at the curriculum

as a means to develop their rural context, social, political and cultural awareness.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.
Institutional level Certificate Course in Vermicompost production.

Certificate course in Vermi compost Production.

(Institutional Level)

Need: The College is mainly concern with rural community and most of the students of our college are from rural and farming community. So the department of community development and extension came out with agro based activity for the benefit of students as well as farming community.

Aim and objectives:

1. To impart knowledge and skills among the students for promoting self employment, organic farming and sustainable development.

2. The students involved in vermicompost. Production is especially from farming backgrounds. Hence, the knowledge and skills about vermicompost production are useful for the students from their farming point of view.

Goal: By imparting skills to interest and needful students on vermicompost production, it can motivate students about importance of organic farming and sustainable developments.

Design: The course has been designed by the faculty of the Department of community Development and Extension.

Course Duration: two month duration with intake of 20 students.

1.2.2   Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

NO

1.2.3   Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and Vertical mobility within and across programmes and courses
- Enrichment courses

- Range of Core / Elective options offered by the University and those opted by the college

  The college offers a degree course, namely Bachelor of Arts (Rural services) [B.A.(R.S.)]

  Elective options – In the existing structure, three out of the five subjects are compulsory. The students can choose two optional subjects out of the five.

  The groups are
  o   Economics and Cooperation
  o   Sociology and Economics
  o   Sociology and Co-operation

- English Literature and Sociology
- Marathi Literature and Economics

Enrichment courses (for skill development)

1) Vermicompost Production – Institutional Certificate Course

2) Mycrom Craft – Under Institutional MoU with GVTN Pipri-Wardha

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes

This College offers self-financed programme viz. Master of Arts in Marathi. It is two years P. G. affiliated to RTM Nagpur University, Nagpur.

Admission Process: All the rules regarding admission prescribed by UGC / State government norms are followed.

Curriculum: The curriculum of this course is prepared by the academic bodies of the University.

Fee Structure: For self financed courses, the fee structure is designed by the College and approved by the Govt. of Maharashtra.

Teacher Qualifications & Salary: Teachers are appointed on contractual / hours basis as per UGC / State Government norms.

Self Finance Subjects (UG):

English Literature and Marathi Literature are offered on self finance basis since 2001 - 02.

1.2.5   Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.
Yes

   The College provides Certificate course in Vermicompost Production for additional skill development.

1.2.6   Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

RTM Nagpur University does not provide such courses.

1.3   Curriculum Enrichment

1.3.1   Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?
The following efforts are made by the institution to supplement the University's curriculum to ensure that the academic programmes and goals and objectives of institution are integrated.
   ➢ We are catering needs of higher education of rural students. On an average75% of students admitted are from rural area.
   ➢ Study of rural life is the inherent part/ integral part of our Course.
   ➢ The course is base on education, extension and research.
   ➢ The students through field visit and survey, project report Studied the rural problems
   ➢ The students participate in research activity as the form

of project work.

➤ The college has NSS Unit which organized various extension activities.

➤ The Community Development and Extension Department of the College also conduct the separate extension activity related to Agriculture and allied sectors. It also runs short term training programme. Certificate course in Vermicompost Production. (Institutional Level)

➤ The dignity labour is an important aspect for students' life so the College regularly organizes tree plantation, digging of compost pits, campus cleanliness drives and NSS Camps , eradication of parthaninum grass.etc

➤ Patriotism is key aspect of student character. The Patriotic students leads to strong nation .The college organize celebration of National Days , Birth and death anniversaries of nation's heroes, Population Day, Constitution Days Communal harmony weeks , 'Teacher Day' etc for sense of nationalism.

➤ NSS volunteers, students and staff members participated in International Non violence Rallies (March / Walk) every year on 2nd oct. from Wardha to Sevagram Ashram.

➤ Every day rendition of National Anthem.

➤ Blood Donation camps for students.

➤ NSS National integration camp for youth.

➤ Donation on communal harmony and Flag Day.

➤ Adoption of village for extension activities.

➤ Voter Awareness rallies.

➤ Elocution Competition for clean India.

➤ Traffic Safety awareness drive.

> ➤ Alcoholism impact survey

All these activities develops a strong a sense of Patriotism.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

In University systems, the affiliated college is not allowed to modify the curriculum. The curricula of the existing courses are restructured form time to time to embrace the emerging global trends during the meetings of BOS (Board of Studies) incorporating the feedback from all the stakeholders the BOS members from the college and other faculty members can make suggestions to modify and enrich existing programmes.

- National level survey of Indian Society for Cotton improvement
- M.S. Swaminathan Research Foundation LANSA Project Baseline survey of Control village and Experimental village.
- CAIM survey
- Daru bandi survey
- Smokeless chulla (Impact Assessment) Survey

Educational tours and exposure visits
- o Agro – Vision Exhibition at Nagpur
- o Dr. PDKV, Akola regional level Agro-Exhibition at Akola.
- o Exposure visits to Goat farms, Dairy farms, Poultry farms, Sericulture, Floriculture, Polyhouse, Shed-Net agriculture etc.
- o Visits to Panchayat Raj Institutions, Village primary schools, Primary Health Centre.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Since the curriculum is designed by the university through an elaborate process, the College can do little to incorporate any additional modules in university curriculum. However, the crosscutting issues like gender sensitization, climate change,

Environmental education, human rights, ICT etc. are integrated with the curriculum at the institutional level in the following manner:

Gender Issues :
➢ Organization of Lectures of eminent personalities on issue like ' Save the Baby Girl, Save Nation'

➢ Women cells organized 3 days workshop on 'Tarunyabhan Shibir' conducted by Dr. Rani Bang (Search Foundation ,Gadchiroli)

➢ Under the banner of Women Cells the college imparts counsel to the girl students about their right status and identity. Through women cell lectures by women of distinction tries to prepare them to live with self esteem and to face the challenges of the patriarchal system.

Environmental Education
➢ At RTM Nagpur University, Nagpur Environment Education has been introduced as an independent and compulsory subject of study at B.A.(R.S.) Part – II level.
➢ The NSS unit of our college works for the tree plantation, its care and conservation, cleanliness drive for campus beautification.
➢ Drinking water pots for birds in summer.

Human Rights :
➢ Anti-Ragging cell, Grievance Redressal Cell, Couselling Cell are active at the college campus.
➢ Celebration of 'Sanvidhan Day' is organized on 26th November of every year.
➢ Display of preamble of the constitution of India is made at College premises
➢ **Alcohol de-addiction**
o Participation in SEARCH FOUNDATION Gadchiroli's, Survey, conducted on Alcohol de-addiction in Wardha district.

ICT :
➢ For B.A. (R.S.) Parts – II courses in Co-operation subject – Tally (Accounting Software) is incorporated in syllabus.
➢ Language Lab
➢ ICT workshop arranged every years.
➢ The College organized two workshop of seven days duration

each for Boys and Girls from suicide farmer's family on various career opportunities and ICT.

➢ Use of ICT in class seminars

1.3.4 **What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

The purpose of all the academic programmes of the college is to prepare students in a manner that they become morally honest and socially responsible and further more competent enough to meet the challenges of the global market.

- Along with academic activities, participation of students in competition of different cultural activities held at college level like singing and Dance competitions, participation in different sports tournaments at district, state and national level helps students for their overall personality development.
- Groups Discussions and Debates are arranged by college and its NSS Unit throughout the year gives an opportunity to express & form opinions on different subjects.
- Participation of students in elocution essay and debate competitions provides them exposure to the competitions outside.

- Moral and ethical values

Lectures, Seminars, Workshops on personality Development and the numerous extension activities and other programmes of the college help to nurturing moral & ethical values among the students.

➢ Participation in Gandhi Vichar Parishad Examination
➢ Distribution of books on great people as prizes
➢ Daily rendition of the national anthem
➢ Organization of blood donation camps, AIDS/Drugs/Tobacco awareness campaigns, Cleanliness Drives etc. by NSS

- Employable and life skills

In general, employable skills are developed amongst students through the orientation of different subjects taught to them in the classroom such as Mycrom class, Entry in Services classes, Vermicompost Production, Career Guidance and Counseling Cell in the college are helpful to develop employable skills.

The life skills in particular, Earn while Learn scheme, NSS, Population Education Club, Sports, Art of Living and Yoga develops life skills amongst students.

- Better career options

The Committee for admission advises and guides students to select and to choose subjects of career options at the time of admission. The faculty informally discusses with students and advice them to choose career opportunities available, the Career Guidance and Counseling Cell, the cell for competitive examination and placement also helps them to choose better career options.
Organization of special lectures by renowned professionals for career orientation

- Community orientation

As far as community orientation is concerned, the NSS, population education strive hard to inoculate civic values among students.
All NSS activities and especially seven days NSS, Special Camp help develop Community orientation at adopted villages.

NSS Activities:

➢ Adoption of villages for community service
➢ Organization of Camps in adjoining villages
➢ Every morning 'Jagar Dindi' (Early morning community awareness Rally) with motivational, spiritual, patriotic songs and inspirational slogans.
➢ Health and hygiene camp in villages.
➢ Cleanliness campaigns for 'Swachha Bharat Abhiyan'
➢ 'Beti Bachao Abhiyan' (Save Girl Child)
➢ Environmental Awareness, plantation campaigns
➢ Water conservation projects
➢ Mahila Melawa (Women Camp)
➢ Animal Health and treatment Camp
➢ Yoga and Meditation Camp
➢ Agriculture Information corner (charts and posters)
➢ Agricultural books and C.D's Exhibition/ Portable library
➢ Evening Prayers
➢ Street plays and cultural programmes for society awareness

Women's Cell Activities
➢ Conducted three days 'Tarunyabhan shibir' under the guidance of Dr.Rani Bang and team 'SEARCH Foundation Gadchiroli.
➢ Workshop on 'Menstrual health and hygiene

- ➢ Conducted 'AIDS' Awareness programme
- ➢ Awareness on 'Tabacco and oral Cancer'
- ➢ Councelling and guidance on 'Women's Safety and their Law'
- ➢ Orientation programme on 'How to use Sanitary Napkins vending machine and use of destroyer'
- ➢ Workshops conducted by FOGSI,JNMC Sawangi on 'Female Feticides'
- ➢ Organised various workshops such as quilling art, Greeting cards, paper bags, Puni garlands, fresh flower arrangement etc.
- ➢ More than Sixty girls students trained in 'Macrane Art'

College conducted one day camp on 'Consumers Awareness and Grievances Redressal' in association with Consumer Guidance Society of India, Mumbai.College conducted following activities in association with Consumer Guidance Society of India, Mumbai.

- • Consumers Awareness Workshop
- • Consumer Redressal Camp
- • Milk Testing Camp
- • Guidance on ' How to Manage Money and be a Smart Investor'

1.3.5   Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

With the purpose of keeping in tune with the rapidly changing developments in the academic field, the faculty uses the feedback from students, parents and alumni while designing new course. They make suggestions to the board of studies (BOS) of the University which are incorporated in revision the course content of various classes.

Based on the feedback of the alumni, parents and the students

- o The college has started M.A. (Marathi) in the session 2014-15
- o The syllabus of M.A. (Rural Services) has been designed by the college, the University approved it.
- o ICT training workshops are arranged considering the feedback and demand from the students.

1.3.6   How does the institution monitor and evaluate the quality of its enrichment programmes?

The institution monitors and evaluates the quality of its enrichment programmes through students' participation and response. The feedback from the students is obtained and analyzed for further improvement.

In Staff Council Meetings enrichment programs are reviewed,

Head of the Institution and members suggest the needful.

1.4   Feedback System

1.4.1   What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The college is fortunate enough to have the Principal / Senior faculty member to be chairman /member of board of studies .So they can contribute in design and development of curriculum prepared by the university. The feedback from the stakeholders is also consider while designing or changing curriculum.

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Principal, Dr. P. M. Kalbhut
1. Member of board of Studies in Marathi(Rashtrasant Tukadoji Maharaj Nagpur University , Nagpur)
    o Committee Member for preparing Semester wise syllabus for B.A.Part I,II,and III Marathi Literature
    o Committee Member for preparing Semester wise syllabus for M.A.Part I and II Marathi
2. Member of board of Studies in Marathi(Gondwana University , Gadchiroli)
        o Committee Member for preparing syllabus of Marathi for B.Com. Part I and II.
        o Committee Member for preparing syllabus of Marathi Literature for B.A. Part I ,II and III
3. Member of board of Studies in Marathi (Mahatma Gandhi Antarrashtriya Hindi Vishvavidyalaya, Wardha)
        o Committee Member for preparing syllabus of M.A. Marathi.

Recently the as per university guideline, syllabus of B.A (Rural Services) has been restructured in semester wise pattern.

1. Dr R. R. Chaudhari Contributed in B.A (Rural Services) Part- I Community Development and Extension.
2. Dr A. K. Kinhedkar Contributed in B.A (Rural Services)

Part- II Community Development and Extension

3. Prof. S. M. Sutar Contributed in B.A (Rural Services) Part-III Community Development and Extension.

4. Prof. S. M. Pawar Contributed in B.A (Rural Services) Part-I,II & III Sociology.

5. Prof. R. K. Moon Contributed in B.A (Rural Services) Part-I,II & III Economics.

6. Prof. R. R.Despande, Contributed in B.A Part-I,II & III Marathi and Marathi Literature.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes

The feedback is communicated to the Board of studies through teachers who are members of board of studies

The feedback is also used internally for curriculum enrichment in focusing on fullest possible transaction of the curriculum.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

o M.A. (Marathi) programme was introduced during the last four years.

o To spread awareness about organic fertilizers and entrepreneurship opportunities to the students. The college has introduced Certificate course in Vermicompost Production (Institutional Level)

The rationale for introducing new course. It was a repeated demand made by members of Alumni Association and

students.

Any other relevant information regarding curricular aspects which the college would like to include.

Preparation of study material
- o Teachers have prepared subject study material and question bank for 'Community Development and Extension' and made it available to the students in e-form on the server of NRC as well as in the form of hard copy in college library.
- o A teacher has co-authored a reference book on 'Community Development and Extension'

A teacher has authored a book on 'Test Measurement and Evaluation in Physical Education'

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?
Website: The College has its own website from where students can gather information regarding the admission procedure of the college.

Advertisement: Advertisements in local and regional news papers are published for the information of students in the periphery.

Prospectus: At the commencement of the new academic session, Prospectus is made available to students. All relevant information regarding college, facilities, schemes, scholarships and admission procedure, fees, various activities of the college conveyed through the prospectus.

Display Boards: Display Boards are fixed at various places in the city and in front of the college and in the admission room to convey the information.

During Extension activities: The college conducts Extension activities / NSS programmes at various villages in the periphery of the college. Information regarding admission procedure is disseminated during the same.
The Principal conveys the information regarding Admission procedure during all important functions at the college.

Transparency in the Admission process: Admissions are processed through admission committee and only after proper scrutiny. The committee recommends the candidate to the principal for approval. The committee counsels the students regarding admissions. Seats are kept reserved for minority (linguistic) students as our institution is a Linguistic Minority institute, and for all reserved categories. Government and University norms are followed. The advertisement is published in local and regional news Papers to make students aware about admission. A proper record is prepared of all admitted students where details such as students Name, Fathers name, Class, Percentage, category, year of passing, address, contact number, Adhar card number and subjects offered.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other)

to various programmes of the Institution.

Criteria adopted and process of admission for various programmes of the Institution.
The criteria adopted for the admission by the college is first came first serve basis. There are more than 40 to 45 villages in the periphery of the college and the major population belongs to agrarian families so they prefer Rural Services Course for their wards.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

For the academic year 2016-17	min%	max %
B.A.(R.S.) – I	40%	72.15%
M.A. (Marathi) Non Grant	35.33%	72.81%

Comparison: There is one more college offering BA (R S) Course in Wardha district. As compared to it our inputs are far better. Our college has better infrastructure and teaching learning support system which includes enriched library, Good support facilities, NRC, Qualified Permanent staff, language lab, ICT based Teaching Learning.
        Our Institution has started M.A. (Marathi) on Non Grant basis from academic session 2014 – 15. It's in growing stage as compared to other established college.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?
Yes, there is a mechanism,
The Admission procedure is controlled by admission committee. The admission committee is formulated by senior and experienced teachers and headed by Principal. The committee scrutinizes the documents and eligibility of the students as per Govt. and University norms further the candidate is send to principal for final approval. The coordinator of admission committee is a senior and experienced teacher.
Admission committee prepares students profile which gives insight into the demographic data of students.
The staff council also takes review of admission procedure and admission status

The Local Management Committee also takes review of the admission status. The Management is informed about daily status of admission. We adopt Single window system. So at the time admission, Bonafide certificate, Identity Card are issued and Time Table, Uniform Samples are displayed to avoid further difficulties.

The admission process is student friendly. They get almost all the information at the time of admission.

Counselling regarding subjects, online scholarship procedure, Library facilities, and other student support services is provided.

As the institution is a Linguistic Minority Institution it has to send regular admission report to Minority Ministry.

2.1.5   Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

The admission policy of the institution and its students profiles reveals the national commitment to diversity and inclusion by adopting the following strategies to increase/improve access for following categories of students.

SC/ST/OBC: There is a provision of Scholarship from Government of India and State Government (Maharashtra) for SC/ST/OBC students. The Admission committee arranges counselling sessions for admitted students for giving information regarding Government scholarships for them. The concerning clerk gives details of provisions, required documents, online procedure steps in online registration and time to time assistance for filling e-scholarship forms.

Women: Admission committee provides information about 'Women Cell' and 'Girls Guidance and counselling cell', their activities and facilities especially for girl students. These Cells organizes different activities throughout the year for women empowerment

Differently abled: At the time of admission the Differently abled students are counselled and the facilities for them are informed. Also get friendly attitude from others.

Economically weaker sections: The concessions and provisions by the Government of India/ Maharashtra Such as free-ships and other concessions are made available

Minority Community: As our Mother Institution 'Shiksha Mandal, Wardha' is a Linguistic Minority Institute. So all the concerned norms of minority are strictly followed and timely reported to Minority Ministry.

Other:

Sports Personnel: Considering their sports merit students are preferably accepted.

Students Aid Fund: Those students who don't get any other scholarship and concessions are referred with all the required documents to RTM Nagpur University for Students Aid Fund.

Aid from Staff members: Some staff members provide financial aid to the needy students from economically weaker section for paying admission/ examination fees, expenses of tution fees, Uniform, Sports wear, bus pass etc.

2.1.6   Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. Reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of applications				Number of students admitted				Demand Ratio			
	13-14	14-15	15-16	16-17	13-14	14-15	15-16	16-17	13-14	14-15	15-16	16-17
UG 1. B.A. (R.S.) I	120	101	120	142	120	101	120	142	1:1	1:1	1:1	1:1
2. M.A.(Marathi)	-	12	05	13	-	12	05	13	1:1	1:1	1:1	1:1

For the last four years the overall trend of admission in the B.A.(R.S.) Course is increasing. Since last three years one more college started conducting B.A.(R.S.) in the nearby village. However, we are rendering higher education in Rural Services from more than 50 years; we are an Institution of Repute works on Gandhian philosophy. Our alumni in the region spread positive impression in the society. This college has established repute in the society for its result, discipline, extracurricular activities, sports, regular classes, and student centric learning process with transparency and good governance.

The committee for admissions, coordinators and supervisors initiate appropriate action for improvement in the admission process by:
- Suggestion for growth and renovation in the infrastructure to accommodate increasing number of students in the college.
- Making teaching and learning student oriented.

- Suggestion for introducing new programmes keeping in view local as well as global demands.
- Publicity.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard? The institution fulfills the needs of differently -abled students as follows:
- o 3% seats are reserved for differently- abled students As per the Govt. resolutions
- o Ramps at college building, Library building, Girls Hostel for their convenience.
- o Two rooms are reserved for differently – abled students in girls hostel
- o Differently – abled students are also treated specially considering their needs by all staff members.
- o College encourages peer mentoring
- o They are supported by faculty and college staff whenever need arises.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, the admission committee for admission assesses students' need of knowledge and skills on the basis of their performance in the HSC Board / University examinations, sports, cultural activities etc.

Admission committee organizes orientation programme for new admissions and discussions with students regarding their aptitude/ interest and suggests them subject to be offered, keeping in view their aptitude / interest.

The committee for admission also refers students to concerned subject teachers for full advice as and when required.

The college has Mentorship Scheme. In-charge of Mentorship Scheme allots 20-25 students to each teaching faculty for proper mentoring and guiding of students. Each Mentor is always in touch with his allotted students throughout degree programme. He gets information about the qualities of the students, their knowledge levels, acquired skills, sports skills and his their targets. These Mentors remain in touch with the allotted students.

The Director of physical education orients the students regarding sports facilities in the college and the opportunities in sports sector

and discusses with students, similarly cultural skills of the students are evaluated by the cultural committee and students are given opportunities according their skill.

NSS programme officer organizes an orientation programme for the students and gives a brief idea of NSS and its activities. Enrolment of NSS volunteers is made through the scrutiny of applications and interview.

2.2.3   What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

To bridge the knowledge gap of the enrolled students and enable them to cope with programme of their choice, the following strategies are drawn and deployed by the institution.
- Slow learners are identified.
- Remedial coaching is provided to such slow learners.
- Tutorials are organized for students
- Counselling Cell of the college tries to diagnose their problem and suggest steps to overcome their weaknesses and enhance their strengths.
- Study material is recommended to them.
- If required teachers provide extra coaching to the students after scheduled class or on holidays.

2.2.4   How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The College sensitizes its staff and students on issues such as gender, inclusion, environment and others through following cells, committees, clubs etc.
- o Women Cell: The forum for Women's Empowerment sensitizes the students on Gender issues.
  - ▪ 'Anti Sexual Harassment Committee' and 'Women's Grievance Redressal Committee' in the College work for grievance redressal of all girl students and women issues.
- o Anti Ragging Committee in the College works for redressal of students grievances regarding ragging issues.
- o NSS, Population Education club, Krushi Abhayas Mandal, Marathi Abhayas Mandal organize programmes sensitive the staff and students on inclusion, environment and gender issues.
- o The College also organizes seminars and workshops on such

issues.

- o The teachers during their regular classroom teaching sensitize their students on these issues.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The institute identifies advanced learners considering students classroom responses, teachers' observations, previous results and class tests performance, students interest and learning profile.

Mentors discuss the aspirations of the students and identify their academic needs and demands.
The Institution respond to the special educational/learning needs of advance learners by taking following measures:-

- They were given challenging situations/questions which are open-ended, concept centred, multifaceted, enquiry-based and interdisciplinary. Instructions for advanced learners are mostly interest-based and learner oriented. Engaging advanced learners in such activities benefit them in:
  - depth in the subject
  - a faster pace of learning
  - independence in study and thought
  - talent development
- Additional assignments and class seminars are arranged.
- The faculties monitor theses advance learners and nurture them with additional reference books, tips and channelize their talent.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The College collects data and information on the academic performance of the students based on test and home assignments held at classes. Such data is used to make strategies to improve the academic performance of the disadvantaged section of the society, physically challenged, slow learners, economically weaker sections to minimize their dropouts rate by taking following measures :-
Disadvantaged sections of society.

- There is a provision for scholarships offered by Government of India/ Maharashtra to them.

- Considering subject difficulty level Remedial Coaching is provided to these students.
- Tutorials are organized for students
- Mentors remain in touch with students throughout degree programme, discuss with them their academic, personal, social, economic needs and problems. Mentors motivate and encourage them to aspire.

Physically challenged:
Physically challenged students are supported by the staff and peers. Mentors and 'Counseling Cell' look after their needs and problems throughout the year.

Economically Weaker Section:
Free ship and other concession of Maharashtra State Government Scholarships are made available to them. Financial assistance is provided to the needy students for paying admission / examination fees through students Aid Fund.

Slow Learner:
- Remedial classes and Tutorials are organized for such slow learners.
- Attention to their classroom participation and completion of homework to monitor their progress.
- Mentors refer such students to the counselling cell and subject teachers for necessary counselling and support.
- Simple Study material is recommended.
- Teachers while teaching in the classroom (especially in English subject) use vernacular language, whenever required, so that the students can get the essence of their lecture and better understanding of the topic.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The College plan and organize the teaching, learning and evaluation schedule as below:-
- **Academic Calendar:** Academic calendar is planned in consultation with the faculty members before the commencement of the academic year. The academic calendar is displayed on the notice board.
- Teachers maintain academic diary which is updated daily and reviewed by Principal weekly.

Student's attendance is taken regularly which is reviewed by the Principal.

- **Teaching Plan**: Teaching plans are prepared by all faculty members for each subject involving unit wise distribution of the syllabi, Use of techniques/ methods of teaching, seminars, assignments, projects, field works, surveys, field visits study tours etc. As per the requirements the faculty arranged extra classes in regular schedule or in Diwali vacations.

- **Evaluation:** There is an internal assessment system in the college in which the students are assessed. Earlier it was on the basis of four unit tests, one test exam; two Home assignments are taken from each student. 20 marks of internal assessment are divided in all the above aspects of assessment. Now the aspects of assessments are reviewed and reorganized. At present internal assessment is based on – Home Assignment, class seminar / Paper presentation, viva-voce, Attendance, participation in subject related activities and overall behaviour.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

IQAC forms an integral part of academics and administration of the college. It has played an important role in streamlining the systems, enhancing academic and other activities of the college. It is a connecting link between the teachers and the administration while working as a facilitator" to enhance the quality of all college activities. The contribution of IQAC could be listed as follows:

- Organizing workshops to enhance use of ICT facilities to improve teaching-learning.
- Collecting monthly feedback of the activities of various committees, teachers' participation in research work, students' participation and achievements.
- Activating and facilitating all the committees of the college with regard to performance and provide support to the teachers for their academic, administrative and research activities.
- Monitoring academic activities throughout the year through frequent meetings with coordinators of various committees and suggesting means for quality sustenance and improvement.
- Collecting feedback from students and stake holders on the classroom teaching and communicating it to concerned faculty.
- Carrying out academic audit of faculty members at the end of every term.

- Motivating faculty members to participate in various Seminars, workshops and conferences to improve their knowledge.
- Interacting with the alumni and seeking feedback on overall improvement in college activities.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

As our Institution respects Gandhian philosophy of education so students have always been the centre of all curricular, co-curricular and extra-curricular activities. All the efforts are made to ensure their complete growth and development. Students are guided, counselled, inspired, motivated, corrected and channelized in the best possible manner. The committee for admissions, Carrier Guidance and Counselling Cell, Remedial Coaching Classes, Classes for entry in Services and career Oriented Courses are consistently involved in academic grooming of students whereas their social grooming is undertaken by the NSS unit, Krishi Abhyas Mandal, Women's Cell, etc

Interactive learning
- Group discussion activities
- Seminars
- Pair work
- Two way method
- debates

Collaborative learning
- Field work
- Survey
- Group presentation
- Quiz
- Vermi-compost (Experimental Learning)

Independent learning
- Book review writing
- Elocution competition
- Project Work

The support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students are audio-visual aids, Digital interactive Board, LCD projectors, CD, DVD player and computers based teaching-learning method, ICT enabled classroom, Computerized library, reading room, Network Resource Centre and English Language Laboratory are available at the college.

2.3.4   How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Through different co-curricular and extra-curricular activities of the college provides open opportunities to students for transforming them as lifelong learners and innovators and nurture critical thinking creativity and scientific temper amongst them through following activities.

- Students are engaged in activities like 'taking stand on contradictory issues', 'think, pair and share', 'think and share your opinion'
- Life Long Learning is ensured by assigning them duties during functions and events organized throughout the years and by providing moral education to them through the weekly NSS class.
- NSS inculcates healthy habits such as helping others, Team work, dignity of labour, discipline and leadership.
- The College conducts different awareness campaigns and programmes like woman health, anti-dowry, environmental health, save water, yoga, disaster management etc.
- The College organizes seminars, symposia, academic discourses, workshops and debates.
- The College organizes the guest lectures on eradication of superstitions, awareness rallies.
- The College arranges sports and cultural activities.
- The College Library subscribes Newspapers, Journals, Periodicals and Magazines to update students about the changing scenario.
- The College publishes a magazine namely 'Gramdhan' in which creative writings such as poems, articles are published.
- The students are encouraged to participate in different competitions such as debate, elocution, posters exhibitions, essay writing, poster presentation, flower arrangement, quiz contest, poem recitation, Rangoli making, model making, street plays etc to explore their creativity.

2.3.5   What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The following facilities are available to teachers for effective teaching-learning activity:

- The college has VPN-Broadband internet connectivity through NME-ICT/BSNL
- Open Educational Resources (OER)
- English learning software/CD's
- Smart -boards/LCD's Television/ Audio Visual aids
- Laptops for PPT presentation
- NRC
- Stand alone
- INFLIBNET

Usage:
- Shiksha Mandal is proactive the use of ICT and modern technology for T/L process
- Teachers have prepared their lessons in PPT form for all the subjects and using it for teaching through PPT presentations.
- Provision of smart-board for effective teaching and learning. Teachers download subject related videos and use them in the classroom for better understanding of the topic.
- Teachers use NRC and Inflibnet to prepare study material.
- Use of 'Zybro' English language educational software as a language learning platform.
- There is a provision of LCD TV to show educational CD's, video clips, etc. to the students.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

In order to expose the students and faculty to advanced level of knowledge and skills, the college takes up the following initiatives.
- Different committees for extra-curricular activities, subject teachers arrange seminars and workshops to update their knowledge. It helps them to collect information of the latest developments on these areas/ subjects.
- Department of Community Development and Extension, Co-operation and others organize visit and study tours to provide practical approach.
- Subscription to different local and national level newspaper and Internet are useful to keep track of the latest advancement in the particular field.
- Keeping in mind the ICT in teaching learning process, the college takes necessary initiative for using computers and internet to teach most of the subjects. Computer facilities are available at library, NRC and English Language Laboratory with internet access. Students are also encouraged to take advantage of these facilities.

- The College organizes expert lectures on different topics to share their knowledge with faculty and students.
- The College arranges interface with eminent writers, poets, social workers, agriculture scientist etc.
- Subject teachers arrange class seminars which provide opportunities for participatory learning.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

The details regarding academic, personal and Psycho-Social support and guidance services provide to students are as given below:-

Academic Support:
- The admission committee guides the students in the selection of optional subjects.
- The career guidance and counselling cell also guide students time to time.
- The mentors remain in touch with the students to know their academic problems and discuss them with the concerned subject faculty for remedial measures.
- The Librarian suggests reference books to the students and also suggests alternate e-resources available on-line.
- The concerning faculty use Audio-Visual aids so that the students get proper understanding of the subject.

Personal and Psycho-Social support:-
- Counselling Cell counsels the students for their personal and Psychological problems. They build student's confidence and give support.
- The mentors discuss the personal problems and suggest the ways to solve them.
- The mentors also provide financial support to the students whenever required.
- Financial help is provided to the needy students for paying admission fees, bus-pass, examination fees, by the mentors and faculty members when ever required.
- For girls, we have a Women's Cell which organizes various counselling sessions on career opportunities, health and hygiene, and gender sensitization

Guidance Services:
- The admission committee guides the students regarding all the curricular and extracurricular activities in the college.
- For the newly admitted students orientation programme is arranged. All the committee co-ordinators and the Principal

inform and guide about all the activities and facilities available in the college and encourage them to participate.

Services	Students Benefitted			
	2015-16	2015-14	2013-14	2015-16
Personal and Psychosocial Counseling/Support	Counseling in all classes	Counseling in all classes	Counseling in all classes	Counseling in all classes
Career Guidance	99	69	49	142

2.3.8   Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

During the lecture method teachers use graph, figures, tables etc to get the students the subject easily.

Teaching approaches and methods like multimedia approach, problem solving method, mind mapping, critical thinking approach, and case study approach were used for the better understanding of the subject

Teaching by using ICT tools make the learning very effective and easy. DLP projectors, LCD television, CD/DVD players, Computers/laptop, Digital Interactive Boards are used while teaching so the learning becomes innovative and interesting.

These interactive methods result in maximum involvement of students. The students are encouraged to come out with their problems, queries and doubts regarding the topic and the subject.

Methods like class seminars and group discussion are used to evolve skills of expression, presentations, interaction and comprehension among the students.

For some subjects, projects and case study method is applied to study the problems in society.

Outside experts are invited for guidance and experience sharing.

In order to adopt new and innovative approaches, the institute encourages the faculty by conducting ICT training programs and by providing ICT support facilities for implementing innovative teaching approaches. It results in enthusiastic learning and interaction by students while participating in learning process.

2.3.9   How are library resources used to augment the teaching-learning process?

The library has a collection of over 24337 books including reference books and encyclopaedias, periodicals and journals in different subjects, dictionaries, yearbooks, handbooks, biographies etc.
The Library is automated with library software 'softlib' OPAC service for searching of books by author, title, accession number, subject and other fields. The library offers the following facilities to teachers and students for better facilitation of Teaching Learning process:

- Open access to all teachers from 8.30am to 4.30 pm.
- NRC – computers with internet to all teachers/students
- INFLIBNET /N -list/ for accessing e-books / e-journals.
- The INFLIBNET pass word for accession is issued the staffs.
- Audio-Visual Cassettes, CD/DVDs on various subjects are available
- It has free internet facility for students with 25 terminals
- Current awareness service is provided to its users by way of a) Display of new arrivals; b) News paper clippings; c) Display of current journals/periodicals
- Catalogues of different publishers are displayed for reference of faculty
- There are library schemes like Book Bank, etc.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Generally the college does not face any problems or challenges in completing the curriculum in time as it is planned before commencement of academic year. The time table is announced in the beginning of academic session. The mid term review on completion of syllabus is taken by the Principal at staff council meeting. If necessary, the faculty completes the syllabus by conducting extra classes on Sundays / holidays.
The College faces problems in case of slow learners but the institution overcome such problems by providing them academic support and remedial coaching.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The Head of the Institution make sure that all the required teaching and the work related to internal assessment are performed in time.

The subject teachers are also advised to modify their teaching strategies considering the result analysis of the previous examination. The head of the Institution gives guidelines for effective teaching on the commencement of classes.

The Principal of the Institute ensure that the teachers maintain academic diaries. The Institute collects students' feedback on teachers and monitors the quality of teaching.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

The teaching faculty is recruited as per the rules and regulations of the University and the State Government of Maharashtra.

Our Management 'Shiksha Mandal' got the status of Hindi Linguistic Minority Institute from 2009. All Government norms and procedure are followed for the recruitment.

The applications from qualified candidates are invited through advertisement in leading news papers.

The college conducts classroom demonstrations of the applicants, prior to the interview by the selection committee, to ensure fair selection. The selection Committee constituted by the University selects the qualified candidates through the interview on the basis of merit. The work culture and ambiance in the institution help in the retention of human resources.

Highest Qualification	Professor		Associate professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./ D.Litt.							
Ph.D.	01		01		03	01	06
M.Phil.			01		02		03
PG					01		01
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers (CHB)							
Ph.D.							
M.Phil.							

PG					01	03	04

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Our College provides UG program in Rural Services i.e B.A. (R.S.). In case of requirement of experts in concern areas are invited for guest lectures. They do orientation of our faculty members.
We have network with other research institutes. Who help us, as per requirement, in teaching learning process of emerging areas in the field of Rural Development which is the base of our course.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

- The college Management encourages teachers to participate in Refresher, Orientation courses by providing them duty leave.
- Teachers are encouraged to present papers and update their knowledge by participating in seminars, conferences, and workshops. The college provides them duty leave
- Teachers are involved in training students

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	02
HRD programmes	01
Orientation programmes	03
Staff training conducted by the university	02
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc. Research Methodology course	01
	02

b) Faculty Training programmes are organized by the institution to empower and enable the use of various tools and

technology for improved teaching-learning

- ∨ Teaching learning methods/approaches
- ∨ Handling new curriculum
- ∨ Content/knowledge management
- ∨ Selection, development and use of enrichment materials
- ∨ Assessment
- ∨ Cross cutting issues
- ∨ Audio Visual Aids/multimedia
- ∨ OER's
- ∨ Teaching learning material development, selection and use

The College has provides computer facility in Network Resource Centre with free internet access to the faculty. The IQAC encourage the teachers to use these facilities for effective teaching. Besides this the college organizes computer training programmes for the faculty. The faculty members are encouraged to develop materials, PPT and share with colleagues. The college provides Audio/ visual and other teaching aids to the faculty as per the requirements. They are also encouraged to organize workshops and conference for the teachers and students. During last five years almost all faculty members have participated in Seminars, Conferences and Workshops. The college has organized

1. Two-day National Conference on 'Interdisciplinary Approaches to Rural Development'.
2. Seminar University Marathi dept. (RTMNU).
3. Effective Research Methodology Workshop (Two-day) Resource persons Miss. Elina Poli SPAIN, Dr. Vinayak Deshpande and Dr. Mangala Hirwade
4. 'ICT Training Workshop' 2012-13 – 09 days
5. Workshop on 'Action Research and Critical Thinking' Resource person - Dr. Amol Padwad and Dr. Krishna Dixit 31st Aug. 2014 supported by US Embassy RELO – 01 day
6. Workshop on ' DELNET and its activities' 5th Jan. 2016
7. Workshop on ' Effective use of Digital Interactive Board'

c) Percentage of faculty

∗ invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies 20 %

* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
  100%
* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies
  100%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

System developed to recharge teachers:-
* The College encourages the faculty to attend orientation programmes and refresher courses, Training programmes, Seminars and Workshops etc. for their career advancement. Adjustments are made in time table.
* Subject teachers arrange seminars on critical issues in their subject and invite external resource persons.
* The College grants leave for attending national/ international seminars/ conference/ workshops organized by the reputed institutions.
* The College encourages research aptitude among teachers on all possible ways. There is a 'research cell', which motivates the teachers to write research papers/articles, MRP & for academic advancement.
* The College and 'Research Cell' encourage faculty to apply for research grants for minor and major Research Projects of UGC and of other agencies.
* The College organizes guest lectures in various upcoming and innovative areas in different discipline.
* The Management has created a Corpus Fund of Rs.15,00,000/- for all teachers in Shiksha Mandal as seed money for research.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

In last four years no faculties has received awards.
However, our college provides an excellent ambiance for development and growth of faculty so that their potential and skills would contribute for the development of themselves and the institute.

2.4.6   Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes,

Evaluation of teachers:-
- The College evaluates teachers on the basis of students' evaluation.
- The Head of the institution prepares confidential reports on the performance of every faculty member.
- The faculty (subject) wise results are discussed in staff 'Council meeting' and the Head of the Institution gives suggestions and guidelines to them.
- There is a 'Suggestion Box' where the students can lodge their complaints regarding teaching or any other. Such complaints from the box are processed periodically and suitable measures are taken to redress the grievances.

Evaluation used for improving the quality of the teaching-learning process:-
- The evaluation is analyzed, the suggestions are communicated to the concerned teachers to improvise their performance
- Such evaluation helps in improving the quality of the teaching learning process in a sense that the teacher comes to know about his / her strengths and short comings and improve his weaknesses.

2.5   Evaluation Process and Reforms

2.5.1   How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- The university syllabus of the course includes the details regarding the examination scheme and both internal and external evaluation. Copies of syllabus are made available to students and teachers in the college library.
- The details of evaluation process are included in the college prospectus.
- The entire evaluation process is explained to students in the orientation Programme at the beginning of the session by teachers and the head of the institution.
- During the sessions, students are communicated about the internal assessment schedules through notices.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Being the affiliated college we implement all the evaluation reforms of the university

Recently the university has announced the semester pattern for UG to be implemented from the session 2016 - 17

At institutional level we have initiated class room seminar, term end examinations and viva-voce

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

For effective implementation of the evaluation reforms of the university and by the institution the college has following mechanism:-

- External examination is conducted by the university the schedules/circulars are notified and made available to students and faculty members.

Examination Committee:

- The Committee plans the entire assessment schedules for the year. As per the notified schedules, unit tests, class room seminars, term examinations and viva -voce are conducted with arrangements like setting question papers as per university pattern, printing of question papers and answer-books with due confidentiality.
- Papers are evaluated by teachers and checked answer-books are returned to students.
- Teachers keep the record of unit tests/term exam which is used while finalizing the internal assessment marks
- All teachers prepare their subject-wise record to be dispatched to the university.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

The institution has both the formative and summative assessment approaches to measure student achievement

- In the formative assessment the student has an internal assessment of twenty marks, which includes class tests, oral test, seminar, class room attendance, terminal exam, home assignments apart from co- curricular activates.

- Summative test of eighty marks is conducted and assessed by the university.

Impact

- Due to internal assessment the teacher gets an opportunity to identify the level of the learner and to take remedial measures, where as summative assessment tells about students' capacity to retain and reproduce in the examination.
- Student's performance and participation in sports/ NSS and other ECA is monitored for the selection of deserving students to represent the college in various competitions.
- Internal assessment provides an opportunity to the students to complete their education availing ATKT. It has reduced drop-out rate.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The college has clearly defined internal assessment system with proper weightage.

Name of the course	Criteria for Internal Assessment and marks						
	Performance in unit test exams- 15x4=60	Home Assignments 20x2=40	Test exam	Discipline and conduct	Extra curricular activities	Attendance	Total 200/10=20
B.A. (R.S)	60	40	10	30	40	20	200

Revised internal assessment and weightage from the session 2015-16

Name of the course	Criteria for Internal Assessment and marks				
	Home assignments	Home Assign./ class semi./article.etc	Viva-voce	Attendance	Total
B.A. (R.S)	05	05	05	05	20
M.A.(Marathi) From 2014-15	05	05	05	05	20

Transparency is maintained in assessment system.

2.5.6 What is the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The College has strong belief on Gandhian philosophy of Rural Service and Rural Development.

In order to achieve this, the college has set forth the objectives for the development of following attributes amongst the students:-

- Higher education in Rural Area.
- Build the student for fair competition.
- Students' motivation for rural development.
- Education along with Research and Extension.
- Involvement of all aspects in college development.
- Inculcation of Patriotism, National Summit and dignity of labours among students.

The College ensures the realization of these attributes by the students through following activities:

- Development of scientific temper, rationality through activities of NSS, Population, Education club, Krushi Abhyas Mandal and Marathi Abhyas Mandal.
- Inoculation of values among the students by observing Birth Anniversaries of the national leaders, social reforms, Teacher's Day etc.
- Use of DLP, Digital Interactive Boards, LCD TV and Internet facility etc as audio-visual aids for effective and interactive teaching learning process.
- The organization of study tours and exposure visits.
- Publication of annual magazine.
- Organization of cultural programmes and elocution contest for enhancement of skills and talent in the student.
- The classes and guidance for various competitive examinations through Career guidance Cell.
- Counseling and Guidance to slow learner and ATKT students.
- Felicitation of meritorious students in all aspects by giving them the prizes in form of cash / books / certificates and mementos.
- Providing financial Assistance thorough students aid funds to needy students.
- Organization of lectures of renowned personalities, experts and alumni working in different fields.
- Continuous evaluation of the students through tests, home assignments, Project work, Field survey, class seminar, Paper presentation, viva-voce and terminal examination.

2.5.6 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

University Evaluation Grievance Redressal Mechanisms:
If any student is dissatisfied with the result of University Examination he / she has to lodge complaint directly at the University by paying the prescribed charges for rechecking (re-totaling), reassessment (challenge), the student can get paper rechecked or reassessed. He can ask for photocopy of the answer sheet from the University by paying prescribed charges.

College Evaluation Grievance Redressal Mechanism:
The test papers are evaluated by the faculties and then discussed with students, the answer sheets are returned to concerned students.

2.6. Student performance and Learning Outcomes

2.6.1   Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes,
- The mission statement of the college clearly mentions the learning outcomes.
- This statement is published in the prospectus every year.
- It is also displayed in the college building.
- The college has clearly stated learning outcomes in mission and vision statement of the college. To achieve this, college makes every effort to motivate the socially and economically disadvantaged and poor students from rural area for education and strive for their all round personality development. They are made aware of the learning outcome interaction all teaching learning process.
- The staff is made aware of learning outcome time to time in staff meetings.

2.6.2   Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme?   Provide an analysis of the students results/achievements   (Programme/course wise for last four years)   and explain the differences if any and patterns of achievement across the programmes/courses offered.

Analysis of the students results (last five years)

Academic year	Results in %		
	BA(RS) – I	BA(RS) – II	BA(RS) – III
2011-12	41%	33.14%	57%
2012-13	59%	8.62%	61%

2013-14	79.59%	28.98%	63.46%
2014-15	70.52%	36.90%	68.21%
2015-16	67.32%	50.72%	65.21%

Thus, overall there is an improvement in results of students

Internal Assessment System:

In our internal assessment system four Unit Tests, two Home assignments, extracurricular activities, overall behaviour, attendance, are the aspects of weight age.

Now the Internal Assessment System has undergone some reforms and the aspects are One Home Assignment, Second Home Assignment / Class Seminars / Essay, Oral Exam and attendance are the aspects of weightage.

Proper transparency is made in the process of internal assessment.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the institution are structured to facilitate the achievement of the intended learning outcomes by following ways-

- Preparing Academic Calendar, Time Table and Teaching plan at the beginning of the year.
- Preparing Annual Plan of activities of the functional committees and of the subject departments.
- Use of modern teaching methods, aids and techniques to supplement the traditional teaching learning process to make it more effective, and to achieve learning outcome.
- Evaluation of students through internal assessment and University Examinations as per University guidelines.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The College enhances the social and economic relevance of the courses offered by the following ways:

- The syllabus of a few subjects has a component of entrepreneurship and innovation results is developing entrepreneurial attitude amongst the students.
- Field visits of the students are arranged.
- Exposure through visits of the students to agro – subsidiary units.
- Coaching for career oriented courses started of the college.

- Seminars, Project Work and Paper presentation under the guidance of faculty, to develop research aptitude, innovations and entrepreneurship among students.

2.6.5   How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The College collects and make overall analysis of the data on students learning outcomes through the results of the University and internal examinations, oral and written tests, performance of the students in NSS, Cultural activities. Teachers also make analysis of results of their concerned subject's after declaration of University results. Necessary remedial steps are taken to overcome the barriers of learning.
The faculty and the conveners of different committees identify the barriers and short-comings and report them during staff council meeting to take remedial measures. At the beginning of the academic year, the IQAC makes planning to overcome the barriers of the learning outcomes.
The College through NSS, Population Education club, Krishi Abhyas Mandal, Marathi Abhyas Mandal, Women's Cell, regularly organizes programmes to enhance students performance and learning outcome.

2.6.6   How does the institution monitor and ensure the achievement of learning outcomes?

The achievements of learning outcomes are monitored by keeping a record of internal evaluation and University examination results of the students. Moreover subject wise analysis of performance and assessment is done. The College monitors and ensures the achievements of the learning outcomes through IQAC by following ways:
- Conducting remedial Coaching classes for slow learners.
- Using innovative interactive teaching methods through the use of ICT.
- Interactive sessions to understand student's problems regarding study methods in particular subject.

2.6.7   Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes. The institution and individual teachers use the following

assessment/ evaluation as an indicator for evaluating student's performance, achievement of learning objective and planning.

- Marks in internal exams
- Class attendance
- Behavioral aspects.
- Communication Skills
- Involvement in extracurricular activities.
- Activities and performance in NSS, Sports, Cultural activities, Population Education clubs.

Examples-
1. To inculcate digital literacy among the students ICT workshops were conducted for entry class students. They were given tasks and motivated to use technology while giving presentations.
2. To develop analytical thinking among the students, book review competition (Marathi novels, autobiographies, etc.) is held. They are made aware about what and how of book review and their outcomes are assessed and discussed. The best ones are included in College magazine.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

The classroom teaching is supplemented by actual fieldwork and project work. This is unique in a college which imparts education in Arts Faculty
The incorporation of research work (maybe at primary level) at the graduation level is unique in itself. The students do it every year.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1.   **Promotion of Research**

3.1.1   Does the institution have recognized research center/s of the affiliating University or any other agency/organization?
➢ The college does not have any research centre

3.1.2   Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.
➢ Yes, The college has constituted a Research cell . The members are
    1. Shri. R. K. Moon (coordinator)
    2. Dr. A. K. Kinkhedkar
    3. Dr. V. R. Ugale
    4. Dr. S. S. Chauhan
    5. Dr. R. R. Chaudhari

    Objective of the Research Cell:
    1. To raise awareness about research activity
    2. To disseminate information about research opportunities
    3. To Guide the faculty for submitting proposals for Majors and Minor Research Projects to get the financial assistant from the UGC
    4. To encourage the faculty members to attend the seminars, work-shops, conferences.
    5. To motivate and guide the faculty to organize the International, National, State conferences for faculty and class Seminars for students
    6. To encourage faculty to present and publish their research papers in conference/seminar proceedings.

    Outcome of the Research Cell—
    1. During the last five years 84 Conferences / seminars/ workshops were attended by the faculty.
    2. Total 28 research articles were published by the faculty in the journals.
    3.Total 03 books and 02 chapter in books were published by the faculty.
    04. 62 research papers were published by the faculty in the International/ national/state/regional level conference/seminar presiding
    05. Total 39 research papers presented by the faculty in the International / national /state/ regional level conference/ seminar / workshops.

06. Total 06 Minor Research project were submitted to RTM Nagpur University for forwarding UGC. out of which 01 MRP sanction by the UGC and Granted of Rs. 1.95/- Lacks.

3.1.3   What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- o autonomy to the principal investigator—
    Autonomy with regard to funds, resources and time is provided to the principal investigator by the principal for his research activity.
- o timely availability or release of resources --
    The resources received from the UGC and other funding agencies are released timely as required to the researchers.
- o adequate infrastructure and human resources—
    Adequate infrastructure and human resources are provided to research faculty by the principal.
- o time off , reduced teaching load ,special leave etc. to teachers.
    Whenever the researcher demands the principal reduces his teaching load , time-off, and grants special leave.
- o support in term of technology and information needs.
    The Institution has provided   free Internet service, free access to E-journals and all the library facilities to the researcher and allowed to purchase necessary books and journals.
- o Facilitate timely auditing and submission of utilization certificate to the funding authorities
    The Institution timely audited and submitted utilization certificate to the funding authorities.

3.1.4   What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The following efforts are taken by the college for developing scientific temper and research culture and aptitude among students.
- As per the syllabus prescribe by the university –
    - o Project Report in the optional subject is compulsory for B. A. (Rural Services) final year students
    - o Field –Work and survey in the subject Community Development and Extension are compulsory for B.A.(R.S.) II &III year students.

It helps in developing scientific temper, research cultural and aptitude among students.

- Arranging class seminars, workshops, conferences, group discussions in the college whereby students get sufficient opportunities to develop research culture.
- The college offer a platform to students to write the articles, poems, stories, etc. in the college magazine "Gramdhan" to nurture creativity among students.
- The students are exposed to the new career avenues by arranging visits to Exhibitions, Industries etc.
- Students are provided free Internet service through NRC Centre to promote for research aptitude.
- Provides books, journals, Magazines through free asses in the library.
- Provides E-Journals through INFLIBNET facility.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

➤ As per the course framework every student has to complete a Field Work, Survey and Project Report for the fulfillment of degree. The related subject faculty, guide the students for their individual research work.

*The details of faculty involvement in guiding research scholars during last five years (2011-2016)are as follows :
1. Dr. P. M. Kalbhut:
    Ph. D. Students.
    Research Students awarded with Ph.D – 05
    Research Students submitted their thesis – 02
    Research Students with ongoing research- 05

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

➤ The institution organized workshop/ training programmes / sensitization programmes with focus on capacity building in terms of research and imbibing research cultural among the staff and students in the last five years .

Conferences/work shop for faculty -

Sr. No.	Date	Themes	Department
1.	23& 24 Dec. 2011	UGC sponsored Two- day National Conference on ' Interdisciplinary Approaches to Rural Development	college
2.	10th,March, 2012	Workshop on ' Effective Research Methodology	By Research Cell
3.	24th March 2012	Workshop On Effective Research Methodology	By Research Cell
4.	31.8.2014	Workshop On Critical Thinking &Action Research	English Dept.
5.	05.01.2016	Delnet and Its Activities One day workshop	Library

Workshop /Seminar Program for Students---

Sr.no.	date	topic	Dept.
1.	01. 07. 2012	Anti- Female feticide awareness programme	Girl's Guidance& Counseling Cell
2.	17. 9. 2011	Mehandi Work-shop	''
3.	01.12. 2011	AIDS Day	''
4.	13.12.2011	Punni (Khadi)Garland & workshop	''
	14. 12. 2011	Paper bags Workshop	''
6.	10. 10. 2011	Anti- Female feticide awareness programme	''
7.	10.8. 2012	Punni (Khadi)Garland & papr BagS workshop	''
8.	6. 12. 2012	AIDS Day	
9.	8.3.2012	World Women's day	
10.	3. 8. 2013	Tobacco &Gutka awareness program	
11.	16. 10. 2014 to 18. 10. 2014	Three Day workshop for students on TARUNYABHAN—Ek Jeevan Shikshan Karyakram.	''
12	29. 10. 2014	Girls safety and Rules	''
13.	28.12. 2014	Our Health is in our Hand	''
14.	20.10.2015	Menstrual Health and Hygienic practices	''
15.	3.10.2015	Quelling paper Greeting Card Workshop	''
16.	14.01.2015	Menstrual Health and Hygienic practices	''

17.	22.01. 2015	Girls Health Problem	''
18.	23. 03. 2015	Meditation	''
19.	27.03.2015	Health and Yoga	''
20.	28.03.2015 to 29.03. 2015	Blood grouping and Hemoglobin camp	''
21.		Lifestyle	''
22.		Waste Management	''
23.		Bird Watching	''
24.	10.9. 2011	E-Mail	Dept. of English
25.	30. 9. 2011	Internet	''
26	03.10.2011	Internet	''
27	05.10. 2011	Internet	''
28	06.01. 2011	Internet and E-Mail	''
29.	16. 08. 2012	E-Mail	''
30.	23. 08. 2012	E-Mail	''
31.	30.08.2012	Internet and E-Mail	''
32.	16. 07. 2013	Basic of Computer	N.R.C.
34.	17. 07. 2013	Word & Excel	''
35.	18. 07. 2013	Excel & PPT	''
36.	19. 07. 2013	Internet	''
37.	20. 07. 2013	E-Mail	''
38.	07. 01. 2014	PPT	''
39.	04. 8. 2014	ICT Workshop	''
40.	05. 8. 2014	ICT Workshop	''
41.	06. 8. 2014	ICT Workshop	''
42.	11. 8. 2014	E-Mail	''
43.	13. 12. 2014	PPT	''
44.	16. 12. 2014	PPT	''
45.	24.8.2015	Basic of Computer	''
46.	25. 8. 2015	M.S. Word	''
47.	26. 8. 2015	M.S. Excel	''
48.	27. 8. 2015	Internet	''
49.	28. 8. 2015	PPT	''
50.	01. 9. 2015	E-Mail	''
51.	02. 9. 2015	E- Resources	''
52.	04. 9. 2015	Citation	''
53.	05. 9. 2015	N-List	''
54.	09. 9. 2015	E-Scholarship	Administrative Dept.
55.	10. 9. 2015	Internet	N.R. C.
56.	07. 10. 215	Computer Hardware	''
57.	24.09.2016 to 26.09.2016	ICT Workshop	N.R.C.
58.	11.08.2016 to 13.08.206	Book Exhibition	

59	29.08.2016	One Act play on 'Irom Sharmila'	Girls guidance and Counselling Cell
60	30.08.2016 to 08.09.2016	Ten days workshop on 'Yoga and Health' at Girls Hostel	---,,---
61	08.12.2016	Crop protection : Cotton and Tur at Pandharkawada village	---,,---
62	30.12.2016	Quilling Art workshop Z. P. School Pandharkawada	---,,---
63	03.01.2017	Mahila Melawa : Health Programme and Heamoglobin Camp at Pandharkawada	---,,---
64	22.02.2017	Ambar Charaka workshop in Kasturba Gandhi Jayanti	---,,---
65	27.02.2017	Guest lecture on Pasaydan on Marathi Bhasha Din	---,,---

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

➢ .

Sr.no.	Name of the faculty	Subject	Prioritized Research area
01.	Principal, Dr. P.M. Kalbhut	Marathi	Marathi Lit.
02	Prof. R. K. Moon	Economics	Economics
03	Prof. S. M. Pawar	Sociology	Sociology
04	Prof. M. T. Mane	English	English Language Teaching (ELT)
05	Prof. R.R. Deshpande	Marathi	Marathi Lit.
06	Dr. A. K. Kinkhedkar	C. D. & Ext.	Agricultural
07	Prof. S. M. Sutar	C. D. & Ext.	Agricultural extn.,RD.
08	Dr. S. Chauvan	Phy. Edu.	basketball.
09	Dr. v. Ugale	Library Science	Library Science
10	Dr. R. R. Chaudhari	C. D. & Ext.	Agricultural

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

➢ The institution organizes seminars, conferences, workshops training programs and different activities to attract researchers of eminence to visit the campus and interact with teachers and students the details are as follows: -

Conference on Rural Development (2010-11) –The following distinguished personalities were invited as resource persons-

- Dr. Neeraj Hatekar, Professor of Econometrics, Mumbai University. Mumbai.
- Dr. L. Rathakrishnan , Professor, RIM,Gandhigram Rural Institute , Gandhigram.
- Dr. B. M. Jani , Director , Aurobindo Institute of Management , Rajkot.
- Dr. B. B. Barik , Principal, B. V. Rural Institute , Agra .
- Shri. Jaykumar Palit, Chairman Board of Governor, NIT, Kurukshetra.
- Smt. P. H. Sitadevi , Project Officer , National Council of Rural Institute (NCRI) Hydrabad.

Workshops on Effective Research Methodology (2011-12) – The following distinguished personalities were invited as Resource persons-

- Ms. Alina Poli , Research Scholler, Barsilona, Spain.
- Dr Vinayak Deshpande, Director, MBA Department. RTM Nagpur University.
- Dr Mangala Hirwade, Asso. Professor, Library and Information Science Department, RTM, Nagpur University.
- Dr D. Rajaylaxmi, UGC, Emeritus Fellow, Ex-HOD, Library and Information Science Department, RTM, Nagpur University.

For students, the college organises programs and workshops on ICT, skill development, Anti- Female feticide awareness, health issues etc. The experts and guest speakers from academic field, medical field, law, civil services etc are invited to guide and interact with students.

3.1.9   What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

  ➤ Nill

3.1.10   Provide details of the initiatives taken up by the institution in creating

awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

➢ The Institute believes in the conviction that research should be directed to improve the conditions and satisfy the needs of the society. The research activities of the institution should go a long way towards exploring new horizons of knowledge. Through the meetings of the students with the faculty repeated appeal is made to share the research findings for the enrichment of knowledge of the society and students The outcome of the research activities enrich and enhance the outreach activities of the college (land) by promoting scientific temper amongst the students and community .

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

➢ There is no specific budget for Research work. However, the researchers receiving grants from funding agencies are given autonomy to spend the grants. In the year 2014-2015 under the MRP scheme of UGC Research Grant sanction of Rs. 1,95,000/- to one of the faculty member and received the first instalment worth Rs. 1,25,000/- .

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

➢ There is no provision in the institution to provide seed money to the faculty for research. However The Shiksha Mandal, Mother Institution has created a corpus fund of Rs. 15,00,000/- as seed money for research activities.

3.2.3 What are the financial provisions made available to support student research projects by students?

➢ There is no any direct financial support to students for their research

project but there are certain services which are provide to students free of cost, such as:

- Access to reference books and journals
- Access to Research database and repository (institutional subscription to INFLIBNET)
- Computer facility with Internet through NRC
- Reprographic service

3.2.4   How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

We are single faculty College and therefore the focus of the research is in the area of social sciences. In the course framework there is a provision of compulsory research work (at primary level in the form of project work) for every final year student. The teachers of Economics, Sociology and Cooperation coordinate with each other for students' orientation on research methodology and data collection.

Challenges faced: as per students' feedback there were no major challenges. But they got some difficulty in collecting data from primary sources and other incidental contingencies

3.2.5   How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Free access to Access to Research database and repository of expensive subscription (via INFLIBNET), computers, reprographic service and other infrastructural facilities are available to the faculty and students as and when required.

After the research/project is completed, the books and equipments like, Computer, Laptop, Camera, printer, etc. handed over to the college for the benefit of other researchers and students.

The fully computerized college Library has an excellent collection of Books, References Books, journals, magazines, etc.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Minor project

Name of the Investigator	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Prof. S. M. Sutar	2016-2017	Labour and Marketing Problem of Vegetable Growers in Wardha District (ongoing)	UGC	1,95,000/-	1,25,000/-	1,25,000/-
Prof. M. T. Mane	2017-2018	Aptis Action Research Mentoring Scheme	British Council Aptis	1,66,667/-	1,66,667/-	

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?
The college has upgraded its facilities with the growing needs of research in the campus. The facilities and infrastructural support available in the College are as follows:
  • The college library committee purchases new books, and journals every year suggested by the faculty.
  • The college has well set up NRC Centre .Free e-books and online journals are made available through membership of INFLIBNET.

- Audio- Visual Resources are made available.
- Faculty is encouraged to work towards their Ph. D and publish research papers in journals.
- Computer facility for students and research scholars.
- The students are free to access library resources and use internet facility.
- For research scholars duty- leave is granted for participating in conferences /seminar/workshop etc.
- Internet facility is available and Library books are Issue through OPAC &Bar-coding system.

3.3.2   What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution always encourages research activity and created infrastructural facilities to meet the needs of researchers. The details are as follows :

- The college has constituted Research Cell for deciding institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers.
- The teachers are encouraged to upgrade themselves as per the current trends in research and to contribute in the field of research.
- The teachers are encouraged to take up MRP projects.
- In addition to a regular UGC grants purchases of computers, laptops, software, printers etc. are made to creating assets with UGC grants received through MRP /special assistance
- The college set up NRC under UGC X plan and upgraded it with 12 terminals and Internet connectivity
- The subscription of INFLIBNET for expensive references through e-journals in addition to regular purchases under UGC grants
- The college looks forward to become a knowledge centre in the field of rural development.

3.3.3   Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

No.

3.3.4   What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Education , research and extension is the trinity of BA(RS) course.
Field work , survey and project work is a part of course. Every student has to complete project work (mini research work) to students.

- The institution has MOU with Ramkrishna Bajaj College of Agriculture, Pipri-Wardha, and Rural Institute and AchyaryaShrimannarayan Tantra Niketan, Pipri. if necessary the research scholars can avail the research facilities in these institutions with the recommendation letter from the principal.
- Our students use fields of Agriculture College for their field work.

3.3.5   Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The following library and information resource facilities are available for the researchers within the campus

- NRC with free internet service available in the library.
- Open access system is provided to researcher.
- Audio-Visual Resources in the form of CDs and DVDs.
- Access to expensive e-journals and e-book.
- Budget for every subject to purchase books, reference books and subscribe journals.

3.3.6   What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

- Library facilities, computer facility, online database, online research journals, facilities from MoU institutions are made available to the students.

3.4   Research Publications and Awards

3.4.1   Highlight the major research achievements of the staff and students

in terms of

* Patents obtained and filed (process and product) - Nil

* Original research contributing to product improvement - Nil

* Research studies or surveys benefiting the community or improving the services
    the institution has made contributions with the participation of students in the following surveys:
    * National survey on BT cotton farmers
    * survey on improved smokeless *Chullha*
    * survey on *Daru Bandi*

* Research inputs contributing to new initiatives and social development - Nil

3.4.2   Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No.

3.4.3   Give details of publications by the faculty and students:

* Publication per faculty: **5.18**
    (Total No. of publications./ No. of Faculty members)

* Number of papers published by faculty and students in peer reviewed journals(national / international): 11(national)+2(international)= **13**

* Number of publications listed in International Database (for Eg: Web of Science,Scopus, Humanities International Complete, Dare Database - International SocialSciences Directory, EBSCO host, etc.): **NIL**
* Monographs**: NIL**
* Books Edited: **01**
* Books with ISBN/ISSN numbers with details of publishers**: 1**
* Chapters in Books**: 02**
* **Citation Index:Nil**
* **SNIP - Nil**
* **SJR - Nil**
* **Impact factor - Nil**
* **h-index Nil**

Details of Publications by the Faculty

Sr. No	Name of employee	Research articles in Journals		Books Published	Chapter in Books	Paper published in Conference/Seminars	
		International	National			International	National
1	Dr P. M. Kalbhut						3
2	Prof. R.K.Moon					4	3
3	Prof. S.M Pawar		2			2	3
4	Prof. M.T.Mane	0	0	0	0	0	0
5	Dr R.R. Deshpande		2		1		3
6	Dr. A.K.Kinkhedkar		1		1		1
7	Prof. Shirish M. Sutar						1
8	Dr.R.R.Choudhary		1			2	2
9	Dr. S.S. Chauhan	1	3	1		1	9
11	Dr.V.R.Ugale					1	4

3.4.4   Provide details (if any) of

*Research awards received by the faculty

*Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

*incentives given to faculty for receiving state, national and international recognitions for research contributions.

➢ No research award/recognition has been received by faculty members

3.5   Consultancy

3.5.1   Give details of the systems and strategies for establishing institute-industry interface?

Being an institution with the course B.A.(Rural Services) the college has certain limitations in establishing institute industry interface compared to other institutions. Our focus is mainly on rural development.
We regularly conduct students' visits to agricultural exhibitions, Agro subsidiary businesses and Agro industries. The interaction between Agro subsidiary business owners and students are arranged.

3.5.2   What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution has always encouraged its faculty members to offer

consultancy to the society on honorary basis. At present two teachers from Community Development and Extension provide consultancy for the spread of organic farming especially vermiculture and vermicompost.

3.5.3   How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The institution always encourages its faculty members to offer consultancy to the society on honorary basis. These contributions are acknowledged by the institution and reflected in PBAS/API. All the facilities available in the institution can be utilised with the prior permission of the principal.

3.5.4   List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

As stated earlier the consultancy services are provided on honorary basis. The services were particularly about organic farming, vermin-culture and production of vermin-compost to the farmers in nearby villages.

3.5.5   What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The institution has given freedom to faculty members for offering consultancy to approaching organizations on honorary basis with intimation to the college.

3.6   Extension Activities and Institutional Social Responsibility (ISR)

3.6.1   How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college has strong base of rural background with an avowed commitment to Gandhian philosophy. Therefore, our main focused is on producing responsible citizens as well as students' development.

In order to promote students' engagement in community work and also to inculcate service-orientation/social responsibility among staff and students, the college has introduced NSS, Adult and Continuing Education (ACE), and Women cell which conduct various activities to promote social,

moral, national, secular, democratic, human values, and also to create political and other awareness both on and off campus as follows:

☐**Service-orientation/Community Service in the neighborhood and adopted village**:

- NSS Special camps are organized every year and NSS volunteers participate in social work like Gram Swacchata Abhiyan, digging latrine pits, drain digging work, road work, removing encroachments, Health Check-up Camp, Animal Treatment Camp, etc.
- Blood Donation Camp
- International Nonviolence Day Rally from Wardha to Sevagram
- Plantation
- Rasta Suraksha Abhiyan
- Awareness Programme on Drugs, Tobacco, AIDS, Health and Hygiene, etc.
- Voter's Awareness Activity
- Cleanliness drives through Shramdaan/Swaccha Bharat Abhiyan
- Farmers' Exhibition
- Mahila Sarapanch Melawa
- Consumer Guidance and Grievance Redressal Camp
- Jagar Janiwancha Abhiyan (Awareness drive)
- Fund donated to National Foundation for Communal Harmony, New Delhi to help child victims of communal and other forms of societal violence for their rehabilitation.

- **Activities to promote good citizenship:**

  In order to promote good citizenship, the college has initiated the following activities:
  - ➢ Sadbhavana pandharwada
  - ➢ Yuvavedha saptaha
  - ➢ Daily rendition of the national anthem
  - ➢ Voters' Awareness activity
  - ➢ Programmes on the National Days
  - ➢ Organization of essay/ elocution / poster competitions on anniversaries of great people
  - ➢ Programmes on Constitution Day and Population Day
  - ➢ Contribution to Fund donated to National Foundation for Communal Harmony, New Delhi by staff and students
  - ➢ Sports activities

- **Activities for Holistic Development:**

  In consonance with the college's objective, we aim for the all-round development of our students. we also aim at the preservation of their human side through the imbibing of ethical and moral values,

nationalism and patriotism, civic sense, love and respect for the fellow citizens, compassion for the under-privileged and disadvantaged, gender sensitization, leadership, discipline etc. through a plethora of programmes conducted by our NSS/Spots/ACE/Women's Cell and other units. All these activities engage students in social work and build up a desired social concern among them. The college firmly believes that along with the academic activities, these social activities certainly helps to bring about holistic development of students.

- Activity for women empowerment: The College in association with Gram Vikas Tantra Niketan has organised two-day residential Vidarbha level Mahila Sarpanch Melawa. It aimed at empowering women at key positions (Sarpanch and Upsarpanch) in Village Panchayat. This residential camp won't be possible without our proactive management's financial help.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The process of tracking students for their respective interest areas in terms of social service or citizen roles starts at the time of admission itself where teachers get to know students' interests at the time of counseling.

The students get good opportunities to participate in social movements or to perform citizenship roles through NSS/ACE units/women cell/ cultural activities/ other events of the college. Institutional mechanisms to track students' involvement in various social movements / activities which promote citizenship roles are as follows:

- The special camps and other regular activities conducted by NSS enable students to mix with the community and understand their problems.
- Blood Donation Camp

- Antarrashtriya Ahinsa Diwas Rally from Wardha to Sevagram
- Tree Plantation
- Road safety drive
- Awareness Programme on Drugs, Tobacco, AIDS, Health and Hygiene, etc.
- Voter's Awareness Activity
- Cleanliness drives through Shramdaan / Swaccha Bharat Abhiyan
- Farmers' Exhibition
- Mahila Sarapanch Melawa
- Consumer Guidance and Redressal Camp
- Jagar Janiwancha Abhiyan
- Fund donated to National Foundation for Communal Harmony, New Delhi to help child victims of communal and other forms of societal violence for their rehabilitation.

3.6.3 **How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

The stakeholders' perceptions are the basis of the quality drive undertaken by the college. The stakeholders' perception on overall performance and quality of the institution is solicited formally through feedback mechanism as follows:

- **Feedback from students**: Exit feedback from students through questionnaires seeking inputs on teaching-learning practices, teacher quality, infrastructure and facilities etc.
- **Feedback from parents**: through parent-teachers meets where feedback is derived through interaction sessions and structured questionnaires.
- **Feedback from alumni**: through alumni interactions and through specially designed questionnaires.

Apart from this, college has mentorship scheme and conducts result analysis to assess quality of academic input.

We collect informal feedback from parents and people who come to the institute for the first time for admissions, college programmes and other reasons.

The students are offered an open platform to express their views on all the activities of the college. This has helped in planning and reorganizing the activities from time to time.

Appropriate steps are taken to implement the suggestions received from all stakeholders.

3.6.4 **How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the**

overall development of students.

- o The institution plans and organizes its extension and outreach programmes through its various units viz., NSS, NCC, ACE, Students Council, and Women's Cell. The respective units/committees are constituted at the beginning of the session. The committees enrol the students for respective units by inviting applications through notices and circulars.
- o The committees plan and organize various activities throughout the session and include them in institutional academic calendar.
- o For NSS activities, funds are allocated by the University
- o The college also collects certain ECA fees from students and accordingly the budget for Students' Council activities is prepared.
- o For ACE, the budget is basically the enrolment fees that we collect from students.

The budgetary provisions and utilization of funds for these activities for the last four years are as follows:

S. N	Extension and outreach program	Budgetary provisions during sessions (Rs.)							
		2015-16		2014-15		2013-14		2012-13	
		Allocated	Utilized	Allocated	Utilized	Allocated	Utilized	Allocated	Utilized
1	NSS (regular fund)	31500	31500	31500	31500	21000	21000	21000	21000
2	NSS (Camp fund)	33750	33750	33750	33750	22500	22500	22500	22500
3	ECA	16108	16108	12417	12417	39889	39889	9920	9920
4	ACE	1200	1200	600	600	950	950	700	700

The expenditure over and above the budgetary provision is borne by the college/management.

- Management contribution for special programmes 2014-15 'Tarunyabhan workshop' 25,000/- amount support by management.
- In 2015-16 'Mahila Melawa' and 'Library Seminars' arranged for this 34283/- amount support by Shiksha Mandal.

The major extension and outreach programmes undertaken are as follows:
NSS Special camp major activities:

- Jagar Dindi, (motivational rally in the morning)
- Gram Swacchata Abhiyan, (Village Cleanliness Drive)

- Digging latrine pits,
- Working on drainage system ,
- Road repairing,
- Removing encroachments,
- Health Check-up Camp,
- Animal Treatment Camp,
- Mahila Melawa,
- Cultural programmes focused on social awareness
- Vanrai Bandhara (water conservation)

Other extension activities:
Health and Hygiene
- Awareness Programme on Drugs, Tobacco, AIDS, Health and Hygiene, etc.
- Cleanliness drives through Shramdaan / Swaccha Bharat Abhiyan/ eradication of Congress Grass
- Tarunyabhan – Ek jeevan shikshan karyakram

Gender discrimination
- Anti- Female feticide awareness Programme
- Seminar on *Stri- Purush Samanta, Stri-Bhrun Hattya* (gender equality)
- Girls safety and Rules

Social responsibility
- Blood Donation Camp
- Voter's Awareness Activity
- Survey on *Daru Bandi* alongwith SEARCH Foundation
- Jagar Janiwancha Abhiyan
- Grahak Takrar Nivaran Shibir
- Fund donated to National Foundation for Communal Harmony, New Delhi to help child victims of communal and other forms of societal violence for their rehabilitation.
- National Flag Day (Salary Deduction from staff)
- Plantation
- Mahila Sarapanch Melawa
- Farmers' Exhibition
- Rasta Suraksha Abhiyan

Other
- Antarrashtriya Ahinsa Diwas Rally from Wardha to Sevagram
- NSS volunteers deputed for University and State level camp

Special Days:
The college celebrates special days by organizing various events/programmes/activities. The following special days are celebrated on a regular basis in the college

- - Constitution Day
    - Environment Day
    - NSS Day
    - World AIDS Day
    - World Women's day
    - World Population day
    - World Literacy day
    - Wachan Prerana Diwas (A.P.J.AbdulKalam's birth anniversary celebrated as Knowledge Day)
    - Youth day
- **Impact on the overall development of students**
  The noticeable impact on students by virtue of their active involvement in the above outreach programmes is as follows:
    - Extension activities inculcate moral and social awareness and values amongst the volunteers.
    - Shramdan activities conducted in NSS camp enhance the value of dignity of labour in them.
    - It inculcates introspective, scientific and rational attitude amongst the students.
    - Students have developed a broader perspective in looking at society and world.
    - It develops leadership skills, co-operative attitude, brotherhood and sportsmanship amongst the students.
    - Experience gained through extension and outreach programmes helps students make better decisions, adapt to change, improve their self-esteem and better prepare for their career, among other benefits.

3.6.5   How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

Institution promotes voluntary participation of students and faculty in extension activities like NSS, ACE, and Cultural unit to inculcate social awareness, dignity for labour etc. amongst them.

The Prospectus of the college provides information regarding all the functional committees and activities of the college to facilitate the students to choose the activities of their interest. At the beginning of every academic year, in the first staff meeting different functional committees are formed or reformed. Considering the interest and abilities essential for the respective programs the works are assigned. All the financial and administrative support necessary for the work are

provided and the freedom of planning and execution is given to them. To motivate and promote the participation of students in extension activities, notices are displayed on the board and also circulated in the classrooms. The coordinators of the committee also motivate students by briefing them with the significance of the activities.

The NSS unit has earned reputation among the villages in the vicinity. This is because of the substantial contribution to the village development. Consequently there is always overwhelming response for enrolment to NSS unit. Students are awarded incentive marks for participation in the NSS/ACE activities; certificates are also distributed to students.

3.6.6   Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

We ensure that the students from the backward classes or economically weaker sections are not deprived of any opportunity on the basis of their caste, religion or under-privileged status.

Students from the under-privileged classes are offered reservation in admission, scholarships and equal opportunities in all curricular and extra-curricular activities to ensure social justice and empowerment.

Social Survey, research and extension work have been undertaken by the college with active participation of students and faculty members. Some of the activities are undertaken by the college to ensure social justice and empower students from underprivileged and vulnerable section of society are as follows

Social Justice:
- NSS unit conducts village survey during the special camp
- Daru Bandi survey conducted by NSS Unit along with SEARCH Foundation.
- National survey on BT cotton farmers
- Convergence of Agricultural Interventions in Maharashtra (CAIM) survey
- Survey of Improved *Chullha*
- Household survey under LANSA
- Awareness Rally
- Donations to National Foundation for Communal Harmony, New Delhi to help child victims of communal and other forms of societal violence for their rehabilitation.
- Contribution to National Flag day
    Student Empowerment:
- Scholarships and financial support to the needy and poor

- Workshops/ seminars on ICT, Basic of computer, MS-Word-Excel, Internet, E-mail for students
- Remedial coaching for weak students
- Financial support to the needy and poor.
- Free Internet service under NRC

3.6.7   Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The college conducts various extension activities through NSS, ACE and Women's Cell to develop among students social awareness, nationalism, civic sense and citizenship, brotherhood etc. as well as to nurture human values among them. The following table demonstrates our output in this regard:

Extension Activity	Objectives	Learning Experiences	Values/skills inculcated
Special camp	- Community service - To know about social /economic problems of rural community - Community engagement	Rural life, organizations in rural area, living standard and Curricular aspects like per capita income, economic disparity, rural finance	Social outlook and responsibility; tolerance, Brotherhood;Teamwork and leadership; National integration; Dignity of labour
Blood Donation	Donate blood, save human life	Blood groups; health check-ups	Realizing the value of blood and value of human life
Awareness Programmes	To create awareness about female foeticide, equality of men and women, *stri bhrun hattya,*AIDS/ Drugs/Tobacco/ Superstitions/health hygiene/ Population/ patriotism / etc.	Experiencing social values; importance of Health and hygiene; Organization of rallies and events; Posters/ essay writing; Elocution and debating;Leadership qualities;	Event organization, event management, Sensitization towards social and other issues; Organizational abilities; Leadership qualities; Healthy attitude towards life
Cleanliness Drives	Clean campus, Swachcha Bharat Abhiyan	Importance ofcleanliness and its effects on our health and environment	Pollution and Environmental awareness
Shramdaan	Community Service, dignity of labour	Water conservation; Plantation	Social responsibility and accountability as citizens; Love for society; environment; Team work; dignity of labour
Plantation	Developing Environmental Awareness	Effect of increasing intensity of temperature, Global Warming, Carbon	Environmental Consciousness

		neutrality,pollution,	
Melawa	Institutes' social responsibility	Peoples' participation	Dissemination of information, knowledge, technology
Literacy day	To spread the message of importance of literacy in society	Seminar,Essay-writing, elocution,debates, Poster competition, guest lecture, etc.	Acquaintance with national issues, its importance and knowledge of coping with them
Population day	Students' awareness about population growth and its impact on Indian economy/ society		
Youth day	Role of youth in nation building		
Teacher's day	Developing value of Teaching and respecting the teacher		
Women's day	Awareness about women's role in society		
NSS Day	Value of Service for nation		
Constitution Day	Importance of constitution		
AIDS Day	Awareness about health		
Gender Sensitization	□To sensitize students against injustice/ harassment of women □To provide platform for women empowerment □To apprise girl students of their rights and various legal provisions for them	Various gender issues; Health-hygiene problems faced by girls, Provisions against sexual harassment; Prevention of girl foeticide.	Self-defense skills; Self-confidence, self respect

es the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college believes in working *with* the people and not *for* the People. People's participation is ensured during the activities. Programmes are worked out keeping in mind people's needs, concerns and aspirations.

The major reach out activities which ensures the involvement of community are as follows:
- The NSS unit organizes residential camps in adopted and other neighbouring villages and involves the villagers in each and every activity of the camp like *Chintan Jagar dindi* (Morning Motivational rally), Rangoli competition for villagers, cultural programmes, etc.
- Under shramdaan, village cleanliness drive, pits for latrines, digging drains, *vanrai bandhara* for water conservation, etc. activities conducted with active involvement of community.

- The Unit also organized camps to facilitate the rural community with Health check-up camp, Animal Treatment camp, Electric Instrument Repairing workshop, etc.
- College organizes communal harmony and social awareness rallies with the participation of people from society.
- College organized Shetakari Melawa, Mahila Sarapanch Melawa and Grahak Takrar Niwaran Shibir where people's participation observed.

3.6.9   Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

   While working on various outreach and extension activities the college has develop constructive relationship with other institutions.
- RTM Nagpur University's NSS and Adult, Continuing and Extension Education
- Agro Exhibition for farmers organized in collaboration with Ramkrishna Bajaj College of Agriculture, Rural Institute and Shrimannarayan Polytechnic, Pipri.
- College did MoU with Ramkrishna Bajaj College of Agriculture, Rural Institute and Acharya Shrimannarayan Polytechnic, Pipri-Wardha.
- NSS unit conducted survey on *Daru Bandi* along-with SEARCH Foundation
- National survey on BT cotton farmers conducted under Extension research project of Indian Society of Cotton Improvement, Nagpur
- Convergence of Agricultural Interventions in Maharashtra (CAIM) survey
- Survey conducted on Improved *Chullha* with Community Polytechnic
- Household survey under LANSA of M. S. Swaminathan Research Foundation, Wardha
- College conducts exam on Gandhi Vichar Sanskar Pariksha under Gandhi Research Foundation, Jalgaon.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.
- R.T.M. Nagpur University has recognised the College NSS unit with the award of best NSS unit in 2016 for its work and

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extension activities in last three years.
- The coordinator of college NSS unit was recognised by R.T.M. Nagpur University with the award of best NSS coordinator in 2016

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The institution interacted with other research institutes in the following ways:
- NSS unit conducted survey on *Daru Bandi* along-with SEARCH Foundation
- National survey on BT cotton farmers conducted under Extension research project of Indian Society of Cotton Improvement, Nagpur
- Convergence of Agricultural Interventions in Maharashtra (CAIM) survey
- Survey conducted on Improved *Chullha* with Community Polytechnic
- Household survey under LANSA of M.S.Swaminathan Research Foundation, Wardha

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college has following collaborative arrangements:
- College signed MoU with
  - Ramkrishna Bajaj Colle ge of Agriculture, Pipri-Wardha
  - Rural Institute and AchyaryaShrimannarayan Tantra Niketan, Pipri.
- The college worked in collaboration with :
  - SEARCH Foundation for survey on *Daru Bandi*
  - M. S. Swaminathan Research Foundation, Wardha for Household survey under LANSA

o Indian Society of Cotton Improvement, Nagpur for National survey on BT cotton farmers conducted under Extension research project

3.7.3   Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Nil

3.7.4   Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

National Conference
UGC sponsored Two- day National Conference on ' Interdisciplinary Approaches to Rural Development on 23rd& 24th Dec. 2011
Following eminent personalities contributed in the event:

o Dr. NeerajHatekar, Professor of Econometrics, Mumbai University. Mumbai.
o Dr. L. Rathakrishnan , Professor, RIM,Gandhigram Rural Institute , Gandhigram.
o Dr. B. m. Jani , Director , Aurobindo Institute of Management , Rajkot.
o Dr. B. B. Barik , Principal ,B. V. Rural Institute , Agra .
o Shri. JaykumarPalit, Chairman Board of Governor ,NIT, Kurukshetra.
o Smt. P. H. Sitadevi , Project Officer , National Council of Rural Institute (NCRI) Hydrabad.

3.7.5   How many of the linkages/collaborations have actually resulted in formal MoUs and   agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment
b) Internship/ On-the-job training
c) Summer placement

d) Faculty exchange and professional development
 e) Research
f) Consultancy
g) Extension
h) Publication
i) Student Placement
j) Twinning programmes
k) Introduction of new courses
l) Student exchange
m) Any other

The institution has signed MoUs with the following institutions after collaborative extension activities.
- o Ramkrishna Bajaj College of Agriculture, Pipri-Wardha
- o Rural Institute and Shrimannarayan Polytechnic, Pipri.

3.7.6   Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The College authority provides freedom to establish the linkage and collaboration. Teachers are encouraged to establish research and academic relations, which will promote institutional progress.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

- Recently the government has taken initiatives to provide financial assistance to the villages for their own development. The villagers prepared their own development plan.

  The five faculty members of the institution have identified the villages in Wardha district to explore how the institution would be helpful to these villages and the possibilities of College Village Link for rural development. (2016-17)

Sr. No	Name of the teacher	Village
1	Prof. R. K. Moon	Wadgaon (Jangali)
2	Prof. S. M. Pawar	Pandharkawada
3	Dr A. K. Kinkhedkar	Borgaon –Sawali
4	Prof. S. M. Sutar	Borgaon- Nandora
5	Dr R. R .Chaudhari	Pulai

- R.T.M. Nagpur University has recognised the College NSS unit with the award of best NSS unit in 2016 based on its work and extension activities in last three years.
- The college NSS unit was awarded with University level first prize (Rs 5000/-) in 2014-15, by Maharashtra State Transport Corporation for the events organised by the NSS unit for road safety awareness programme.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURSES

4.1 Physical Facility

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

➢ **Physical Facilities**

Our college is endowed with certain committees for the academic excellence & growth of the infrastructure.

The following are the two committees:

a) **Building Committee for UGC**: - The building committee looks after the infrastructure improvement, development & the effective use of the UGC grants governed by the LMC of the institution.

b) **College development fund and Utilization Committee**: - The college raises fund from the postgraduate students fees & Management which effectively uses the fund for the development of the college.

c) **Building Maintenance Committee :-** The college has Building Maintenance Committee which suggest all the building related maintenance such as water storage tanks, drinking water system, and toilets etc.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

a. Curricular and co-curricular activities

S.No.	Facility	No. Of Rooms	Carpet Area
1	Class Rooms	11	8142 Sq.Ft
2	CD-Extension Lab. and Dept.	1+1	1760 Sq.Ft
3	Language Lab	1	732.32 Sq.Ft
4	Seminar Hall / e-classroom (ICT enable)	1	1000Sq.Ft
5	Examination Control Room	1	200 Sq.Ft
6	Staff Room	1	600 Sq.Ft
7	Library	1	336.62SQM
8	UGC - Network Resource Centre	1	177.6 Sq.ft
9	Administrative Block & Record Room	1	1300 Sq.ft. + 230 Sq.Ft

10	Multipurpose Hall	1	2383.59 Sq.ft
11	Utilities	10 Staff – 04 Students – 06 Girls - 03 Boys - 03	
12	IQAC/ NAAC Cell	1	440 sq.ft
13	Girls Guidance & Counseling Cell	1	440 sq.ft
14	Carrier Guidance & Counseling Cell	1	220 sq.ft

b) Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.

b. Extra Curricular activities:

S.No.	Facility	No. Of Rooms	Carpet Area
1	N.S.S Office & Store Room	**1+1**	909.09 sq.ft , 160 sq.ft.
2	Sports Department	**1**	**907.1 sq.ft**
	a) Table Tennis Room		
	b) Chess, Carom & wrestling Room		
3	Gymnasium	**1**	**1001.16 sq.ft**
4	Big & Small Play Ground	**2**	**25428 sq.mt**
	a) Kho-kho ground		
	b) Kabbadi Court		
	c) Foot Ball		
	d) Volley Ball		
	e) Athletic Space		
	f) Badminton Court		

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed / augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

➢ College has a Building Committee which helps in planning future renovations, addition / up-gradation of infrastructure and future expansion. Inputs from the Time Table committee are taken from time to time to insure that the available

infrastructure is optimally used. Some of the major renovation up-gradations / additions in the infrastructure carried out in the last five years as are follows.

- Disbursement for developed/augmented (Year 2010-2017)

Year	Student Strength	Facility Provided	Funding Agency	Amount Spent in Rupees
2010-2011		Furniture	Management	272850
		Construction of Girls Hostel	UGC & Management	4517984
	365	**Total**		**4790834**
2011-2012		Construction of New Library	UGC	1440
	300	**Total**		**1440**
2012-2013		Furniture	Management	590652
		Construction of New Library	UGC & Management	3499110
	263	**Total**		**4089762**
2013-2014		Cycle Stand Shed	UGC	84212
	259	**Total**		**84212**
2014-2015		Furniture	Management	69800
	283	**Total**		**69800**
2015-2016				
	292	**Total**		NIL
2016-2017	290	Construction of Girls Toilet & Administrative Building Toilets	Management	
		Total		196985

The Institution used to share its facility with sister Institution till 28th March, 2015. From March 2015, 6378.72 sq.ft. of area has become additionally available to the Institution by its sister institution vacating the area.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

> For the physically disabled students ramp facility is made available. Teaching and Non-Teaching staff is given instruction to help students with Physical Disabilities.

4.1.5 Give details on the residential facility and various provisions available within them: Hostel Facility, Recreational facilities, gymnasium, yoga centre, etc. Computer facility including access to internet in hostel, facilities for medical emergencies, Library facility in the hostels, Internet and Wi-Fi facility, Recreational facility-common room with audio-visual equipments, Available residential facility for the staff and occupancy, constant supply of safe drinking water and Security.

Type	Rooms	Capacity	Toilets	Bathrooms
Girl's Hostel	38	114	38	38
Warden	1	2	1	1
Care Taker	2	2	1	1
Sick Room	1	3	1	1
Reading Room	4	12	1	1
Prayer Hall	1	125		
Mess & Dining Hall	2+1	60	1	1
Girl's Kitchen	1			

- **Recreational Facilities, Gymnasium, Yoga center etc.**
  In Girl's Hostel , recreation facilities are provided with TV, Newspaper and outdoor and indoor games like carom ,chess, Badminton, volleyball etc.

- **Computer facility including access to internet in hostel**
  Computer is available for office use only.

- **Facilities for medical emergencies**
  First Aid Kits are made available in the girl's Hostel. In case of emergency students are taken to the Government Hospital. Vehicle facility is provided by mother Institution, Shiksha Mandal, for emergencies.

- **Library facilities in the Hostel**

Two reading rooms are provided in the hostel. Selected daily newspapers and magazines are available to students.

- **Internet and Wi-Fi facility**
  Nil

- **Recreational Facilities- common room with audio visual equipments**
  In Girl's Hostel, recreation facilities are provided with TV, Audio system.

- **Available residential facilities for the staff and occupancy constant supply of the safe drinking water**

  Residence
  Staff quarters are made available by mother institution for staff members as well as separate quarter for Principal.
  Water Supply
  There is 24hrs sufficient water supply. The Institution has three wells near the periphery of the college conned to water distribution network which runs throughout the college campus, staff quarters, laboratories and Girl's Hostel. The institution has installed 06 water purifier systems. Four water purifier & cooling system in the college, one Ro system and one water purifier for safe drinking water in girl's hostel.

- **Security**
  For the security in girl's hostel there is a separate "Rector Office" with support staff comprising of 01Hostel rector, 01 hostel care taker, 01 peon and 01 Security Guard, for college campus security guard is provided by mother institution Shiksha Mandal for night security.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

First aid facility is available in campus. Every year, we arrange free Medical Health Check-Up Camp for the students of the college.

4.1.7 Give details of the Common Facilities available on the Campus Spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Sr.no.	Units	Facilities
1	Internal Quality Assurance Cell (IQAC)	Separate office for IQAC, area is 440sq.ft. basic furniture such as almirah ,chair & computer table. ICT facilities including 1 computer with net connectivity, 1 laptop, 1 printer, I telephone line
2	Women 's cell	Area 440 sq.ft. With Basic furniture, 01 bed & water purifier.
3	Counseling & carrier guidance and Placement cell & Entry in service cell	Area 220 sq.ft with basic furniture, computer and printer.
4	Health Care Facilities	Separate Health Care facility is provided for boys & Girls. First aid box, bed with basic furniture
5	Recreational space	Indoor outdoor games, reading section for students and staff, free internet access in NRC.
6	N.S.S.	Separate space for NSS , Area 909.09 sq.ft , store room area 160 sq.ft., Table, Chair , almirah & Notice board and other required stuff for NSS activity.
7	Multipurpose hall	Area 2383.59sq.ft, audio-video system and scroll board
8	Safe drinking water	4 water purifier
9	Gymnasium	Area 1001.16 sq fit, 16 station training machine, trade mill, spin bike, cycle, Bench press equipments, sufficient number of roads and weight plates and weight lifting, power lifting road with 200kg weights.
10	Vermi composed unit	Vermin composed bed, water supply, sieve and other necessary equipments.
11	Parking place	Shed for two wheelers, area

4.2 Library as a learning Resource

4.2.1 Does the Library have an advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, students / user friendly?

➤ Yes, Library Advisory Committee exists to monitor the library affairs and it consists of 8 members which includes teachers from senior and junior wings.

Sr.No.	Name	Members
1	Dr. P.M.Kalbhut	Chairman
2	Dr. Vaishali R. Ugale	Secretary
3	Prof. R.K.Moon	Member
4	Prof. S.M.Pawar	Member
5	Prof. M.T.Mane	Member
6	Dr. R.R.Deshpande	Member
7	Prof. SM.Sutar	Member
8	Prof. S.J Jambhulkar	Member
9	Prof.P.B.Bais	Member
10	Shri.Sanjay Fulzele	Member

The following are the significant initiatives implemented by the committee:
- To finalize the library budget.
- To chalkout the purchase policy.
- Utilization of U.G.C. grant for books and journals.
- To act upon the suggestions of students and the staff.
- To streamline the working of Library, so that the users get maximum benefit.
- Frame rules and regulations.
- Policy related to library services and functionality.
- Collection development, weeding out books.
- Library furniture and fixtures.

Initiatives taken by the Committee to make library user-friendly:
In order to make the library more user-friendly, the committee has taken the following initiatives:
- Introduction of OPAC
- Display Boards for latest arrivals
- Password to students for N-LIST
- Starting Library Orientation/Awareness programmes
- Inviting suggestions from students for purchase of books
- Introduction of Library competitions like Book Review Competition
- Suggestion box
- Reprography facility
- Book Bank/ Full Deposit/ILLS schemes

- Varied collection on Competitive examinations

4.2.2 Provide details of the following: Total area of the library (in Sq. Mts.); Total seating capacity; Working hours (on working days ,on holidays, before examination days, during examination days, during vacation) and Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Provide details of the following
- **Total area of the Library (in sq. mts.)** – 336.62SQM

- Total seating capacity

  Reading Room   - 80 students

  News paper Corner   - 06

  Faculty Reading Room   - 12

- **Working Hours (on working days. On holidays, before examination days, during examination days , during vacation)**

The college library works throughout the week from Monday to Saturday from 8:30 am to 4:30 pm. The library schedule throughout the year is same. The library remains closed during the holidays. During vacation, the library functions between 8:30 am to 4:30 pm. Home lending facility is also made available to the students appearing for examination and appearing for MPSC, UPSC, Bank recruitment exams, etc.

Layout of the Library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

The library has open access system wherein students can take the books from cupboard browse through it under permission from the librarian.

There is Network Resource Centre for accessing e-resources. The library provides 16 computers with internet facilities to the students for the project research work and to

search the information which is not available in library in print form. The library is providing this facility at free of charge.

Sr.No.	Description	Area(sq.ft.)
1	Stock room	1039.2
2	Circulation Counter	117.6
3	Librarian Cabin	108
4	Server Room	39.76
5	Network Resource Centre	177.6
6	Student Reading Room	922.2

4.2.3. How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The library follows following methods for purchasing new titles or journals.

- The library purchases the books, which are duly recommended by teachers and students through Teachers Requisition Form and sanctioned by the Principal.

- The library procures books on approval from various publishers and vendors considering the courses available in our college. The teachers are invited to approve the books. The approval books are sanctioned by the Principal and thus the approved books are purchased.

- The library send catalogues to the teachers for the selection of current titles and the latest editions of the books to the respective department for approval and the selected books are sanctioned by the Principal.

Faculty gives suggestions for subscribing and there after the order is placed for periodical and journals in the subject.

Amount spent on new books and journals during the last five years.

S.N.		2010-11		2011-12		2012-13		2013-14		2014-2015		2015-16	
		No	value	No	value	No	value	No	value	No	value	No	value
1	**Textbook**	114	16399	58	12400	44	8892	309	59265	169	33633	67	12315

#	Category												
2	Reference	490	98950	725	321292	247	89418	35	21400	11	4703	98	33088
3	General	43	9650	295	35560	0	0	134	13260	117	19245	145	25700
4	Journals/ Periodicals	66	22729	65	28779	48	17836	40	23588	54	22082	54	25120
5	CD/ROM / DVD			43CD / 11 DVD	14714					20	1887		
6	E Resources	N-List	5000	N-List	5000	N-List	5000	N-List	5000	N-List	5000	N-List	5725
7	News Paper	12	12783	12	8036	12	17569	12	13912	12	16340	12	15426
	Total		**165511**		**425781**		**138715**		**136425**		**102890**		**117374**

4.2.4. Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

> The Library shares the direct access with e-journals and e-books under N-LIST programme of UGC-INFONET digital library consortium. Every faculty is given a login ID to access the N-LIST .

OPAC	Yes, 02 computers are made available at the entrance of the library for this purpose.
Electronic Resource management package for e-journals	01 (More than 6000 e-journals and 98000 e-books are available in N-LIST INFLIBNET programme)
Federated searching tools to search articles in multiple databases	01 (N-LIST)
Library Website	Webpage on the college website www.sjgsm.shikshamandal.org
Library Automation	Library Computerized. Installed 'LIBTECH' software for library management.
Total no. of computers	21
Total no. of printers, Xerox , scanner	2+1+1
Internet band width speed	2MBPS
Institutional repository	NO
Content management system for e-learning	NO
Participation in Resource sharing networks/ consortia (like IINFLIBNET)	N-LIST

4.2.5. Provide details on the following items :

1	Average no. of walk-ins	80-90(during working days)

2	Average no. of books issued/returned (per day)	70 (during working days)
3	Ratio of library books to students enrolled	47.98 (Bks 14394/ S 300)
4	Average no. of books added during last three years	2012-13 =291 2013-14= 718 2014-15= 321
5	Average no. of e-resources downloaded /printed	30 (during working days)
6	Average no. of literacy training organized	01
7	Details of "Weeding out" of books and other material	Listing damaged books, books ruined by termites and out dated editions approved by Library Advisory Committee and Local Management Committee and weeded out from the stock. In case of defaulters, the committee has taken strict action to pay the penalty of three times of the book price which is paid on the college account.

4.2.6. Give details of the specialized services provided by the library Manuscripts

- **Reference**

  The Library has a separate reference section with rich collection of Dictionaries, Directories, Encyclopedias, Thesaurus, Year Books, Journals and Magazines.

- **Reprography**

  Reprography service is provided for users with concessional rates (@1/pg) by the library.

- **Inter Library Loan Service (ILL)**

  The library provides Inter Library Loan Service to the sisterhood colleges as per the demand.

- **Information deployment and notification**

  The notifications and the information about job vacancies, Admission, Competitive examinations, current issues are displayed on the notice boards located at the library and near the administrative block.

- **Download**

  Download facility is available in NRC for staff and students at free of cost.

- **Printing**

  The Institution does not have its own printing facility. Only research and project related material is printed in NRC Dept.

- **Reading list/ bibliography compilation**

  OPAC for compiling reading list / bibliography.

- **In-house/ remote access to e-resources**

  Available through N-LIST programme of UGC-INFONET digital library consortium for e-resources.

- **User orientation and awareness**

  Every year user orientation and awareness programme is organized for newcomers in Network Resource Centre.

- **Assistance in searching database**

  The Librarian provides assistance to the students in searching database and OPAC.

- **INFLIBNET / IUC facilities**

  The Library has been subscribed N-LIST UGC-INFONET digital Library consortium. The e-resources are generated through this program and users get benefit.

4.2.7. Enumerate on the support provided by the Library staff to the students and teachers of the college

➢ In addition to the day-to-day operations of library services like book-issue/book return, counter duties, stock entries etc., the library staff extends the following services to students and staff:

- Photocopying
- Assistance in accessing the e-resources/downloading/printing
- The staff also helps in locating old books in the recesses of the library.

- Informing staff/students about new arrivals
- Organizing book exhibitions on special occasions
- Organizing library competitions for students

4.2.8 what are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The Library is install ramp system for physically challenged persons.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

S.NO.	Quantity	Hardware Details	Software Details
1	**HCL -14+1**	Intel dual core -14	Windows, XP OS, MS-Office Educational copies
		Intel dual core -1	Windows, XP OS, MS-Office Educational copies Tally
	HCL -16	Intel dual core G630	Windows, XP OS, MS-Office Educational copies
	HCL -10	Duel core 2.7 GHz	Windows, XP OS, MS-Office Educational copies
	HCL -07	Pentium 04	Windows, XP OS, MS-Office Educational copies
2	**DELL - 04**	Intel dual core	Windows, XP OS, MS-Office Educational copies
	DELL – 06	Dual core V2705	Windows, XP OS, MS-Office Educational copies
	DELL - 02	Pentium 04	Windows, XP OS, MS-Office Educational copies
3	**HP – 20**	Intel dual core 3rd Generation	Windows, XP OS, MS-Office

	HP - 4	Pentium 04	Educational copies Windows, XP OS, MS-Office Educational copies
4	**IBM - 1**	**Intel Xeones 2609**	**Server**
Total No. of Computers -	**84**		
Server -	**01**		

Computer student ratio   **:**   UG – 1:6 , PG – 1:1

- **Stand alone facility** : stand alone computer facility is available in library.

- **LAN facility** : LAN facility is available in library ,office and language lab.

- **Licensed Software**

Sr.no.	Legal software	Quantity
1	Win Pro 8.1	31
2	Library automation software – SOFTLIB	1
3	M.S.Window 2012 server	1
4	Tally	1
5	CMS Office Management software	1
6	Language soft skill software - ZYBRO	1
7	Antivirus	84

- **No. of node / Computer with internet facility –** Total number of computers in college is 85 and 46 computers have internet connection.

- **Any others**

Sr.no	ICT Equipments	
1	Printers : Black & White -	08+1
	Colour -	04
	All in one printer -	01
2	UPS	60
3	LCD Projector	04
4	Laptop	05
5	Scanner flat bed	02
	ADF	01
6	Photostat Machine	03
7	Smart Board	02

| 8 | Scroll Board | 01 |
| 9 | Barcode reader | 05 |

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The college provides following on the campus computer and internet facilities:

- UGC sponsored Network Resource Centre
- Library Computerized
- Wi-Fi access to staff in Library
- LAN facility is also installed providing internet access to 45 computers
- Language lab
- Stand alone facility

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

Plans and strategies:

- Institution prepare plans and strategies to deploy and upgrade IT infrastructure and associated facilities.
- Old computer systems are upgraded with new configuration and latest version operating systems are installed as per need.
- The Institution initially prepares the budget required for upgrading IT facilities.
- IT awareness workshop organized every year under NRC for new user group.
- IT infrastructure and facility are upgraded as per the need of students and faculty.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Priority is given for up gradation of IT infrastructure as per the availability of grants

Sr. No.	Year	Budget Allotted	Expenditure UGC	College	UGC+College
1	2010-2011	50000	8500	30925	39425
2	2011-2012	50000	25650	14810	40460
3	2012-2013	50000	0	18405	18405
4	2013-2014	50000	6265	28490	34755
5	2014-2015	50000	31350	10044	41394

6	2015-2016	50000	34050	10970	45020
7	2016-2017	50000	21850	25046	46846
	Total	350000	**127665**	**138690**	266355

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- The entire college infrastructure is supported with ICT based facilities and the institution plays leading role to avail every opportunity to the faculty and students to stimulate ICT based teaching – learning.
- Resources from various websites are used by the teachers for regular teaching-learning.
- Teachers prepare their own power point presentations and course materials for teaching purpose.
- The computer lab and NRC are available to students whenever they require. They are given freedom to use the resources and learn through e-resources.
- 03 LCD projectors are set up in Network Resource center, E-classroom and Language lab to promote ICT based teaching learning.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching – learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- ➤ The college has provided the necessary infrastructure in term of computers, net connectivity, LAN facility and DLP projectors in the E- classroom.

- In NRC lab students use computer to prepare presentation, projects etc.
- E-classroom with all the required ICT accessories, LCD, Smart board, T.V and Internet facilities are made available to the staff and students.
- Under NRC free internet access and downloading of contents is available to develop independent learning.
- Teachers prepared their course material in the form of e-resources and power point presentations.
- The teachers facilitated the students with essential IT based learning resources which they independently use to collect information for the academic and research activities.

- Students learn and improve their language skill through interactive way In language lab

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The college does not avail National Knowledge Network connectivity directly or through RTMNU Nagpur University.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

➢ The College is managed by Local Managing Committee (LMC) that oversees the utilization of available allocation of budget.

Budget allocated during last five years

Sr. No.	Item	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
1	Building	612496	42577	121210	6455	1102592	526327
2	Furniture	6641	6777	25137	7312	17725	6392
4	Equipments						
5	Computers	39425	40460	18405	13425	41394	33075
6	Vehicles						
Any Others							
7	Electric Fixtures	7764	8758	99931	6638	43754	14755
	Total	**666326**	**98572**	**264683**	**33830**	**1205465**	**271799**

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- The college Building maintenance committee takes the decision for up keeping and maintaining the infrastructure. At the end of each academic year, this

committee surveys the need of maintenance of infrastructure and puts its recommendations to the principal.

- The LMC makes budget provision for infrastructural maintenance from LMC funding at the end of the academic year.
- Management has appointed a computer hardware/software for maintenance of hardware and software of IT infrastructure and visited as per our call.
- Campus Up Keeping (Cleaning of campus including parking areas, toilets & bathroom) is done by fourth class and daily wages staff under the supervision of office superintendent.
- Maintenance of generators is done through electric department of junior college.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The calibration and other precision measures for equipment/instruments are taken up as per the advisories by manufacturers.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- Library server is provided Air conditioner.
- Computers are maintained through Hardware / software Engineer appointed by Mother Institution, Shiksha Mandal
- Voltage stabilizers are provided in Hostel and College.
- For uninterrupted power supply/ backup a 45KV Generator has been installed.
- UPS has been provided to computers in library, Office, Language Lab and departments.
- We have three wells near the periphery of the collage for the constant water supply.
- College has well maintained fire extinguisher
- College has lighting protector to protect the building and electrical equipments from lighting
- Periodic check up of Inverter and generator batteries is done by Junior College electric departments.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

- Fax facility available
- Parking zone
- Biometric system
- Solar Street Lights

- Generator
- Water Solar System (2000 Lit.)
- System for recycling of paper and furniture
- The college has submitted a proposal to UGC for Cement Basketball court

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/ handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

➤ Yes, our College publishes prospectus annually to provide the following information to the students.
- Brief History of the college management; its aims and objectives
- Brief History of the college; its vision, mission, aims and objectives
- Educational Courses offered
- General Rules and Norms for Admission
- Fee structure
- Scholarship, free ships and concessions
- College hours and office hours
- Information of UG and PG courses
- College Activities (curricular, co-curricular and extra-curricular)
- Facilities available
- Discipline and Conduct
- Uniform
- Local Managing Committee
- List of Faculty Members and Non-teaching Staff
- Academic Calendar.
- Ragging prohibition
- Admission Form , Library Membership Form, I-card Form
- Glimpses of College Activities
- University Song

In addition to this, the oral and written notices are circulated from time to time. Announcements, alerts, time-tables, class-room allotments are displayed on notice boards throughout the year. The institute maintains transparency in the admission process. To ensure commitment and accountability the college organizes meetings to take reviews of respective Committees

The head of institution and committee co-coordinators inform the Newcomers about the facilities and support services in the welcome address.

The college publishes the reports of various committees in college annual Magazine 'GRAMDHAN'.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

➢ The Central Government and State Government is providing scholarship and fee reimbursement to all SC, ST, OBC and minority students. The economically backward students whose parent's annual income is below one lac are also getting the freeships/scholarships from Government of Maharashtra. However the college provides necessary information and helps to the students to get various scholarships and fellowships from government. These scholarships and free-ships are disbursed during the same academic year. Following type of scholarships are provided in the institute.

S. N.	Particulars	2011-12		2012-13		2013-14		2014-15		2015-16		2016-17	
		No	Amt	No	Amt	No	Amt	No	Amt	No	Amt	No	Amt
1	SC	49	99258/-	43	86862/-	32	77188/-	30	72052/-	30	71790/-	30	69341/-
2	ST	17	34456/-	15	30346/-	09	21559/-	13	31059/-	12	28734/-	09	19048/-
3	VJNT	13	26146/-	14	27810/-	11	26047/-	08	19210/-	24	56658/-	26	62066/-
4	OBC	149	301312/-	117	236190/-	90	214712/-	74	176912/-	98	235094/-	109	240621/-
5	SBC	05	10098/-	14	27748/-	12	28720/-	07	16947/-	11	26247/-	10	23884/-
6	MINORITY	-	-------	-	-------	-	-------	-	-------	-	-------	-	-
7	EBC	06	270/-	07	315/-	11	495/-	11	495/-	15	675/-	19	2455/-
8	PTC	-	-------	-	-------	-	-------	-	-------	-	-------	-	-
	TOTAL	239	471540/-	210	409271/-	165	368721/-	143	316675/-	190	419198/-	203	417415/-

5.1.3   What percentage of students receives financial assistance from state government, central government and other national agencies?

S. N.	Year	Total no. of students enrolled	Total no. of students to Given scholarship	Percentage
01	2011-12	300	239	79.66%
02	2012-13	263	210	79.84%

03	2013-14	259	165	63.70%
04	2014-15	271	143	51.25%
05	2015-16	277	190	68.59%
06	2016-17	296	203	68.58%

5.1.4   What are the specific support services/facilities available for

✓   Students from SC/ST, OBC and economically weaker sections

- Scholarships for SC, ST, SBC and OBC categories.
- Free ship in fees
- Easy Instalment Facility
- UGC Coaching Scheme for Entry in Services & Remedial coaching classes are conducted by college.
- If students suffer economically, faculties support them.

✓   Students with physical disabilities

- The College building & Library building is disabled-friendly. There is a ramp & seating arrangement at ground floor.
- As per Government 3% quota is reserved for physical disabled.

✓   Overseas students

➢ No overseas student has been enrolled in our institution till date.

✓   Students to participate in various competitions/National and International

➢ Financial assistance is made available to the students who participate in Games and Sports and Cultural activities.

✓   Medical assistance to students: health centre, health insurance etc.

- The institution has Health care facilities to restore the health services.
- First-Aid facilities are available in the department of Physical Education, Office, Staff room, Woman Cell and Gymnasium.
- Medical check-up camps are organized every year at college
- Health insurance of Rs. 5 lakh for each student is drawn per year

✓   Organizing coaching classes for competitive exams

➢ Yes. Coaching classes are organized for students belonging to

SC/ST/OBC, Minority Communities and Physically Challenged under UGC Coaching Scheme for Entry in Services.

✓ Skill development (spoken English, computer literacy, etc.,)

➢ The Placement Cell of the college conducts a workshop on Proficiency English communication, interview technique and marketing skill for placements.

➢ The College provides coaching for spoken English through language lab and language activities, conducts ICT Workshop and training for students through NRC, support for soft skill development.

➢ Training for Macramé art and making of *Pooni Haar* (cotton garland) for girl students.

✓ Support for "slow learners"

• Mentoring is done by the faculty (counseling and support by mentors)

• Remedial coaching classes

• Teachers pay special attention to slow learners and take extra classes as per the requirement.

• Frequent interaction and step by step homework for gradual progress.

• Encouraging oral expression instead of written reports.

• Teaching them learning skills

• Activity oriented learning to motivate and create interest to learn on their own.

✓ Exposures of students to other institution of higher learning/ corporate/business house etc.

➢ Educational tours are arranged for students who are encouraged to interact with experts working in the field of agro subsidiary businesses, by the department of C. D. & Extension, to give exposure to the students. (Eg. Dattapoor CSV, Madhamashika palan, Gandhi vichar parishad-workshop, RBCA, Anandvan Warora etc.)

✓ Publication of student magazines

➢ The institution has been publishing College Annual Magazine 'GRAMDHAN' every year. Students are encouraged to contribute

articles on various topics viz. literature, essays, poems and good thoughts in Marathi and English. Apart from it, there is 'Students' Expression Board' ('Nirmiti') in every classroom to promote creativity among the students.

5.1.5   Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college provides education in the field of rural services. It conducts visits to Floriculture, Goat farms, Poultry farms, Dairy farms, Sericulture, Mushroom production to apprise students with the shades of entrepreneurial ventures.
The college conducted Workshop on 'Smart Investor' in co-ordination with SEBI.
Impact – The students became aware of the career opportunities, benefits and challenges in the field of agro businesses and benefits of investment planning.

5.1.6   Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

➢ The college appeals to the students to participate in various extracurricular and co-curricular activities by highlighting their importance through notices and personal communication. The college has different cells/committees such as sports, cultural, NSS for which the coordinators are appointed to look after and encourage the students to participate in different activities throughout the year. The college organizes various Competitions like Essay, Elocution, Debate, Quiz, Poster and Greeting Card Competitions every year.
  • The information is also included in the institute Prospectus.
  • Conducting orientation programmes for the students regarding the facilities and support services available in the institution.
  • The Principal gives all such information in his speech (*Abhibhashan*) at the beginning of academic year.
  • Informing the students about the sports quota available in higher education and job opportunities for sports students.

- Imparting training to the student to participate in inter collegiate, regional and State competitions.
- Awarding prizes and certificates of merit to the winners.
- Publishing the photos of winners, achievers and teams in institution magazines, local news papers and college notice boards.
- Every year we celebrate 'International Non Violence Day' on 2th October and Participate in 'Non violence March' (*Padyatra)* from Wardha to Sewagram.

Additional academic support, flexibility in Examination:

- Those students who participate in various extra-curricular activities are given incentive marks which are added in their university mark sheets as per rules and regulations of RTM Nagpur university Nagpur.

Special dietary requirements, sports uniform and materials

- The students participating in sports & games are given sports-kits, uniforms, allowances for diet and travelling allowances.

any other

- Physical Education department sends selected students for various intercollegiate, interuniversity, state and national level competitions.
- The students are nominated through NSS for various intercollegiate, interuniversity, state and national level camps.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Career Guidance Cell:

Competitive Examinations/Entry in Services Coaching Units:

➤ We have the competitive examination guidance centre in our college, which provides UGC sponsored coaching programme for Entry in Services for SC, ST, OBC and minority students. Our main motto is to aware & motivate rural students regarding various competitive

exams. Every year students from our competitive examination class appeared various competitive exams. The details are as follows:

Year	No. of Students enrolled in class	No. of students appeared	No. of students qualified
2013-14	99	07	02
2014-15	69	11	--
2015-16	49	10	--
2016-17	54	22	Result awaited

- Two Ex-students from our class are selected as Police sub-Inspector.
  Ku. Sandiya Somankar
  Shri. Vasant Pawar

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

➢ The college has set up a well organized counseling mechanism that provides counseling services to students.

The academic counseling cell is set up to counsel the students through orientation programmes, classroom teaching, parent-teacher meets, remedial coaching, tutorials, library services, workshops, field visits, education tours and on-site training.

Personal counseling is also given to the students by the mentors, faculty members and counseling cell as and when the situation arises. Those students who are found to be delinquent or poor performers are identified and are either counseled personally or directed to the counseling committees by the mentors.

A career guidance and counseling cell has been formed to counsel the students in choosing their career and preparing them for competitive exams. Guest lectures of experts are also arranged to guide the students in selecting their career.

The college has also provides counseling on psychological/ behavioral issues of students. A few staff members and coordinator of women's cell do it voluntarily. In case of severity the student is advised to seek professional help.

5.1.9 Does the institution have a structured mechanism for career guidance

and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

➢ The college has set up an independent Career Guidance and Placement Cell since 2012-13. There is one Placement Officer and seven members who looks after the functioning of the Placement Cell. It conducts various guest lectures on career opportunities and workshops for soft skills, personality development and interview techniques.
Year wise activities:
2012-13

- One Day Workshop on Interview Technique and Marketing Skills.

S. N.	Resource Persons	Topic
01	Mr Shripad Kangale Marketing Executive, Yawatmal	Marketing Skills
02	Mr R. K. Moon S. J. G. M. Pipri-Wardha	Confidence Building and Presentation Skills
03	Mr B. N. Jakkulwar S. J. G. M. Pipri-Wardha	Interview techniques

71 Students participated in this Workshop.
- 13 Students were sent to Vandana Foundation for computer training on 05.04.2013

2013-14
- Our final year student Mr Tejas Vijayrao Dondadkar has been selected off campus at M. S. Swaminathan Research Foundation, as field Investigator in Dec. 2013.
- 19 Students were sent to Vandana Foundation for computer training on 27.06.2013

2015-16
- Organized Guidance class on 'Open Campus Interview' on 24.08.2015
Resource Persons:
Mr R. K. Moon
Mr S. M. Sutar
Dr. R. R. Chaudhari

- 18 Students of final year were sent for T. C. S. Company's open campus interview at G. S. College of Commerce, Wardha on 24.08.2015

2016-17

- 03 Students of final year were sent for T. C. S. Company's open campus interview at G. S. College of Commerce, Wardha on 16.01.2017
- 18 B.A.(R.S.) Degree holders have been sent for the interview of post of 'Organizer' at Mother Dairy, Amaravati on 22.03.2017.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

➢ Yes. The college has a grievance redressal cell. The grievance box is installed in front of the office. However, during the last four years, no grievance has been reported so far.

5.1.11 what are the institutional provisions for resolving issues pertaining to sexual harassment?

➢ The College has constituted the 'Sexual Harassment Prevention Cell' for the prevention and to take action against the issues pertaining to sexual harassment of female students and lady staff members. However, during the last four years, no grievance has been reported so far.
Workshops and Guest lecture are conducted for gender sensitization.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

➢ Yes, the college has constituted Anti-ragging committee as per the UGC guidelines and the regulations are displayed at easily visible place near the administrative block along with names and contact numbers of the members. The Committee regularly monitors overall discipline in the campus. No incidences of ragging have been reported during the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the

institution.

➢ The welfare schemes available to the students in the college subject to fulfill concerned terms and conditions are as follows:

- GOI scholarships to students belonging to SC, ST, VJ/NT, OBC/ SBC categories.
- Free ships/concessions to economically backward students
- Students Aid Fund (University level): For uniforms, books, examination fees etc.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

➢ The institution has an Alumni Association. It is not registered but functional. It conducts following activities:-

- Alumni Meet.
- Feedback from the alumni for suggestions on academic development of the college.
- Suggestion on making the syllabus employment and self-employment oriented.
- Sharing experiences with current students.
- Suggestions on institutional extracurricular activities.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

➢ Percentage of students progressing to higher education or employment (for the last four batches)

Student progression	%
UG to PG	50%
PG to M. Phil.	--
PG to Ph.D.	--

Employed	
• Campus selection	-
• Other than campus recruitment	08 students

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

> ➢ Except ours there is no other college providing B. A. (R. S.) course to compare last five batches

Programme wise pass percentage since 2011-2012 to 2015-16

S.N.	Faculty	2011-12	2012-13	2013-2014	2014-15	2015-2016
01	B.A.(R.S.)	57%	61%	63.46%	68.96%	62.5%

Table for completion rate for last five years:

Programme	Batch - 1			Batch - 2			Batch - 3			Batch - 4			Batch - 5		
	B.A.(R.S.) Part-I App. 2009-10	B.A.(R.S.) Final pass 2011-12	completion rate	B.A.(R.S.) Part-I App. 2010-11	B.A.(R.S.) Final pass 2012-13	completion rate	B.A.(R.S.) Part-I App. 2011-12	B.A.(R.S.) Final pass 2013-14	completion rate	B.A.(R.S.) Part-I App. 2012-13	B.A.(R.S.) Final pass 2014-15	completion rate	B.A.(R.S.) Part-I App. 2013-14	B.A.(R.S.) Final pass 2015-16	completion rate
B.A.(R.S.)	153	40	26.14 %	131	39	29.77 %	99	33	33.33%	106	40	37.73%	102	45	44.11 %

Overall there is an improvement in completion rate.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

> ➢ Career Guidance Cell, activities of Competitive Examination Department and personal guidance during day-to-day teaching by the faculties

groom students for higher education and employment. About 50-60% of the students go for higher education.

5.2.4   Enumerate the special support provided to students who are at risk of failure and drop out?

➢ The following facilities are provided to the students who are at risk of failure and drop out:

- Financial assistance through Students' Aid Fund
- Earn while learn scheme for girl students
- Remedial Coaching
- Study material prepared by faculties
- Personal coaching as per the requirement of the students
- Mentorship and counselling
- Parent Teachers Association (PTA) meetings are conducted by college to inform the parents about their wards' progress so that they can look after the academic progress of their wards and refrain from dropping out of the education system.

5.3   Student Participation and Activities

5.3.1   List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Sports and Games:
- The college offers a wide range of sports/ games to students.
- The Indoor games include Table Tennis, Chess, Carrom, Weight Lifting, Wrestling and power lifting.
- Outdoor games include Athletics, Football, Badminton(cement court,)Volley Ball, Cricket, Kabaddi and Kho-kho.

The detail of student participation in various sports/ games is as follows: (Last Five Years)

Year	Interclass	Intercollegiate	National	International	University	State	Medals in National, State & University
2016-17	14 events for girls & boys (150 students aprx.)	14 teams	-	-	03 students	10 students	15 medals in university

2015-16	14 events for girls & boys (150 students aprx.)	12 teams	07 students	01 student	06 students	03 students	11 medals in university
2014-15	14 events for girls & boys (150 students aprx.)	11 teams	06 students	-------	03 students	06 students	05 Medals in State 10 medals in university
2013-14	14 events for girls & boys (150 students aprx.)	11 teams	09 Students	--------------	03 students	07 Students	02 medals in nationals 07 medals in state 10 medals in university
2012-13	14 events for girls & boys (150 students aprx.)	12 teams	06		02	09	03 medals in nationals 08 medals in state 10 medals in university

Cultural Activities:

- The college conducts various cultural activities under our in - house annual cultural programme 'YUVARANG' and also encourages students to participate in the events organized by mother institute /other colleges/University.

Co-curricular Activities:

- The college encourages students to participate in Co-curricular events such as debates, elocution, book reviews, poster competition, essay writing, Quiz, G.K. Test, Gandhi vichar Sanskar Pariksha etc.
- Ku. Deepali Masane student of First year Participated in the University Level debate competition at Karanja (Ghadage), Dist. Wardha (2014-15).

NSS Activities:

The College has a very active N.S.S. Unit. Different activities are undertaken by N.S.S. Unit to serve the local community, build students personality and promote them good citizenship among them are listed below:

Regular activities:

- Registration and selection of NSS volunteers
- Training workshop for selected NSS volunteers
- Tree plantation
- *Sadbhavana Pandharwada*
- *Yuvavedh Saptaha*
- Blood Donation Camp
- World Literacy Day

- NSS Day
- International non violence day rally, *Padyatra* (Wardha to Sewagram)
- Road Safety Mission (*Rasta Suraksha Abhiyan*)
- Voter's Awareness drive.
- *Swachchha Bharat Abhiyan*
- Pre-camp training workshop

Special Camp activities:
- *Jagar Dindi*
- *Gram Swachchhata Abhiyan*
- Village Survey
- Physical Work (Drain Digging, Pits for Latrines, Roads etc.)
- Health Check-up Camp
- Animal Treatment Camp
- Electric Instruments repairing workshop
- Personality development
- Cultural programmes
- Use of pit latrines

NSS Volunteers Participation:
- University Level Camps
- State Level Camp

Based on last three years performance of the college NSS Unit it has been awarded as best NSS unit by RTM Nagpur University in 2016.

Programme Calendars:

- All the Committees/Cells prepare their activity schedules and it is incorporated in the Academic Calendar. At the end of the session, all the committees/cells submit their activity report to the Principal.

5.3.2   Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

➢ The college's achievements in various co-curricular, extra-curricular and cultural activities during the last four years are as follows:

Achievement in Sports and Games

2016-17

- 03 Girls students were selected for All India University Championship in Volleyball, Wrestling, and Tug of War.
- Student won 01 Medal in Ashwamedh Volleyball Championship.
- Students won 05 Medals in State power lifting championship.
- Students won 09 Medals in Different games like Athletics, Wrestling, Powerlifting and Weightlifting.
- 10 students selected for state championship in different games like Wrestling, Powerlifting and Volleyball.

2015-16

- Mr Sagar More became the member of Indian Tug of war team and Team got Gold Medal in Asian Championship held at Bangkok, Malaysia
- 04 girl students were selected for All India University Championship in Power lifting
- 01 student were selected in Weightlifting and 01 student in Base Ball selected for All India Championship
- 07 students were selected for national Power Lifting Championship
- Students won 11 Medals in different games like Athletics, Kabaddi, Wrestling, Power Lifting and Weightlifting

2014-15

- 06 Students were selected for National Power Lifting Championship
- 03 Students were selected for All India University Championship in Power Lifting & Athletics
- 05 Medals in State Power Lifting Championship
- Students won 10 Medals in different games like Athletics, Wrestling,&, Power Lifting

2013-14

- 02 Bronze Medals in National Power Lifting Championship
- 09 Students were selected at National level in Power Lifting & Tug of War event
- 03 Students were selected for All India University Championship in Wrestling & Athletics

- Students won 07 Medals in State Power Lifting Championship
- Students won 10 Medals in different games like Athletics, Wrestling & Power lifting

2012-13

- 03 Medals in National Power Lifting Championship
- 06 Students were selected for National Power Lifting Championship
- Students won 08 Medals in State Power Lifting Championship
- 02 Students were selected for All India University Championship in Wrestling & Malkhamb
- Students won 08 Medals in state Power Lifting Championship
- Students won 10 Medals in different games like Athletics, Wrestling &, Power Lifting

Co-curricular Activities:

2016-17:

- Ku. Deepali Masane, student of Final year and Ku. Gayatri Kakade student of First year was awarded Gold Medal at the District Level in the Gandhi Vichar Sanskar Pariksha, Jalgaon (MS).

2015-16:

- Mr Rahul Raut, student of Final year was awarded Gold Medal at the University Level in the Gandhi Vichar Sanskar Pariksha, Jalgaon (MS).

2014-15:

- Mr Vinalal Uprikar, student of Final year was awarded Silver Medal at the University Level in the Gandhi Vichar Sanskar Pariksha, Jalgaon (MS).
- Mr Vinalal Uprikar, student of Final year was awarded First Prize in the University Level Essay Competition.

2013-14:

- Mr Abhijeet Lichade, student of Final year was awarded Bronze Medal at the University Level in the Gandhi Vichar Sanskar Pariksha, Jalgaon (MS).

2012-13:
- Mr Niraj Chaudhari, student of Final year was awarded Bronze Medal at the University Level in the Gandhi Vichar Sanskar Pariksha, Jalgaon (MS).

Contribution/Achievement of NSS:
- The College was awarded for its contribution in 'Road Safety Mission' in 2013
- Survey on 'Liquor-Ban'(*Daroo-bandi*) with REARCH Foundation
- The University has allotted the College additional NSS Unit

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

➢ The institution has a mechanism to seek feedback for the growth and development of the institution.
- Exit Feedback: Every year the institution seeks feedback of the outgoing batch of the students as it is in a better position to judge the performance of the College. The Feedback Committee analyzes the feedback and submits it to Principal. The same is shared with the faculty members in regular staff meetings.
- The feedback is used for qualitative improvement of the institution.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

➢ The college publishes 'GRAMDHAN', annual magazine, every year. A Magazine Committee/Editorial Board comprising teachers and students is constituted at the beginning of the session. Articles on current issues, literature along with pieces of creative writing are invited from students and select material is edited and published in the magazine. The college magazine also highlights the achievements of students along with the photographs of cultural, sports and extracurricular activities as well as the annual reports of committees.

The college has also set up a Marathi Study Circle which organizes poetry recitation competition (*Kavyavachan Spardha)*. The selected poems are published in the college magazines. We also encourage our

students to publish their work in newspapers/magazines. The library also organizes Book Review Competition where students write book reviews and make their presentations.

Apart from it, there is 'Students' Expression Board' ('Nirmiti') in every classroom to promote creativity among the students.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

➢ Yes, the institution has a student council constituted as per the rules of the University.

Constitution of Student Council:

1. Principal of the Institution – Chairman
2. One Senior Teacher, nominated by the Principal
3. National Service Scheme programme officer.
4. Director of Physical Education.
5. One student from each class, who has shown academic merit in the preceding examination.
6. One student from each of the following activities, who has shown outstanding performance to be nominated by the Principal. -
   a) Sports
   b) National Service Scheme
   c) Cultural Activity
8. Two Girls' Representatives.

One student is elected from nominated members as the secretary who represents the College in the University.

Major Activities :

1. Annual social gathering "Yuvarang"
2. Self Governance Day
3. Interclass Sports Activities
4. Various Cultural Activities
5. To motivate students for participation in various activities.
Funding: - The council get funding from Students Welfare Fund.

There will be certain changes in above after the implementation of Maharashtara University Act 2016

5.3.6   Give details of various academic and administrative bodies that have student representatives on them.

- There are various bodies which have student representatives like the College Student Council, Cultural Activities Committee, Marathi study circle, Girls Guidance and Counselling Cell, Krishi Abhyas Mandal and IQAC. Student volunteers also assist the college in the Cultural Activities.

5.3.7   How does the institution network and collaborate with the Alumni and former faculty of the Institution

➢ The alumni meet is organized every year.

Any other relevant information regarding Student Support and Progression which the college would like to include.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

➢ The vision and mission of the Institution are as follows:

The Vision:

1. Spread of higher education in rural area.

2. In depth study of rural problems through extension and Research in rural area.

3. Help the students to stand confidently in today's highly competitive world.

4. Raising the dignity of labour in particular and nationalism and patriotism.

The Mission :

1. To provide higher education to rural students.

2. To encourage the students to study rural life.

3. To conduct the course on the basis of Education, Extension and Research.

4. To arise the feeling of patriotism, nationalism and dignity of labour.

5. To prepare the students for healthy competition.

Future Plans

On the occasion of its centenary, Shiksha Mandal has set for itself a new agenda and set forth an aim for its colleges to achieve the following:

- 100% quality intake
- 100% results with 100% first divisions
- 100% placements
- Generations of students with strong character base and ethical values

We propose to build upon the trust of our patrons and stakeholders by adding some new dimensions to our college profile for achievement of our goals through:

- o Using the latest teaching learning methodologies/technologies
- o Providing more learning resources including e-resources
- o Strengthening of linkages with likeminded institutions and agencies in the field of rural development for real life learning opportunities

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- o Increasing the range of co-and extra-curricular activities
- o Exploring career opportunities for the students
- o Becoming an acknowledged Centre and Institution for Rural Development Studies.

The vision and mission of Institution are communicated through following ways :
- o At the commencement of each academic year, the Principal informs about the vision and mission of Institution to the students.
- o Vision and mission of Institution are displayed in the college premises for the students.
- o Uploaded on the website of College, communicated through the prospectus to the students and parents.
- o Communicated through NSS and various off-campus extracurricular activities.

6.1.2   What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?
- ➢ The college and its management are committed to achieving educational excellence through imparting quality and value-based education.
    - o Management of the Institution, LMC, faculty, IQAC all contribute to design and implementation of the policy and plan.
    - o Principal motivates faculty members to contribute in decision making and implementing the policy.

All policies prescribed by the management are faithfully implemented.

6.1.3   What is the involvement of the leadership in ensuring :

- • The policy statements and action plans for fulfillment of the stated mission.

    All our colleges should be '**A**' grade colleges
    - o Action plan is prepared at the beginning of the session for the fulfilment of mission.
    - o Bench marking of results
    - o Teachers should write text-books for the subjects/mediums where text-books are not available
    - o Teachers should engage themselves in fruitful research
    - o Teachers should adopt latest T/L methods and use ICT in classrooms
    - o All teachers should transact minimum 40% syllabus through PPT form

- All colleges should start value-addition courses for enhancing students' employability.
    - Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.
- All key policies/decisions are finalized in the LMC meetings at the college level and in Shiksha Mandal AGM's at the management level. After the policies are approved by the management, comprehensive action plans are prepared for implementation at the institutional level. All such new policies are notified through SM circulars/newsletters and are incorporated in the institutional strategic plan through college council resolutions. At the institutional level, the Principal forms appropriate committees/cells for systematic execution of action plans. The committees headed by the conveners/coordinators prepare their own plan of work/activity calendar to achieve the given targets. The planned activities are incorporated in the college calendar and prospectus. Principal, being the chairman of all committees/cells, monitors the actual implementation of policies and the execution of action plans. He takes a periodic review of the progress made and submits his report to the management. All the Principals of various colleges run by SM, have to make their college's presentation vis-a-vis admissions, results, college achievements, new courses, new plans etc. in SM AGM.
    - Students, faculty members, LMC, Alumni, Parents, Parents - Teacher Meet addressing by Principal.
    - Students are addressed at the beginning of year, and during the various activities, curricular and extra curricular activities.

Interaction with stakeholders.

All policies are directed to benefit stakeholders, their involvement in the process of implementation is ensured through constant interactions. Regular feedback from students is taken by teachers regarding the implementation of new policies while parents' reactions are known in the P/T meets. The alumni are apprised with the new policies whenever they visit the campus The Shiksha Mandal office bearers also regularly visit the college and interact with students and teachers to take stock of the situation. Interaction with staff takes place in Staff council meetings and various committees meetings.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.

Policies are framed on the basis of need and feedback and are finalized after proper consultation with stakeholders. Examples of new policies being framed on the basis of feedback:

- M.A. (Marathi)
- M.A. (Rural Services)

- ICT workshops
- Workshop on E-scholership
- Vermicompost Production

o The leadership has good co-ordination with members of student's council, parent teachers. Also, leadership sets feedback, inputs, supports from the stakeholders.

o The Institute has celebrated centenary of value best quality education in the year 2014.

o The leadership and faculty members are committed to value base quality education which is imparted through traditional and innovative learning practices. Students are sensitized and made aware of social issues and they participate in understanding & analyzing socio-economic Academic Rural issued nearby villages which is the part and partial of the course.

Reinforcing the culture of excellence.
o Cash Prizes/books for meritorious students
o   Management has set up Research Fund for teachers
o Making available journals/books to college teachers/college library
o Free internet access to teachers/ students
o Management helps out for upgrading infrastructural demands of the college through the management funds.
o Management gives financial assistance for organizing workshops/seminars etc.
o Management organizes General Knowledge test (run for all the colleges of Shiksha Mandal), Quiz, Shiksha Mandal sports (Inter-college students' and teachers' sports) Kamalnayan Bajaj All-India Inter-university elocution competition,
o Management takes feedback on teachers for assessment.
o Creative academic environment, critical thinking, Excellence in sports.

Champion organizational change
The leadership plays a critical role in formulation and implementation of policy/ action plan as per the current trends and requirements. Smart leaders believe that they do not make a change happen. They know that the people in the institute do the work, adapt themselves to accept change and ultimately, make the change happen.
There have been changes at management level wherein, Shri Sanjay Bhargava has taken the charge of Chairmanship whereas the earlier Chairman Shri Bharat

Mahodaya has taken the charge of Vice President. These changes take place after every 3 years.

> o   The Leadership plays an important role in the implementation of policy and action plan as per the need and brings change for the development of Institute. The Principal with the help of IQAC prepares an action plan considering suggestion of various stakeholders makes conscious effort for its implementation. Further communicated to the stakeholders. This brings change and forward momentum to the college.

6.1.4   What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

➢ The general procedure adopted by the institute to monitor and evaluate policy and plans for effective implementation and improvement is described below.
   o   Through LMC and management
   o   Through staff council
   o   Different committees are formed for the implementation of action plan and they submit their reports.
   o   Principal, IQAC, play major role in decision making.
   o   Principal from time to time reviews the progress and suggestion improvements for proper implementation of policy and plans.
   o   Annual IQAC report
   o   All faculties submit their performance report and academic achievement report
   o   Management takes feedback on teachers for assessing their quality of teaching.

6.1.5   Give details of the academic leadership provided to the faculty by the top management?

➢ Top Management has given freedom to the Principal and the faculty to develop academic leadership, faculty members are encouraged to work as conveners, coordinators, members various committees and academic events conducted by the college. They are free to plan and implement academic programmes.

Class wise in-charge mentors are appointed to monitor the overall progress of the students. They can also work on various academic bodies

in the University, NGOs.

The faculties liberally administer their respective subject plan and execute academic programs. Class teachers and Post Graduate Programme Coordinator is appointed to facilitate smooth conduct of academic activities throughout the year and monitor the overall progress of the students.
The faculty members are allowed to participate in and contribute to the planning. In addition to the above, there are "Committees" for various activities, comprising of Members of the Management and teachers, which help in planning the academic activities.

6.1.6   How does the college groom leadership at various levels?

The college grooms leadership at three main levels: teaching faculty, students and administrative and support (non-teaching) staff levels.
The procedure adopted for creating leaders at different levels is as follows:

o   **At teaching faculty level:**
Appointment of teachers as Course coordinators/conveners of various committees/ Cells/Activities and allowing them freedom of operation
Assigning to teachers various administrative responsibilities
   o   Encouraging them to take up research projects as principal investigators.
   o   Encouraging them to organize workshops /seminars/ conferences.
   o   Encouraging them to attend conferences as resource persons/or go out as guest faculty.
   o   Submission of annual reports by all conveners
   ▪   Identify and plan various activities in respective academic session.
   ▪   Involves faculty members in the activities as per choice and designs responsibilities.
   ▪   Provides freedom and support necessary for the implementation of the activities.
   ▪   Appreciate the leadership qualities and innovative ideas carried out the faculty members.
   ▪   All teachers take various curricular, extracurricular, administration representatives.
   ▪   This sharpens their management skills.

At Students Level:
Student leadership groom through the students council. Class representatives are selected from every class. They further elect our college representative for the University. They works in coordination with the Principal for the planning and implementation of various co-curricular, extracurricular activities in college.

While organizing seminars, conferences and workshops students are given responsibilities to enhance their soft skills.

Through NSS/ sports activities

Involving students in research projects

To exposure visit/ field visit

Leadership grooming at administrative/ staff level.

Administrative/support staff encouraged to participate in training workshops, administration skills building workshops, ICT workshop.

The college sent administrative staff, library staff for relevant training cope up with changing requirement, who further dissimilate among others for the smooth administration in the college.

6.1.7   How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The College has formulated various committees to facilitate smooth functioning and conduct of all the activities in the college as follows:

o   Management and Principal, both allow as operational autonomy at all level every committee's co-ordinator. All committees have a democratic mode of functioning of planning and implementing their teaching plan and Co-curricular and extra curricular activities. They have the Liberty to organize seminars, Conferences, events tour, modern teaching tools, research project etc.

6.1.8   Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college is committed to a culture of participative management.

o   The Principal discusses academic and administrative issues with faculties. The IQAC meets periodically to discuss and the points out related to the policy and plans.

o   The LMC has representatives from teaching and non teaching staff. issues regarding academic and administration, infrastructure discuss and sanction by LMC.

o   The College has student's council representing every class representative. Suggestions are made put to forward for consideration

to the higher authorities. The exit poll conducted for the third year students helps generating feedback of the College.

o The College has Parent-Teacher meet. Parents are important stakeholders of the institution. These suggestions are sought every year: This is then conveyed to the Principal.

o The college promotes a culture of participative management. The Principal along with the staff prepare the academic calendar.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

o Yes, The College has a quality policy oriented towards achieving the goals and mission of our Management Quality policy of the College is driven by the teaching and non teaching staff of the college and also by our students.

o We strive to create a quality based teaching – learning environment, in the pursuit of our academic mission, we constantly to provide them employment related Life skills, develop good attitude and dispositions through curricular and co-curricular activities.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes. The Institute have a perspective plan for development. plans for the next two years are discussed and approved in LMC.
The following aspects are considered in the perspective plan:
o Starting new add-on/value-addition short term courses
o Infrastructure up-gradation
o NAAC reaccreditation
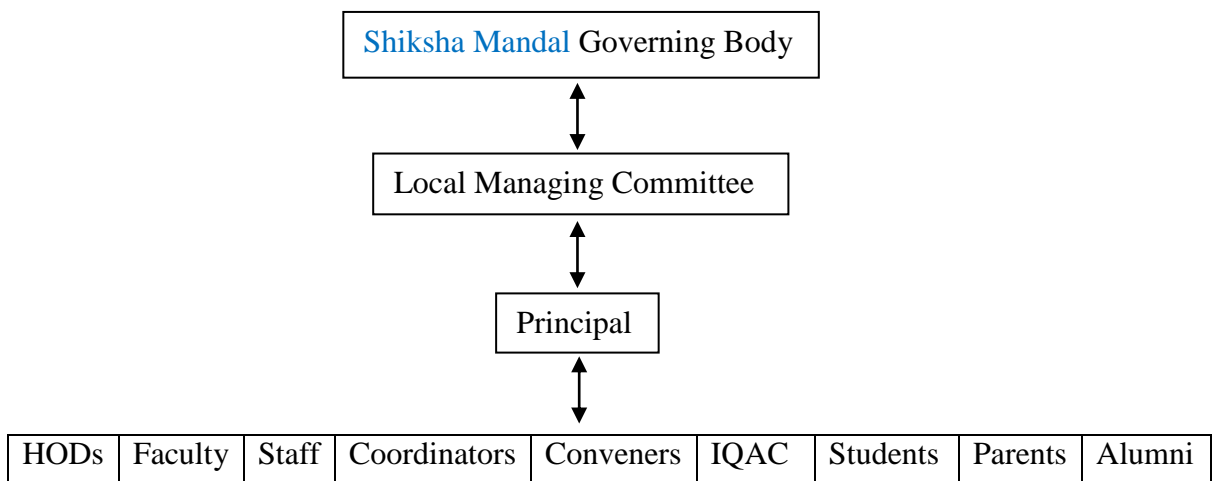o UGC schemes like Remedial Coaching, Entry in services
The institution continuously looks for various aspects of overall quality improvement.

✓ Library automation and digitalization.
✓ Syllabus improvement
✓ ICT training and use
✓ Earn While Learn
✓ Vermicompost Production, Extension activities

✓ Remedial coaching for students

✓ Language Lab

6.2.3 Describe the internal organizational structure and decision making processes.

- At the management level, Shiksha Mandal Governing Body is the top decision making body. At the college level, Principal is an administrative and academic head. There are committees/cells/units headed by conveners/coordinators for implementation of policy decisions,

- The internal organizational structure and decision making processes is as follows:

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┌─────────────────────────────────┐
│  Shiksha Mandal Governing Body  │
└─────────────────────────────────┘
                ↕
┌─────────────────────────────────┐
│    Local Managing Committee     │
└─────────────────────────────────┘
                ↕
          ┌───────────┐
          │ Principal │
          └───────────┘
                ↕
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HODs	Faculty	Staff	Coordinators	Conveners	IQAC	Students	Parents	Alumni

The college decision making process is democratic and liberal. It is a part and parcel of qualitative development.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning

- Research & Development
- Community engagement
- Human resource management
- Industry interaction

o Teaching and Learning :
  ▪ Student centric learning.

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- Use of audiovisual aids in teaching-learning process.
- Field Survey, practical, field visits to Health centre, farmers field to study issues related to health, education, agriculture, Social & economic problems of Rural Areas.
- Mentoring to the students
- Internet facilities to the students/ faculty. Use of e-books, e-journal
- Organising guest lectures and conducting seminars for the students,
- Research oriented activities like seminars, field work, project report, and assignments for students
- Guidance for competitive examinations

- Research & Development :
  - The College has constituted the Research Cell, to encourage and motivate the teacher to pursue their Ph.D & other research activities i.e. project report, participation in various seminars conducted by UGC.
  - Six teachers have submitted proposals for MRP to UGC; One MRP got sanction of Rs 1,90,000/- for Research work.
  - One Teacher proposed for British Councils 'Aptis Action Research Mentoring Scheme' and got sanctioned of Rs. 1,66,667/- for project work.
  - Graduation level research work resulting in project report is compulsory for final year students.
  - Conducting research workshops for staff
  - Classroom Teaching is supplemented with actual fieldwork.
  - Organising book review competition
  - involving students in surveys and research projects

- Community Engagement :
  The College's much required need of engaging the local society is practiced well through extension activities organized by the NSS Unit and Community development and Extension.

  NSS Unit organizes seven day camp in adopted village, as a part of camp students conduct surveys, and others activities related to rural

development and health awareness such as water conservation, drainage, removal of encroachment, Veterinary check-up and treatment camp, street play, society awareness cultural programmes like girl child education, cleanliness drive, blood donation camp, Gender equality, anti-dowry, anti-tobacco/smoking campaign, Mahila Melawa, Krushi Melawa, etc.

o <u>Human</u> <u>Resource</u> <u>Management</u> :
College Management gives priority for identifying person with best qualities which are required in any educational institution and giving them opportunities.
   o Self Appraisal and PBAS help in assessment of the faculty. To enhance the professional development of the Non-teaching staff they are encouraged to participate in the training programmes.

o <u>Linkage</u>
College has MOU with :
(i) Acharya Shrimannarayan Tantra Niketan (Polytechnic) Pipri, Wardha dated on 5 June 2012; 6 June 2013 for two years and 1 June 2015 for two years upto 2017.
(ii) Institute of Agriculture Science, Pipri, Wardha , 25 June, 2015 to 2017.
(iii) Ramkrushna Bajaj College of Agriculture Pipri, Wardha 25 June 2015 and upto 2015-2017.

o Agriculture Exhibition :
1. National level Agriculture Exhibition : Agro-vision 2014; 4 to 7 Dec. 2014; at Nagpur, Reshimbag, Nagpur organized by Ministry of Agriculture Govt. of India & Govt of Maharashtra. Our college 44 students with Two teachers were visit to exhibition.
2. State level Agriculture Exhibition: "Agro-Tech – 2014" at Akola organized by Dr. Punjabrao Deshmukh Agriculture University & Govt. of Maharashtra, Agri Dept. under the college 'Krishi Abhiyan Mandal', 41 students and Two College teachers were visited.

o <u>Industry</u> <u>Interaction</u> :
Guest lectures and seminars are arranged for staff and students.

(1) Seminar on "How to manage Money and How to be a smart investor" by Consumer Guidance society of India, Mumbai Guidance by Director B. V. Desai, Secretary Dr. Kamat Dated on 29/12/2015.

(2) "Consumer Redressal Camp" Dated on 17 Feb 2016. In this Camp 76 Milk Sample were tested.

(3) "One day Workshop" : Interview Technique & Marketing Skills on 16/03/13 Sub. Expert was Shipand Kangale, Marketing Executive Bandong form solution, Yeotmal.

(4) Confidence building and Interview Techniques,

Prof. R. K. Moon, Prof. B. N. Jakkulwar.

- o Students Orientation on 'Campus Interview' on 24/08/2015 at College for open campus interview of TCS Company at G. S. Commerce College, Wardha on 25/08/2015. 18 students attended the interview.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

As the head of the institution the principal has to interact with different agencies, all the stakeholders of the institution, professionals, Gos and NGOs. The principal has to use the information /feedback received from various sources for the betterment of the institution in consultation with the top management.

The information and feedback received a shared with the management and the stakeholders in the following ways:

- o All the important letters which needs Management's consent are forwarded to the management viz. grants, sanction to courses, posts, RTI queries etc.
- o Keeping a record of all the letters and placing important ones in LMC with ATR.
- o Submitting annual report to Shiksha Mandal, Wardha.
- o Principal's presentation in Shiksha Mandal AGM.
- o Feedback collected from students is sent to the top management

- o Feedback collected from faculty/staff both formally and informally is shared with the management.
- o Feedback collected from parents, alumni on important issues is shared with the management
- o Publication of annual reports of all committees in the college magazine. The copies are sent to the management and stakeholders

All the information that needs Management's attention is made available to the management for further action and policy decisions.

The management decides the strategies and policy matters based on the feedback and information it received from the institution in consultation with the principal/faculty which are further communicate it to various stakeholders.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- Management promotes a culture of participative management and this approach empowers the teaching and non teaching staff, which leads to greater motivation and job satisfaction.
- To encourage research Shiksha Mandal has instituted a research corpus of Rs. 15 Lac.
- Identifying the right people for the right job and empowering them to excel ensures the effectiveness and efficiency of the institutional processes
- The management involves principal, teachers and staff of all Shiksha Mandal colleges in the programmes and sports organised by the management.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The meetings of the Local Management Committee (LMC) of the college

for the session 2015-16 where held on 13/10/2015 and 30/03/2016. Some of the resolutions passed by the LMC and their status of implementation status are as follows:

Sr. No.	Resolutions	implementation status
1	To approve promotion of non-teaching staff members	Approved
2	To approve CAS promotions of teachers.	Approved

- Teaching – Dr. V. R. Ugale & Dr. S. S. Chauhan
- Non-teaching – Shri. A. M. Kshirsagar, Shri. B. B. Kamble & Shri. M. S. Mahalle

6.2.8   Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

- Yes, R.T.M. Nagpur University makes a provision for according the status of autonomy to affiliated colleges. Our college is exploring the idea and possibilities of autonomy.

6.2.9   How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

For Students:
The college has set up a Grievance Redressal Cell to attend and resolve any problems or complaints faced by students. There are also suggestion/complaint boxes in office and library which are opened once in a month. The committee and principal resolve the complaints, if any.
 The mechanism to handle grievances by the G. R. Committee is :
- o   Grievance is reported to the grievance redressal committee
- o   Head of Institution and Co-ordinator take cognizance of the grievance.
- o   Required actions are taken and grievance is settled
- o   Report is sent to the management.

For staff members:

There are various platforms available to the teaching and non-teaching staff for raising their grievances as follows:

Principal:
Grievances of staff are usually about service matters like confirmation in services, or withheld increments, or promotions, denial of leave etc. All these and similar matters are redressed by Principal who is the competent authority to decide on such matters.

LMC:
In case, the issue is not resolved at the Principal's level, the staff can raise the issues in AOB through their representatives in the LMC which is the highest statutory body in the college.

University's Grievance Redressal Cell:
If the matter is not resolved at the college level, the employees can approach the University's Grievance Redressal Cell

University/ College Tribunal or Other Legal recourses:
In the event of non-redressal of their grievances at any of the above levels, the employees can approach the University or College Tribunal or the High Court for the settlement of their grievances.

Parents /Alumni meets:
For parents and alumni, the platforms of P/T meets and alumni meets are available for raising grievances. They can also write to Principal/management about their grievance

6.2.10   During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

- No court matter.

6.2.11   Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- Yes, Shiksha Mandal has designed a feedback on teacher.
- This feedback is taken at the end of academic year.
- An exit feedback form the third year students is taken at the end of academic year. Questions related to the course, teacher's quality, Co-operation of the teaching faculty, facilities available in the institution, Summery of student's feedback, convey to the Head of the Institution.
- The suggestions received from students feedback are analysed,

discussed and implemented on a priority basis.

- Out come : Based on students' feedback the college has started M.A in Marathi.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- The Institution makes deliberate effort for professional development of teachers/ non teaching staff, encourages them to attend orientation & refresher courses, workshops, Seminars, training, publish their research papers findings and submit research proposals to UGC. We believe that when the staff grows the institution also grows.

The institution enhance the professional development by-

- Encouraging faculty to register for Ph.D.
- Encouraging and supporting teachers for writing text-books
- Making available all facilities/equipment/infrastructure/ Internet etc.
- Providing timely information on deadlines for research grants, orientation programs, refresher courses, research workshops etc.
- Organising workshops for non-teaching staff for training to acquire computer skills.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Apart from teaching all teachers are encouraged to join various cells, committees of their interest to enrich their leadership skills. Senior and Junior College mix faculty helped in sharing of ideas.

- Teacher's performance is reflected in their service records and PBAS forms and recommendations. One made for their placement to higher grade. The teaching – learning process to technology driven today and the management has tried to encourage this process by providing Computer, Laptop, Projectors and Smart Board in Classroom. This motivates the faculty to use these facilities and makes the teaching – learning process very effective and stimulating.

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- Faculty members are granted duty leave, special leave to participate in orientation, Refresher, Training Programme, Short term courses as a part of retraining programme for their professional development.
- Even the non-teaching staff is motivated to improve their skills which are required in institutional administration. They are encouraged to participate in ICT training programs, the programs organised by the University and government regarding online submissions of different forms and institutional data.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The University has adopted 'Academic performance Indicator' (API) system developed by the UGC. Every year 'PBAS' forms are filled by the teaching staff which are scrutinized by the IQAC and evaluated by the Principal. This is also used for promotion of teachers into various stages under UGC Career Advancement Scheme.
- Shiksha Mandal's format for self-appraisal and Confidential Reports
- The above appraisal formats seek details regarding teacher's performance in academic/ administrative / co-curricular / extra-curricular/ research/ extension/ professional development activities.
- All self-appraisals are linked with confidential reports.
- The final reviewing authority is Shiksha Mandal.
- After evaluation by authorities, teachers and staff members are given appropriate grades. The remarks are also shared with the concerned staff members.
- Total involvement of staff in important programs.
- Student feedback shared by the head of the institution with the staff in areas of concern which showed positive outcome in terms of teaching-learning process and students participation in different activities.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Performance reports of the faculty are scrutinised by IQAC and the head of the institution and communicated to the management. If the API score achieved by a teacher is not as per the norms laid down, the faculty member is consulted to ensure an improvement. This is of importance as the promotions of teachers to the next stage are based

on fulfilling all the criteria laid down by the UGC. If there is a need to complete an orientation course, Refresher Course or short term course the teachers are encouraged to finish them as early as possible.

6.3.5   What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The following welfare schemes are available to the teaching and non-teaching staff:
- o   Group Insurance Scheme
- o   Employees Provident Fund (EPF)
- o   Medical Reimbursement Scheme
- o   Employees Co-operative Credit Society

Employees Co-operative society on campus is run by the teaching and non teaching staff members for meeting their necessary financial needs.

During the last four years, the following employees have been benefitted :

welfare schemes	**2012-13**	**2013-14**	**2014-15**	**2015-16**
GSLI	01	-	-	-
Medical Reimbursement.	-	-	-	-
Employee	19	19	19	19

6.3.6   What are the measures taken by the Institution for attracting and retaining eminent faculty?
- • The vacancies are advertised in the Newspapers. Local as well as state level. The College has a well defined recruitment policy within the frameworks of the UGC, State Government and University norms. Recruitment policy is totally transparent and quality based; academic quality always remains the first priority for us.
- • Transparent administration.
- • Encouraging staff to participate in faculty development programs.
- • Providing facilities as per the requirements of faculty and freedom

to work.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- The college has proper mechanism to monitor effective and efficient use of available financial resources. All the accounts are properly documented. Separate and consolidated balance sheets are prepared. Internal, external audit by the granting authority are done. UGC grants, State Government grants, month wise salary bills statements are maintained. Stock registers showing the purchases done on furniture; equipments, books etc are maintained by office. The office is fully computerized along with College Management System (CMS) and Tally ERP -9 software.
- In order to ensure the effective and efficient use of available funds, the institution has the following mechanism in place:
- The college has opened accounts for various heads
- Principal is responsible for all financial matters in the institute.
- For all disbursements, except salary in grant-in-aid structure, the Chairman of Shiksha Mandal or his nominee is the co-signatory along with Principal.
- For all proposed expenditure, proposals are to be submitted to Principal/management and approvals for the same are required.
- For all capital expenditure exceeding Rs. 50,000/- at the institution level, approval from Shiksha Mandal is required. Any disbursement/payment above Rs. 2000/- is made by cheque.
- For all major work/purchases, quotations from competent agencies are invited. All expenditure at the institute level for purchases/ maintenance is to be done from the non-salary grants and should not exceed the admissible limits. Inadmissible expenditure, if any, resulting out of the audit by the Joint Director, Higher Education, Nagpur is borne by Shiksha Mandal, Wardha and shown as contribution by the management.
- For all the expenditure incurred under UGC heads, utilization certificates are obtained from the auditors and submitted to the UGC for settlement of claims.
- The college has to submit quarterly/annual budgets to Shiksha Mandal for its proposed expenditure.
- The college has to apply to Shiksha Mandal for any financial assistance for the expenditure that cannot be otherwise met through regular grants.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections?

Provide the details on compliance.

The institution has both the internal and external audit mechanisms in place for both grant-in-aid and self-financing structures.

Grant-in-aid structure

For Grant-in-aid structure. **Internal Audit** is done twice a year by a team of Auditors appointed by SM.

The last internal Audit for the session 2015-2016 was done by our internal auditors and no objection was raised by them though there were some queries which were satisfactorily addressed.

The last **External Audit** by

Joint Director on 06.08.2013 up to session 2011-2012. In which following expenditure was disallowed:
Pro-rata expenditure of Rs. 67371/- due to Junior College.
Legal Fees Rs. 500/-
Excess (Over the limit) Game & Sports Exp. Rs. 14872/-
Excess (Over the limit) University Affiliation Fees Rs. 2000/-
Building Rep. (Labour Charges) Rs. 28747/-
<u>Assesment Memo Return due to Junior College Prorata expenditure not calculated.</u>

Senior Auditor on 25.04.2013 up to session 2007-08 to 2010-2011.
Building Rep. (Labour Charges) Rs. 12201/- (Previous Rs. 4790) Total Rs. 16991/- (Complianced in Joint DirectorAssessment 2011-2012)

Account General on 07.02.2011 up to session 2007-2008 to 2008-2009.
Electric Repairs (Labour Payment) Rs. 9652/-
Deposit of Caution Money Rs. 18610/-
Undisbursed amount of scholarship to Rs. 25265/-

Scholarship Amount ofRs. 25265/- Refunded to Government. And other disallowed items complianced Joint Director Assessment 2009-2010

6.4.3   What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement

of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of receipts are :

- Fees from students.
- State Govt. Grants
- UGC Grants
- Income generated from Girls Hostel
- Mother Institution Contribution

The institution has to manage itself with the funds available to it for all recurring and non-recurring expenditure.

There is never any deficit in case of salaries in grant-in-aid structure as all salaries are paid by the Government and credited in the employees' accounts as per set norms. The salaries of the self-financing courses are paid by the Management out of the fees received from students and if there is any deficit it is borne by the Management.

There is usually some deficit in case the non-salary grants which is to be spent within the prescribed limits against fixed heads of maintenance, furniture and equipment which generally exceed the budget. Any expenditure over and above the prescribed limit is declared as inadmissible by the government auditors and the same is borne by the Management and shown as contribution to institute in the management books.

For capital expenditure for building construction (Library Building, classrooms, renovation, toilets etc.) as well as the purchases of books, equipment and furniture, the college seeks financial assistance from the UGC through its plans, schemes and special grants. Assets are also created through the grants received from the UGC and other funding agencies for minor and major research projects.

Any expenditure over and above the UGC allocation for any given project is borne by the Management and is shown as contribution to the institution in management books.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Apart from the regular sources of income, the college explores alternative sources of additional funding.

UGC Grants

11<u>th</u> <u>Plan</u> :

(i)   College Development :-

Allocation of grants	12,00,000/-
Received Grants Amount	6,10,368/-
Expenditure	6,98,287/-

(ii) Merge Scheme :-

Allocation	26,11,000/-
Received	13,46,600/-
Expenditure	14,16,758/-

11<u>th</u> <u>Plan</u> <u>MRP</u> :-

1) MRP	Sanction	70,000/-
	Received	60,000/-
	Expenditure	41,736/-
2) MRP	Sanction	1,95,000/-
	Received	1,25,000/-
	Expenditure	1,27,235/-
		(On going MRP)

12<u>th</u> <u>Plan</u> :

Advanced grants received for college development	4,80,000/-
Expenditure	5,84,322/-

- <u>Special</u> <u>Grants</u> <u>for</u> <u>Remedial</u> <u>and</u> <u>Entry</u> <u>In</u> <u>Services</u> :-
  (i) Remedial Coaching :

Advance grant Rec.	2,50,000/-
Expenditure	2,35,717/-

  (ii) Entry In Service

	2,43,750/-
Expenditure	3,23,361/-

  (iii) IQAC :

Allocation & Grants Rec.	3,00,000/-
Expenditure	71,457/-

Till 31/03/2015 not audited.

(iv) Girls Hostel :-
Allocation and Grant received   40,00,000/-
Expenditure   81,67,566/-

(v) Jubilee Grants (Library Building) :-
Allocation & Received   25,00,000/-
Expenditure   38,40,098/-

6.5   Internal Quality Assurance System (IQAS)

6.5.1   Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?
- Yes,
  The College has established an Internal Quality Assurance Cell (IQAC) on 3 September, 2003. The College IQAC has played an instrumental role in designing, framing and implementing the policies of the college.
- To motivate teachers to develop professional skills and encourage them to conduct research.
- To follow innovative methods with reasonable use of ICT
- Involve in co-curricular activities and contribute to overall development of students.
- Various activities for healthy practices.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?
  The following decisions were approved and implemented by the IQAC.
    - Compliances of suggestions made by the previous Peer Team
    - Establishment of Language Laboratory.

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- Provision of Computer to departments.
- ICT-enabled innovative teaching-learning methods
- Construction new library building.
- Library upgradation
- Upgradation of Network Resource Centre
- Earn while learn scheme for students

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, two external members are included in IQAC.

Dr. S. C. Maheshwari – He has contributed by providing inputs on quality education

Mr. Atul Sharma – He has contributed by providing hands on experience to the students by involving in surveys of 'Indian Society for Cotton Improvement' , Smokless Chullha, IRM Project for agriculture to minimize use of chemicals. He contributed in networking with 'M.S. Swaminathan Foundation' for its baseline survey on 'Farming System for Nutrition'

d. How do students and alumni contribute to the effective functioning of the IQAC?

Alumni and students' representatives are the members of IQAC. They contribute by sharing their views and suggestions.

The students give direct feedback on the academic and infrastructural needs. The members of Alumni Association also provide feedback in Alumni-meet. The feedback is shared with the Principal and management and has helped in enhancing the institution as a whole.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The college has various committees which are represented by the Principal, IQAC coordinator and staff members. The college has good internal communication at all levels. IQAC communicates its decisions in staff meetings. It also ensures that the staff members are engaged in the quality policy making and its implementation.

6.5.2   Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

The Institution has developed mechanism for quality assurance within the existing academic and administrative systems.

- An Internal Quality Assurance Cell that continuously acts to improve the academic and administrative system. Various committees take all the necessary actions for successful implementation of the plan, decisions and provide feedback to the forum for monitoring the activities.
- Monthly review by IQAC about academic progression of the faculty
- The Principal also visit classes while in progress and makes his observations and suggestions to the concerned faculty.
- The Principal monitors academic progress through teachers' academic diaries
- Teachers assessment Questionnaire
- Exit Questionnaire for outgoing students.
- The office superintendent monitors the smooth functioning and quality of the administrative office increase work output.

6.5.3   Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, The College provides training to its staff for effective implementation of quality assurance procedures.

Teaching staff

Year	Name of Training	Impact
2012	Work- Shop On Effective Research Methodology	Awareness about different aspects of research methodology
2013	Workshop of ICT	Use of ICT

Non-teaching staff:

- Workshop on CMS and e-governance

- Workshop of ICT
- MKCL training
- E-suvidha training
- E-scholarship training
- Training by RTM Nagpur University
- Office administration training
- Work Efficiency Workshop
- Workshop on Awareness and prevention of women sexual harassment at workplace.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes.

Academic Audit is conducted every year internally. The outcome is discussed in staff council meetings and LMC meetings. The suggestions are communicated to the faculty members for implementation. The annual academic audit lays special emphasis on institutions visions and goals.

Considering previous year's record the Principal suggests measures for quality improvement. At the beginning of every academic year, each teacher submits a plan of work to the Principal. A Teachers Dairy is maintained individually. It includes brief details of lecturers taken; topics and subtopics covered. It is monitored weekly by the Principal.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- The Internal Quality assurance mechanisms of the college are aligned with the Governing bodies like the R. T. M. Nagpur University and UGC and NAAC.
- The internal quality assurance mechanisms involves all the members of teaching and non-teaching staff in all the processes of institutions maintaining high quality standards.
- The suggestions made by the NAAC peer team members, invited guest's, academic experts, administrative reviewers are taken into

consideration for planning and implementation and continuous qualitative improvement of the institution.

- Implementation of Teachers' Diary and Academic Audit are used for assessing teacher's yearly appraisal.
- Formation of Committees especially for implementation of schemes under UGC for better utilization of grants / funds.

6.5.6   What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The following steps are taken by the Principal/ Institution to review teaching learning process:-

➢ Preparation of Academic and Activity Calendar.
➢ Execution of teaching plan.
➢ Calculation of numbers of lecturers, practical periods and actually delivery of course content.
➢ Scrutiny and assigning of API scores at the end of each academic year.
➢ Time Table preparation and daily entry of academic activities in teacher's dairy.

6.5.7   How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The Institutions Communicates its quality assurance policies, mechanism and outcomes to stakeholders though:-

➢ General Staff meeting
➢ Meeting with committee co-ordinators
➢ Notice, circulars to departments to the college.
➢ College Website.
➢ Meetings with non teaching staff
➢ Students are also made aware of such policies through orientation programmes conducted by college principals at the beginning of an academic session.
➢ Guidelines are also uploaded on college website.

> Relevant circulation are displayed on college notice board.

Any other relevant information regarding Governance

Shiksha Mandal was founded in 1914 with a passion and conviction of education for all. It is totally focused on quality education at minimal cost. Keeping its roots in Gandhian philosophy Shiksha Mandal started this mission a century ago.

Being proactive Shiksha Mandal has set up a quality assurance cell for monitoring all quality affairs in the conducted colleges. It constantly strives to improve the quality of the students and always looks forward for qualitative difference the institution brings in students life.

In 2014-15 R.T.M.Nagpur University recognised Shiksha Mandal with *Ideal Educational Institution Award* for the best management practices in an educational institute.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1   Environment Consciousness

7.1.1   Does the Institute conduct a Green Audit of its campus and facilities?

- The College has conducted green audit and also takes all possible steps to make the campus eco-friendly. The college is very sensitive to the environment related issues and works carefully to maintain a green environment in the campus.
- Water facility is made available for birds in summer season by keeping earthen pots on trees and building.
- The College takes necessary steps for prevention of water wastage. The points with leakage and overflow of water are identified in time and appropriate measures are taken to prevent wastage of water.

7.1.2   What are the initiatives taken by the college to make the campus eco-friendly?

* Energy conservation
  o The location and open space provided around the college building is excellent. Hence, there is maximum use of natural light and ventilation to save extra power for day-lights and fans.
  o To save electricity we made optimum use of airy location and sunlight. For this we have glass pans to all classroom windows.
  o Awareness among the students about saving electricity has been created, so they switch-off the buttons while leaving the class-rooms.

* Use of renewable energy
  - Solar water heater panels with 2000 lit water capacity installed at Girls Hostel. (Three panels with capacity of 500 lit + 500 lit + 1000 lit.)
  - Bio-gas plant has been installed at Girls Hostel. It is useful for girls in preparing break-fast and tea. The food waste is utilized for generating gas under Bio-gas plant. It also solves the waste food disposal problem.
* Water harvesting
  The College has two tanks for roof water harvesting.

* Check dam construction
  Under NSS camp, check dam was constructed at Boargaon (Nandora) in 2012-13 and at Khairy (Kamathi) in 2017.

* Efforts for Carbon neutrality
  * The policy of 'No smoking' in the campus, keeps the campus smoke free.
  * The compost pits are made for litter and dead leaves. The dead leaves are not allowed to put on fire in the campus.
  * The College has vermi-compost project, so the dead leaves are utilized in this project and the campus is kept clean.

* Plantation
  * NSS unit organizes tree plantation programme in the vicinity of the college. Plants survival rate is kept maximum. Tree-guards are used wherever possible.
  * Plant adoption Activity – Under this activity, students adopted the plants and they take care of the plant. This activity is run by Nature Club.

* Hazardous waste management
  The College does not have any hazardous waste. However, it disposes sanitary waste from bathrooms and toilets in septic tank.

* e-waste management
  The College takes care of e-waste like chips, bulbs, mother boards, computers, batteries. The waste material is segregated and scrapped. The old computers are shifted to the other units of the mother Institute under e-waste management. Mother Institute has particular system of   e-waste management.

7.2   Innovations

7.2.1   Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

ICT based teaching – The faculty members thrust on the use of computer aided teaching-learning along with traditional ones.

Construction of independent library building – A separate library block, consist of books stacks, reading room for students, free internet service for students as well as teachers etc.

Skill oriented trainings – The College provides skill oriented trainings to the students along with degree programme to enhance the self employability of the students, such as -
 i) Vermi compost production & training unit ii) ICT based workshop. iii) macramé iv) Mashroom production training.

Earn while learn scheme – College initiated 'Earn while learn' scheme'

for girl students. In this scheme, a group of students prepare garlands from raw cotton (*Puni har*) and sell it. The students themselves manage the whole process such as preparation of garland, quantity required selling, taking order, maintaining accounts etc. Finally the monetary benefits are to be distributed equally among the girl students participated in the scheme.

Independent room and facilities for IQAC has facilitated frequent IQAC meetings, presentation of documents and easy access to the IQAC work.

Separate and well equipped language lab is set for upgrading language skills and communication skills of the students.

Innovative practices during NSS Camp: Latrine pits (*Charache Sandas*) are prepared for volunteers. The volunteers do not go for latrine in open space during the special camp and set an example of hygiene to the villagers.

Krishi Abhyas Mandal (Agro Study Forum): Krishi Abhyas Mandal initiated under Dept. of Community Development and Extension. Through this study forum, various innovative activities have been carried out during last 3 years such as students visit to National Agriculture Exhibition (Agro-vision) at Nagpur and State Agriculture Exhibition (Agro-tech) at Akola, students prepared posters, charts and models for Agro-information stalls at Farmers Exhibition, Agriculture information display corner in village, 'Library at your doorstep' - Agriculture book exhibition at village etc. It promotes students' knowledge, their confidence of presentations and interest towards farming.

Granth B. C. Yojana of teaching staff has been initiated in the college to promote reading culture.

7.3   Best Practices

7.3.1   Elaborate on any two best practices **in the given format at page no. 98,** which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

The College has been incorporating various best practices in the overall working which contributed to the Quality improvement of the core activities of the college some of them are listed below:
1) Self sustained vermi–compost production and training unit.
2) Network Resource Centre
3) Career Guidance and counselling.
4) Developing ICT culture.

5) Maximum use of available infrastructural facilities.
6) Evening Community prayer at Girls Hostel – Inculcating moral and social values.
7) National anthem – Inculcating national patriotism
8) Discipline.
9) Quality Management.
10) Feedback Mechanism of students.

The two best practices which have contributed to the achievement of the Institutional Objectives / to the Quality improvement of the core activities of the college are as follows:

The College has been incorporating various best practices in the overall working, some of them are listed below:

1) Vermicompost production and training unit.

Goal: To impart training and skills to the interested and needful students on vermicompost production, to make students aware about the importance of organic farming, self employment and sustainable development.

The context: The department of community Development and Extension is involved in imparting training on vermicompost production. The main aim and objectives are to impart knowledge and skills among the students for promoting self employment, organic farming and sustainable development. The students involved in vermicompost production are especially from farming background. Hence, the knowledge and skills about vermicompost production are useful for the students from farming point of view.

The practice: The College is mainly concern with rural community and most of the students of our college are from rural and farming background. So the department of community development and extension came out with agro based activity for the benefit of students as well as farming community.

Evidence of success: The production of vermicompost is to be done by the trainee students. Under this process, the students keep cow-dung in the shed and apply little quantity of water on dung to minimize its temperature. The students prepare the beds under the guidance of teachers and also keep the earthworms on bed. During 45 days, Students visit the project and partial harvesting and screening of vermicompost are to be done by the students. Complete harvesting and sell of vermicompost is to be carried out by active involvement of the students. Hence, students get knowledge and skills and develop confidence to initiate or to install vermicompost production unit. The vermicompost project has been initiated in the community with the help of trainee students. The fund for college is generated through vermicompost production and its consultancy services.

Problems encountered: Management of vermicompost production throughout the year is a difficult task, especially during summer season. Timely availability of earthworms is also a problem for farming community.

Notes: This practice is eco-friendly and important for soil health and sustainable development of a farmer. Students can also get monetary benefits.

2) Network Resource Centre

Goal : The object of the Network Resource Centre is to create awareness among staff and students about the use of computer in various activities and ultimate goal of NRC is to literate staff and students about ICT.

The context : NRC at the college established in 2010 and progressing till date. Initially there were four computers and one printer and presently there are sixteen computers, two printers (B/W, colour) and one scanner with WIFI modem. All computers have been connected in LAN.

The practice : NRC is established in Library building. Services under NRC are provided during 9.00 am to 4.00 pm. At the commencement of the new session, ICT workshop is conducted for fresher under NRC, to inculcate ICT culture among students. The various facilities are provided to the students and staff members such as free internet service, access to e-journals and e-books, Guidance regarding citation style for projects and seminar, e-scholarship, online applications for various competitive exams, scanning facility, printing facility with affordable minimum rate, etc.

Evidence of success : The students who didn't know how to use the computer, access information from e-journals, web-sites and e-books for their projects, seminars, assignments and to prepare their PPTs for presentations. It connects them to the global village

They fill online forms for various exams and e-scholarship on their own.

Problems encountered : Under NRC head, there is no provision of fund for upgradation of computers and software so providing continuous services to students and staff is a difficult task.

After our first accreditation in 2003 and re-accreditation in 2010 NAAC Peer Teams suggested different points for the further development of the institution. We are thankful to NAAC for giving us direction to streamline our efforts for the qualitative development of the institution.

The post-accreditation initiatives taken by the college for quality development, enhancement and sustenance are as follows:

A. Compliances of Peer Teams' Recommendations / Suggestions:

1. Enhancing computer and Internet facility for every student/teacher

   During the earlier reaccreditation process (2010) the college had only 32 computers. The Peer team suggested for enhanced computer-related budget. The college has strengthened computer facility by procuring additional 50 computers. Internet facility is available for every students and staff. The college has set up a Network Resource Centre (NRC) with 16 terminals to access e- resources. The library has subscription of N-List UGC-INFONET Students use the facility for their project research work and to search the information which is not available in the library

2. Adoption of ICT for effective teaching-learning.

   The college has started the use of modern ICT-based teaching methods and techniques to supplement the traditional teaching-learning process to make it more effective. For this the college has LCD projectors, interactive boards, LCD television. The faculty members are trained and supported to use it.

3. Organise more seminars and conferences.

   The college organised National conference on Rural Development , workshops on research methodology, workshops on ICT, workshop on critical thinking.

4. Have collaborations.

   The college has following collaborative arrangements:

   College signed MoU with
   - o Ramkrishna Bajaj College of Agriculture, Pipri-Wardha
   - o Rural Institute and Achyarya Shrimannarayan Tantra Niketan, Pipri.

   The college worked in collaboration with :
   - o SEARCH Foundation for survey on *Daru Bandi*
   - o M. S. Swaminathan Research Foundation, Wardha for Household survey under LANSA
   - o Indian Society of Cotton Improvement, Nagpur for National survey on BT cotton farmers conducted under Extension research project

5. Undertake more research projects by creating a corpus fund.

   Our Management, Shiksha Mandal, has already set up a Research Corpus Fund ofRs. 15,00,000/- for providing financial support for research work by teachers.

6. Library automation /open access for students.
   The institution has built separate library building. The library has dedicated server and is automated with library automation software. The library shelves that direct access with e-journals and e-books under N-List programme. The library has started open access system for students.

7. common rooms, faculty rooms meeting halls etc
   the college has renovated girls common room and staffroom. There are separate rooms/spaces for women's cell, career guidance and counselling cell.

8. More of new books and journals need to be procured outdated and obsolete books be weeded out
   During the last five years the college has weeded out the books which were outdated. New reference books, textbooks were purchased and journals were subscribed through UGC assistance.

9. The office staff and faculty need to be strengthened for effective teaching, training, skill development, counselling, field and students project work.
   ICT workshops, training sessions on using modern technology in classroom were conducted for the faculty members. The office staff was send for ICT training for effective handling of online systems and online portals.

10. Separate language lab for senior college.
    With the financial assistance of parent body the college has established a separate well-equipped language lab with language soft skill software Zybro. The language lab has 30 computers, interactive board and LCD projector.

11. Students should be supported for English communication skills.
    Most of our students come from rural and agrarian community. They need support in developing, communication skills. The students were provided Remedial coaching, for English outside regular timetable. The focus of learning was on developing English competition skills. The language lab helped the students to practice the language usage at their own pace. The efforts were made to develop their linguistic competence and boosting their confidence.

12. Achievement in games and sports
    After reaccreditation in 2010 the college focused on students' participation in games and sports. Now the college has excellent sports achievements with one international , 33 national, 25 state and 18 University level medals/places .

Other Quality Initiatives introduced are as follows

1. Vermi-compost production and training unit for the students coming from agrarian families
2. Kitchen Garden in the college premises for hands on experience about cultivation, growth and production of vegetables, pest control through organic methods. This helps the students to practically understand concern topics in the syllabus.
3. Blood donation camps
4. To make the students digitally literate the college has started compulsory ICT workshop for entry-level students
5. Five teachers has selected five villages for village development observation.
6. Use of ICT in teaching-learning process made compulsory for all teachers.
7. Programmes on gender sensitisation, adolescent issues were conducted.
8. Students' Internal assessments system has been restructured.
9. Competitions are conducted to promote critical thinking among students
10. Students were motivated to use ICT in their presentations and seminars.
11. Use of solar water heater and installation of biogas plant at women's hostel to save energy.

Shiksha Mandal Initiatives:
- Newsletters/policy statements
- Shiksha Mandal Scholarships/Financial assistance
- Quality Assurance Cell
- GK competition
- Shiksha Mandal sports
- Principals are invited to AGM and their presentations
- Students Initiation Programmes
- Kamalnayan Bajaj Inter-university competition
- Shiksha Mandal Cultural Show
- Rewarding meritorious students
- Rewarding best performing teachers
- Absorbing competent no-grant staff into grant-in-aid set-up.
- Seed Money for Research / Research Corpus Fund

3. Evaluative Report of the Departments

➢ *Not Applicable*

(The NAAC has already accepted that the 'Rural Services' itself is a single department, and hence there are no separate departments. In this regard NAAC's letter No. NAAC/LP/PTV-SJGSM/2003, dated 27th May 2003 may please be referred. Annexure-8)

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department

2. Year of Establishment

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

4. Names of Interdisciplinary courses and the departments/units involved

5. Annual/ semester/choice based credit system (programme wise)

6. Participation of the department in the courses offered by other departments

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

8. Details of courses/programmes discontinued (if any) with reasons

9. Number of Teaching posts

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors		

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

11.   List of senior visiting faculty

12.   Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

13.   Student -Teacher Ratio (programme wise)

14.   Number of academic support staff (technical) and administrative staff; sanctioned and filled

15.   Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

16.   Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

18.   Research Centre /facility recognized by the University

19.   Publications:

∗   a) Publication per faculty

∗   Number of papers published in peer reviewed journals (national / international) by faculty and students

∗   Number of publications listed in International Database (For Eg: Web   of   Science,   Scopus,   Humanities   International Complete,   Dare   Database - International   Social   Sciences

Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated

21. Faculty as members in

   a) National committees b) International Committees c) Editorial Boards….

22. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme

   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students

24. List of eminent academicians and scientists / visitors to the department

25. Seminars/ Conferences/Workshops organized & the source of funding a)

National

   b) International

26. Student profile programme/course wise:

Name of the	Applications		Enrolled	

Course/programme (refer question no. 4)	received	Selected	*M	*F	Pass percentage

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	

Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities a)

    Library

    b) Internet facilities for Staff & Students

    c) Class rooms with ICT facility

    d) Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

33. Teaching methods adopted to improve student learning

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

35. SWOC analysis of the department and Future plans

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya

Pipri, Wardha - 442 001

Affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur

Re-Accredited by NAAC with 'B' Grade

Estd. July 15, 1961

Index No.
Sr. College : 809
Jr. College : 07.01.004

Ref. No. : SJGSM/_____

Date : 29/3/2017

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been out sourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Dr P.M. Kalbhut
Principal
PRINCIPAL
Shrikrishnadas Jajoo
Grameen Seva Mahavidyalaya
PIPRI (WARDHA)

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Ref. No. : SJGSM/_____   Date : 29/3/2017

Certificate of Compliance

This is to certify that Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri-Wardha fulfils all norms required for NAAC Re-accreditation process:
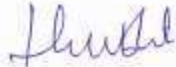
1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Dr. P.M. Kalbhut
PRINCIPAL
Shrikrishnadas Jajoo
Grameen Seva Mahavidyalaya
PIPRI (WARDHA)

NAGPUR UNIVERSITY

cs/4596
No. R/99/CS/BCUD/
Date : 7th December, 1999.
6th Jan. 2000

To

The Principal
Shri Krishnadas Jajoo Grameen Sewa Mahavidyalaya,
Pipri-Wardha.

Reference :- _Your Application for Permanent Affiliation._

With reference to above, this is to inform you that your application for Permanent Affiliation has been processed as per the provisions of Section 88 of the Maharashtra Universities Act, 1994 and Direction No.3, 1997 issued by the Hon'ble Vice-Chancellor. A committee constituted by the Board of College & University Development has scrutinised the infrastructural facilities, academic, administrative and financial standards of your college. The report of the Committee was considered and approved by the Board of College & University Development in its meeting held on 11th August, 1999 and thereafter by the Academic Council in its meeting held on 28th September 1999. Accordingly, your college have been accorded Permanent Affiliation only in the Faculties and subjects given below :

Sr. No.	Faculty	Courses/Subjects
1.	Faculty of Social Sciences For B.A. (Rural Services) Classes.	English, Marathi, Community Development & Extension, Economics, Sociology, Co-operation.

S.S.Dara

(S. S. Dara)
Registrar,
Nagpur University, Nagpur.

Annexure – 1 B

TRANSLATED VERSION OF AFFILIATION LETTER FOR THE COURSE OF
M.A. (Marathi) NO GRANT

Rashtrasant Tukdoji Maharaj Nagpur University

(Established by Govt. of Central Provinces Education Department by Notification No. 513 dt. August 1, 1923 & presently State University governed by Government of Maharashtra University Act, 1994)

COLLEGE SECTION

Chatrapati Shivaji Maharaj Admistrative Premises, Ravindranath Tagore Marg, Nagpur 440 001 Tel. No. 0712-2529932, Fax No. 0712-2555701, Email ID : ar_cs@nagpuruniversity.org

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Kra.Ma.Vi/346

Dated : 16.03.2016

To
The Principal
Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya,
Arvi Road, Pipri Meghe
Ta-Wardha, Dist.-Wardha 442001.

Subject : Grant for Continuation of Affiliation.

Sir/Madam,

With reference to your letter dt. 28.08.2014 for seeking continuation of affiliation of the courses conducted by your college under the provisions of article 83/86/87 of the Maharashtra University Act, 1994, we hereby inform you that Local Enquiry Committee has personally visited your college and as per its recommendations mentioned in the Scrutiny Report and on behalf of Academic Council the Hon'ble Vive Chancellor has granted extension of duration of Continuation of Affiliation w.e.f. 15.02.2016 as per the provisions of article 14(7) of the Maharashtra University Act, 1994, for your college's following mentioned courses.

As per the recommendations accepted on behalf of Academic Council the University is granting Continuation of Affiliation period from the session 2015-16 to 2018-19 has granted approval to the below mentioned courses.

Sr No	Stream	Courses/Subject/ Admission in-take	Year
01	Arts	Master of Arts (Marathi) / (As per syllabus)	2015-16 to 2018-19

Yours faithfully

(Dr. Raman Madne)
Dy.Registrar (College Section)
R.T.M. Nagpur University
Nagpur

Certified that this translated version is faithful to its original marathi version

PRINCIPAL
Shrikrishnadas Jajoo
Grameen Seva Mahavidyalaya
PIPRI (WARDHA)

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UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

No.F.8-98/91 (CPP-I)   November, 1993

The Registrar
Nagpur University
Nagpur.

3 DEC 1993

Sub:-List of Colleges prepared under Section 2 (f) of the
     UGC Act, 1956-Inclusion of New Colleges.

Sir,
     I am directed to refer to your letter No. CDC/92-93/a/
1909 dated 22nd October, 1993 on the above subject and to
say that the name of the following college has been included
in the above list under Non-Govt. Colleges teaching upto
Bachelor's Degree :-

Name of the College	Year of Estt.	Remarks
Shri Krishnadas Jajoo Gramaen Seva Mahavidyalaya piori Distt. Wardha (Temporary affiliation 1994-95) Shri M.V.Thakre)	June, 1961	The college is not yet eligible to receive central assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956 as it is an temporary affiliation till 94-95.

     The Indemnity Bond and other documents in respect of
the above college has been accepted by the Commission.

                                   Yours faithfully

                                   (R L SONDHI)
   UNDER SECRETARY

Copy forwarded to :-

1.   The Principal, Shri Krishnadas Jajoo Gramaen Seva
     Mahavidyalya Piori Wardha.

2.   The Secretary, Govt. of India Ministry of Human Resource
     Development (Deptt. of Education, T-14 Section) New
     Delhi.

3.   All Officers/Sections in the UGC Office.

4.   S.O. FD-III/CD-II UGC Office.

5.   Incharge Computer Cell.

6.   Guard file.

                                   (D D MEHTA)
                                   SECTION OFFICER

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002
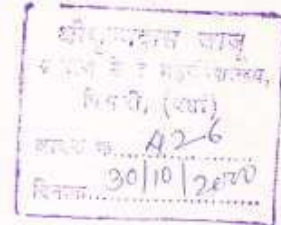
No. F.8-145/2000 (CPP-I)   October, 2000

The Registrar,
Nagpur University
Nagpur-440 010.

2 0 OCT 2000

Subject:-   **Declaring a College fit to receive assistance under Section-12-B of the UGC Act, 1956.**

Sir,

I am directed to refer to your letter No BCUD/P/2000/K 14973 dated 31-1-2000 on the above subject and to say that it has been noted that Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri, District-Wardha has been granted permanent affiliation by the Nagpur University. Accordingly, the Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri, District-Wardha which already stands included in the list of Colleges maintained under Section-2 (f) of the UGC Act, 1956 is declared fit to receive assistance from the UGC, and other Central sources in terms of Rules framed under Section-12-B of the UGC Act, 1956.

Yours faithfully,

(D.D. Mehta)
Under Secretary

Copy to:

1.   The Principal, Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya, Pipri, District-Wardha
2.   The Secretary, Government of India, Ministry of Human Resource Development, Department of Education, T-14 Section, Shastri Bhawan, New Delhi-110 001.
3.   Joint Secretary, UGC Western Regional Office, Ganeshkhind, Pune-411 007 (M.S).
4.   Section Officer, FD-III Section, UGC.
5.   All Sections in the UGC Office.
6.   D.T.P. Cell, UGC, New Delhi-110 002.
7.   Guard file.

(C.P. Arora)
Section Officer

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Certificate – Linguistic Minority Status

महाराष्ट्र शासन
सक्षम प्राधिकारी तथा प्रधान सचिव
अल्पसंख्याक विकास विभाग,
मंत्रालय, मुंबई - ४०० ०३२.

क्रमांक: अशैसं-२००९/६३९/प्र.क्र.३९/२००९/का.१,　　　दिनांक :- १८ एप्रिल, २००९.

अल्पसंख्याक दर्जाच्या मान्यतेचे प्रमाणपत्र

शिक्षा मंडळ, जमनालाल बजाज मार्ग, सिव्हिल लाईन्स, वर्धा या शैक्षणिक संस्थेने त्यांच्या संस्थेस भाषिक अल्पसंख्याक शैक्षणिक संस्था म्हणून दर्जाच्या मान्यतेचे प्रमाणपत्र मिळण्यासाठी दि.१९.१.२००९ रोजी अर्ज सादर केला होता. दि.१७.४.२००९ रोजी माझ्या समक्ष संबंधित संस्थेसोबत झालेल्या सुनावणी दरम्यान संस्थेच्या पदाधिकाऱ्यांनी केलेल्या सादरीकरणाच्या आधारे सदर संस्था ही अल्पसंख्याक विकास विभाग, शासन निर्णय, क्र.अशैसं-२००८/प्र.क्र.१३३/२००८/का.१, दि.४ जुलै, २००८ अन्वये विहित करण्यात आलेल्या निकषांतर्गत राज्य शासनाने घोषित केलेल्या भाषिक (हिंदी) अल्पसंख्याकामधील व्यक्तींकडून अथवा व्यक्तींच्या समुदायाकडून स्थापित व संचालित करण्यात येत असल्याबाबत माझे समाधान झाले आहे. परिणामतः सदर संस्था ही भाषिक (हिंदी) अल्पसंख्याक शैक्षणिक संस्था असल्याचे याद्वारे घोषित करण्यात येत आहे.

हे प्रमाणपत्र केवळ महाराष्ट्र राज्यापुरते लागू असेल. सदर संस्थेस प्रदान करण्यात आलेला भाषिक अल्पसंख्याक दर्जा हा संस्था संचालित करत असलेल्या सर्व शैक्षणिक शाखांना लागू राहील.

उपरोल्लेखित शैक्षणिक संस्थेस याद्वारे प्रदान करण्यात आलेला भाषिक अल्पसंख्याक दर्जा हा शैक्षणिक वर्ष २००८-०९ पासून विधिग्राह्य असेल. संबंधित संस्थेने अल्पसंख्याक विकास विभाग, शासन निर्णय, क्र.अशैसं-२००८/प्र.क्र.१३३/२००८/का.१, दि.४ जुलै, २००८ अन्वये विहित करण्यात आलेल्या निकष व अटींची सातत्याने व विनिर्देशपूर्वक पूर्तता करणे बंधनकारक राहील.

(टी. एफ. थेकेकरा)
सक्षम प्राधिकारी तथा प्रधान सचिव
अल्पसंख्याक विकास विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई - ४०० ०३२.

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the

National Assessment and Accreditation Council

on the recommendation of the duly appointed

Peer Team is pleased to declare the

Shiksha Mandal Wardha's

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya

Wardha, affiliated to Nagpur University, Maharashtra as

Accredited

at the B level.

Date : September 16, 2003

Director

1. This certification is valid for a period of Five years with effect from September 16, 2003.
2. An institutional score (%) in the range of 55-60 denotes C grade, 60-65 - C+ grade, 65-70 – C++ grade, 70-75 - B grade, 75-80 -B+ grade, 90-85 - B++ grade, 85-90 - A grade, 90-95 - A+ grade, 95-100 - A++ grade (upper limits exclusive).

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Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Shiksha Mandal, Wardha's

Shrikrishnadas Jajoo Grameen Seva Mahavidyalaya

Pipri, Wardha, affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Maharashtra as

Accredited

with CGPA of 2.38 on four point scale

at B grade

valid up to January 07, 2016

Date : January 08, 2011

Director

NAAC/LP/PTV-SJGSM/2003   27th May 2003

The Principal
Shrikrishnadas Jajoo Grameen
Sewa Mahavidyalaya
Pipri,
Wardha-442 001
Maharastra

Dear Sir,

Subject: Submission of Self-study report to NAAC

Thank you for your e-mail dated 13th May 2003. I fully understand that, since you don't have a separate subjectwise department, there wouldn't be any departmental input. Thus the input that have been incorporated in the Self Study Report are sufficient.

With regards,

Yours sincerely,

(Latha Pillai)

e-mail recd. on 29th. Answered on 31st. ___.

Abbreviations

B.A.(R.S.)   - Bachelor of Arts (Rural Services)

BCUD   - Board of College & University Development

BoS   - Board of Studies

CD & Extn.   - Community Development and Extension

IQAC   - Internal Quality Assurance Cell

LMC   - Local Managing Committee

MoU   - Memorandum of Understanding

MRP   - Minor Research Project

NRC   - Network Resource Centre

PTA   - Parent Teacher Association